

Meeting Packet



June 8, 2021

RPC Board of Directors

The RPC's officers rotate on an annual basis. Current membership of the Board includes:

Officers

Kirk Lepine, Chairman
Plaquemines Parish

Mike Cooper, 1st Vice Chairman
St. Tammany Parish

Matt Jewell, 2nd Vice Chairman
St. Charles Parish

Jaclyn Hotard, 3rd Vice Chairman
St. John The Baptist Parish

Cynthia Lee Sheng, 4th Vice Chairwoman
Jefferson Parish

Robby Miller, 5th Vice Chairman
Tangipahoa Parish

Guy McInnis, Secretary
St. Bernard Parish

LaToya Cantrell, Treasurer
Orleans Parish

Members

Jefferson Parish

Ricky J. Templet, Councilman At-Large
Tim Baudier, City of Harahan, Mayor
Lee Giorgio
Jack Stumpf

St. Charles Parish

Julia Fisher-Perrier, Councilmember
Dick Gibbs, Councilmember
Tommy Faucheux
Citizen Member

Orleans Parish

Donna M. Glapion Councilmember-At-Large
Helena Moreno Councilmember-At-Large
Ronald Carrere, Jr.
Sophie Harris Vorhoff

St. John the Baptist Parish

Councilmember
Michael Wright, Councilmember
Raj Pannu
Jonathan Perret

Plaquemines Parish

Benny Rousselle, Councilmember
Carlton M. LaFrance, Council Chairman
Rob Hopkins
Keith Espadron

St. Tammany Parish

Steve Stefancik, Councilmember
Mike Lorino, Councilmember
Chris Masingill
Christopher Abadie

St. Bernard Parish

Wanda Alcon, Councilmember
Kerri Callais, Councilmember
Roxanne Adams
Susan Klees

Tangipahoa Parish

Bob Zabbia, City of Ponchatoula, Mayor
Brigette Hyde, Council Chairwoman
Michael Showers
Citizen Member

LA Dept. of Transportation & Development

Shawn Wilson, Secretary

Transportation Policy Committee

Greg Cromer, City of Slidell, Mayor
M. D. "Mike" Stolzman, Public Belt RR
Renee Amar, LMTA
Kevin Dolliole, Aviation
Brandy Christian, Port of NO
Clay Madden, City of Mandeville, Mayor

Alex Wiggins, RTA
GNOEC
Ninette D. Barrios, Jefferson Transit
Pete Panepinto, City of Hammond, Mayor
Mark R. Johnson, City of Covington, Mayor

Packet Guide – June 8, 2021

Transportation Policy Committee Meeting Notice

AGENDA

1. Consideration: Approval of the May 11, 2021 minutes
Jeffrey Roesel-----
2. Consideration: Amendment to the New Orleans Transportation Improvement Program
Highway & Transit Elements
Jeffrey Roesel-----page 5
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program
Highway & Transit Elements
Jeffrey Roesel-----page 5
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program
Highway & Transit Elements
Jeffrey Roesel-----
5. Consideration: Public Comment Period
Jeffrey Roesel-----
6. Consideration: Other Matters
Jeffrey Roesel-----

Packet Guide – June 8, 2021

Regional Planning Commission Meeting Notice

AGENDA

1. Consideration: Approval of the May 11, 2021 minutes
Jeffrey Roesel-----
2. Consideration: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports
Jeffrey Roesel-----
3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report
Jeffrey Roesel-----pages 6
4. Consideration: Renewal of IT Management Services Agreement with Commtech for 2021
with two annual options.
Jeffrey Roesel-----pages 7
5. Consideration: Contract Extensions
Jeffrey Roesel-----pages 8
6. Consideration: Consultant Billings
Jeffrey Roesel-----page 9
7. Consideration: Public Comment Period
Jeffrey Roesel-----
8. Consideration: Other Matters
Jeffrey Roesel-----

**Amendment Considered at the Meeting of June 8, 2021
Transportation Improvement Program – New Orleans Urbanized Area
Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Goal*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source	Fiscal Year	Status
H.013494	LA 52 (Ph1: Blueberry Hill – Angus Drive	St. Charles	Parish	Bike/Ped – Complete Streets	1,3	C	\$3,743,000	\$4,117,300	\$3,293,840	STP>200K	21	Cost Adjust
H.014681	Nine Mile Point Rd. Overlay	Jefferson	Parish	Mill and Overlay	2	C	\$1,762,500	\$1,938,750	\$1,551,000	STP>200K	24	Amend for SPN and revised scope/cost
H.014682	Veterans Blvd. EB (David Dr. – Clearview Pkwy.)	Jefferson	Parish	Mill and Overlay	2	C	\$2,123,000	\$2,335,300	\$1,868,240	STP>200K	25	Amend for SPN
H.011969	LA 1264: IHNC MB Rehab (Ted Hickey)	Orleans	DOTD	Bridge Rehab	1,2	E	\$200,000	\$200,000	\$160,000	NHPP	21	New Line Item for Engineering

*Goals as expressed in Metropolitan Transportation Plan: 1=Safety, 2= State of Good Repair, 3= Livability, 4= Stewardship, 5=Economic Development, 6=Equity,

**Amendment Considered at the Meeting of June 8, 2021
Transportation Improvement Program – St. Tammany Urbanized Areas
Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Goals*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source	Fiscal Year	Status
H.012812	US 190 @ Northshore & Camp Villere	St. Tammany	DOTD	Construct Roundabouts	1,3	C	\$5,755,000	\$6,330,500	\$5,064,400	STP<200K	23	Revised Schedule

*Goals as expressed in Metropolitan Transportation Plan: 1=Safety, 2= State of Good Repair, 3= Livability, 4= Stewardship, 5=Economic Development, 6=Equity,

Regional Planning Commission
Balance Sheet
As of 4/30/2021

	Current Period Balance
ASSETS	
Cash	2,196,099.09
Due from other funds	548,334.82
Due from other governmental units	47,500.00
Prepaid expenses	14,605.86
Total ASSETS	2,806,539.77
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	160,378.99
Unearned revenue	5,497.75
Total Liabilities	165,876.74
Fund Balance	2,640,663.03
Total LIABILITIES AND FUND BALANCE	2,806,539.77

RPC BUDGET COMPARED TO ACTUAL 10 MONTH ENDED April 30, 2021 "UNAUDITED"	1D	Column 2		Column 3		Column 4
	FY21 Amended Budget	YTD Actual 10 Month Ended 4/30/21		Actual Expenditures 4/01/21-4/30/21		Variance Favorable (Unfavorable)
Staff Salaries	1,575,573		1,175,143		167,057	400,430
Commission Member Per Diem	9,600		1,200		100	8,400
Employee Benefits	880,351		618,571		78,872	261,780
Staff Training	5,000		(90)		0	5,090
Employee Welfare	2,500		1,245		54	1,255
Contract Personnel	87,750		34,906		2,091	52,844
Conference Registration	10,000		960		0	9,040
Travel	35,000		0		0	35,000
Meeting Expense	25,000		268		0	24,732
Public Notices	3,000		1,793		493	1,207
Dues & Subscriptions	10,000		2,952		0	7,048
Reference Materials	500		466		0	34
RTMC Maintenance	50,000		33,660		2,825	16,340
Online Data Subscriptions	100,000		92,479		7,215	7,521
Office Supplies	7,950		2,182		69	5,768
Computer Software/Support	150,000		145,825		702	4,175
IT/GIS Support	85,000		66,083		6,598	18,918
Postage	1,200		521		268	679
Printing Supplies and Materials	33,000		2,362		0	30,638
Photo Copiers	18,200		4,500		0	13,700
Telephone	5,400		4,010		264	1,390
Insurance	55,000		35,491		830	19,509
Auto Expense & Insurance	17,500		14,614		1,624	2,886
Equipment Maintenance	6,000		114		0	5,886
Administrative Consultants	45,500		6,024		1,241	39,476
Audit	40,000		33,500		0	6,500
Audio/Video Equipment for RTMC	15,000		0		0	15,000
Computer Hardware & Office Equipment	10,000		0		0	10,000
GIS Data Acquisition	25,000		10,035		0	14,965
Automobile Purchase	42,000		0		0	42,000
Miscellaneous Expense	1,000		325		(27)	675
Grant Contingency	8,168,832		0		0	8,168,832
Total In-House Expense	11,520,856		2,289,137		270,274	9,231,719
Third Party Contracts:						
General Fund			50,000		5,000	
Grants & Special Projects			484,308		89,991	
Total Third Party Contracts	7,962,881		534,308		94,991	7,428,573
Total Expenditures	19,483,737		2,823,445		365,265	16,660,292

CommTech IT Managed Services

Complete IT Services Program	Monthly Cost
<p>CommTech's Managed IT Services programs are based on the size and configuration of the client network. This proposal is based on the following configuration and list of devices to be managed:</p> <ul style="list-style-type: none"> ◆ 25 Users ◆ 26 Desktops, Laptops, and POS Stations ◆ 4 Physical Hosts ◆ 9 Virtual Servers ◆ 2 Business Network Sites/Locations ◆ 1 Hosted Line of Business Applications <p>Tools/Services Included:</p> <ul style="list-style-type: none"> ◆ Continuum Command ◆ BrightGauge ◆ DUO (Up to 25 users) ◆ SentinelOne (Up to 37 Devices) ◆ MyGlue (Up to 5 users) ◆ ID Agent ◆ Liongard ◆ PDQ Deploy ◆ PDQ Inventory <p>Program includes:</p> <ul style="list-style-type: none"> ◆ Help Desk w/central point of contact and incident tracking ◆ 24/7 Advanced System Monitoring and Alerts for all core IT components (Servers, Routers, Switches) <ul style="list-style-type: none"> ○ RPC Application Server ○ RPC ShoreTel Phone Server ○ RPC File Server ○ RPC Exchange Server ○ RPC Domain Controller ○ RPC Nine Storage Area Network Units (SAN) ○ RPC Baton Rouge Disaster Recovery Server ○ RPC Baton Rouge Domain Controller ○ RPC New Orleans and Baton Rouge Router/Firewall ○ RPC Fiber Connection Data Switches ◆ Staffed support for two half-day visits per week and support to monthly hosted meetings. ◆ Remote and onsite support and administration for servers, routers and data switches ◆ Remote and onsite support for users and PCs ◆ Remote administration and coordination with hosted Line of Business applications and Email solutions. ◆ Advanced system monitoring and alerts for all core IT components (servers, routers, switches) ◆ Desktop Endpoint Protection Platform w/ Detect and response ◆ Multi-factor authentication available for compatible applications ◆ Microsoft operating system patch management ◆ Backup software for each covered server (does not include onsite/offsite backup storage) ◆ Help Desk w/central point of contact and incident tracking ◆ Firewall administration ◆ IT Asset Inventory and Reporting ◆ Conduct bi-weekly status meetings via teleconference ◆ Monthly e-mailed IT performance & health report ◆ Semi-annual phishing and security awareness campaigns ◆ Quarterly meetings to review tickets and projects 	<p>Monthly: \$6745.00</p>
<ul style="list-style-type: none"> ◆ Annual network penetration and security scan for up to 6 primary IP addresses ◆ Discounted hourly rates for additional requested or needed support, upgrades and projects 	
<p>Service Notes:</p> <ul style="list-style-type: none"> • Covered onsite support includes client locations within CommTech's primary service areas. Locations/offices outside our coverage areas will be supported via Time and Materials based on Managed Services Agreement rates or other 3rd party support options. • After-hours support provided for emergency or business impacting services. If the issue is deemed not to be business impacting, the support may be billed outside of the contract at after-hours x1 ½ rates. • New equipment, services, software, or upgrades that are required to be installed or configured, regardless of who purchased the equipment, will be billed via Time and Materials based on Managed Services Agreement rates or other 3rd party support options unless otherwise agreed upon. • Fixed fee reduced rates for projects and detailed scopes will typically be supplied in advance for purchases through CommTech. • Upgrades, projects and new implementations will be billed separately as time and materials work-efforts. • **RPC must maintain ShoreTel's ShoreCare support which provides access to all new software versions. 	

Contract Extensions

Commission Meeting of June 8, 2021

Extend through August 31, 2021

Fund/Task No.	Description	Consultant	Percent Complete
A-2.21StJ	LA 3127: LA 3141 to LA 3213 Stage 0 Conceptual Feasibility Study: Freight Corridor Planning	Meyer Engineers, Ltd.	58.43%
MC-1.21	Land Use and Transportation Goodbee/West St. Tammany LA 1077 Corridor, Stage 0 Feasibility Study	Digital Engineering	72.93%
ST-1.21OCH	Stage 0 Feasibility Study Old Covington Highway Safety and Operational Enhancements	Linfield, Hunter & Junius, Inc.	44.71%

Extend through September 30, 2021

Fund/Task No.	Description	Consultant	Percent Complete
A-3.21JP	Westbank Transportation Road and Rail Sub- Area Analysis	Alliance Transportation Group	49.51%

REGIONAL PLANNING COMMISSION MEETING - June 8, 2021								TOTAL BILLED	PERCENT OF CONTRACT BILLED
CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	UNBILLED BALANCE			
1	Alliance Transportaion Group, Inc. (Fund: A-3.21JP) April Invoice DBE Form Needed	Westbank Transportation Road and Rail State Proj. No. H.972382.1	\$105,000.00 (total contract)	3					
			\$63,000.00 Alliance		\$6,963.09	\$21,604.55	\$28,567.64		
			\$31,500.00 Wilson & Co		\$5,250.00	\$10,500.00	\$15,750.00		
			\$10,500.00 Nat. Data & Surveying		\$3,154.50	\$4,513.50	\$7,668.00		
				<u>\$15,367.59</u>	<u>\$36,618.05</u>	<u>\$51,985.64</u>			
						<u>\$53,014.36</u>	49.51%		
2	Digital Engineering MC-1.21 April Invoice DBE Form Needed	LA 1077 Corridor - Goodbee/West St. Tammany State Project No H.972382.1 RPC Contract MC-1.21	\$75,000.00 (total contract)	6					
			\$44,500.00 Digital		\$6,675.00	\$26,700.00	\$33,375.00		
			\$20,500.00 ITS		\$0.00	\$13,325.00	\$13,325.00		
			\$10,000.00 The Solutient Group		\$4,000.00	\$4,000.00	\$8,000.00		
				<u>\$10,675.00</u>	<u>\$44,025.00</u>	<u>\$54,700.00</u>			
						<u>\$20,300.00</u>	72.93%		
3	Environmental Resources Management Southwest, Inc. (ERM) April 1st - May 21st 2021	Brownfields Environmental Services BFHP18	\$352,993.00	9					
			3855 France Rd NTP #1		\$0.00	\$2,594.74	\$2,594.74		
			Algiers Inv. NTP #2		\$16,953.50	\$55,936.33	\$72,889.83		
			301 De Armas NTP #3		\$0.00	\$190.00	\$190.00		
			7300 Jourdan NTP #4		\$1,541.00	\$17,152.50	\$18,693.50		
			300 Alabo NTP #5		\$743.00	\$10,993.10	\$11,736.10		
			Bienvenue NTP #6		\$2,305.00	\$14,153.68	\$16,458.68		
			7400 Terminal NTP #7		\$1,462.50	\$19,552.34	\$21,014.84		
			Almonaster NTP #8		\$2,305.00	\$24,664.36	\$26,969.36		
			Johns Manville NTP #9		\$0.00	\$5,360.50	\$5,360.50		
			6000 Jourdan NTP #10		\$7,910.00	\$2,325.00	\$10,235.00		
			4350 Jourdan NTP #11		\$5,415.00	\$0.00	\$5,415.00		
								<u>\$38,635.00</u>	<u>\$152,922.55</u>
						<u>\$161,435.45</u>	54.27%		
4	Linfield, Hunter & Junius, Inc. ST-1.21OCH May Invoice DBE Form Needed	Old Covington Hwy Safety & Ops - Tangipahoa State Project No. H.9972382.1	\$90,000.00 (total contract)	7					
			\$61,900.00 LHJ		\$9,285.00	\$10,523.00	\$19,808.00		
			\$21,000.00 Urban (DBE)		\$1,050.00	\$17,850.00	\$18,900.00		
			\$7,100.00 Elos		\$1,046.50	\$483.00	\$1,529.50		
				<u>\$11,381.50</u>	<u>\$28,856.00</u>	<u>\$40,237.50</u>			
						<u>\$49,762.50</u>	44.71%		
5	Meyer Engineering Ltd A-3.21STJ April Invoice DBE Form Needed	LA 3127: LA3141 to LA3213 Freight Corridor State Project No H.972382.1 RPC Contract A-3.21STJ	\$70,000.00 (total contract)	5					
			\$47,000.00 Meyer		\$4,700.00	\$25,850.00	\$30,550.00		
			\$23,000.00 ITS		\$0.00	\$10,350.00	\$10,350.00		
				<u>\$4,700.00</u>	<u>\$36,200.00</u>	<u>\$40,900.00</u>			
						<u>\$29,100.00</u>	58.43%		



Consultant/Sub-consultant Invoice Certification

DATE: 5/25/2021 State Project# H.972382.1 Federal # H972382

FIRM NAME: Alliance Transportation Group, Inc.

PROJECT DESCRIPTION: Westbank Transportation Road and Rail RPC Task #: A-3.21JP

RPC Invoice No. (i.e. #1, #2, etc.) 3 INVOICE PERIOD: (date range) 04/01/2021 to 04/30/2021

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$105,000.00	04/01/2021 to 04/30/2021	49.51%	\$15,367.59	\$36,618.05	\$51,985.64

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

ATG (DBE)	\$63,000.00		45.35%	\$6,963.09	\$21,604.55	\$28,567.64
Sub-Consultant A: Wilson & Company	\$31,500.00		50.00%	\$5,250.00	\$10,500.00	\$15,750.00
Sub-Consultant B: National Data & Surveying Services	\$10,500.00		73.03%	\$3,154.50	\$4,513.50	\$7,668.00
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
TOTALS:				<u>\$15,367.59</u>	<u>\$36,618.05</u>	<u>\$51,985.64</u>

PROJECT TOTAL UNBILLED: **\$53,014.36**

JD Allen, AICP, WSO-CSSD, TSSP-Rail/Bus
Alliance Transportation Group, Inc.

05/25/2021

Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Karen Parsons Financial Review: Megan Leonard
Karen Parsons Megan Leonard

Recommended for Payment: Jeffrey W. Roesel
Jeffrey W. Roesel



Consultant/Sub-consultant Invoice Certification

DATE: 5/4/2021 State Project# H.972382.1 Federal # H972382

FIRM NAME: Digital Engineering

PROJECT DESCRIPTION: LA 1077 Corridor - Goodbee/West St. Tammany RPC Task #: MC-1.21

RPC Invoice No. (i.e. #1, #2, etc.): 6 INVOICE PERIOD: (date range) 04/01/2021-04/30/2021

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$75,000.00	04/01/2021-04/30/2021	72.93%	\$10,675.00	\$44,025.00	\$54,700.00

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
Digital	\$44,500.00	04/01/2021-04/30/2021	75.00%	\$6,675.00	\$26,700.00	\$33,375.00
Sub-Consultant A: ITS Regional LLC (DBE)	\$20,500.00	04/01/2021-04/30/2021	65.00%		\$13,325.00	\$13,325.00
Sub-Consultant B: The Solulent Corporation	\$10,000.00	04/01/2021-04/30/2021	80.00%	\$4,000.00	\$4,000.00	\$8,000.00
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
TOTALS:				<u>\$10,675.00</u>	<u>\$44,025.00</u>	<u>\$54,700.00</u>

PROJECT TOTAL UNBILLED: **\$20,300.00**

Thomas Hickey, PE, President
Digital Engineering

5/5/21
Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above Invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Samuel Buckley Financial Review: Megan Leonard

Recommended for Payment: Jeffrey W. Roesel



Invoice & Progress Report Form

DATE: 5/28/2021 RPC CONTRACT # BF ENVIR SERV 2018
RPC Billing Code: BFHP18

FIRM NAME: Environmental Resources Management (ERM) Southwest, Inc.

PROJECT DESCRIPTION: Brownfield Environmental Services

INVOICE Number: 9 INVOICE PERIOD: 4/1/21 - 5/21/21
Contractor Invoice No. 145673

Summary Table												
PROJECT BILLING STATUS:	Project Budget	Invoice Period	Status (Starting Project; Midway; Wrapping up; Completed)	Amount Due this Period			Amount Previously Invoiced			Amount Billed to Date		
				Haz	Petro	Total	Haz	Petro	Total	Haz	Petro	Total
NTP #1 3855 France Rd	Cost Reimbursable	4/1/21 - 5/21/21	Completed	\$0.00	\$0.00	\$0.00	\$1,297.37	\$1,297.37	\$2,594.74	\$1,297.37	\$1,297.37	\$2,594.74
NTP #2 Algiers Inventory	Cost Reimbursable	4/1/21 - 5/21/21	Wrapping Up	\$8,083.00	\$8,870.50	\$16,953.50	\$28,221.50	\$27,714.83	\$55,936.33	\$36,304.50	\$36,585.33	\$72,889.83
NTP #3 601 De Armas Phase I ESA	Cost Reimbursable	4/1/21 - 5/21/21	Cancelled	\$0.00	\$0.00	\$0.00	\$95.00	\$95.00	\$190.00	\$95.00	\$95.00	\$190.00
NTP #4 7300 Jourdan Rd. Phase II ESA	Cost Reimbursable	4/1/21 - 5/21/21	Midway	\$1,541.00	\$0.00	\$1,541.00	\$17,152.50	\$0.00	\$17,152.50	\$18,693.50	\$0.00	\$18,693.50
NTP #5 5901 Chartres St. Phase I ESA	Cost Reimbursable	4/1/21 - 5/21/21	Completed	\$648.00	\$95.00	\$743.00	\$5,808.05	\$5,185.05	\$10,993.10	\$6,456.05	\$5,280.05	\$11,736.10
NTP #6 Bienvenue Phase I ESA	Cost Reimbursable	4/1/21 - 5/21/21	Wrapping Up	\$1,152.50	\$1,152.50	\$2,305.00	\$6,830.67	\$7,323.01	\$14,153.68	\$7,983.17	\$8,475.51	\$16,458.68
NTP #7 7400 Terminal Rd. Phase I ESA	Cost Reimbursable	4/1/21 - 5/21/21	Wrapping Up	\$745.00	\$717.50	\$1,462.50	\$10,874.09	\$8,678.25	\$19,552.34	\$11,619.09	\$9,395.75	\$21,014.84
NTP #8 Almonaster Tracts Phase I ESA	Cost Reimbursable	4/1/21 - 5/21/21	Wrapping Up	\$867.50	\$1,437.50	\$2,305.00	\$13,023.43	\$11,640.93	\$24,664.36	\$13,890.93	\$13,078.43	\$26,969.36
NTP #9 Johns Manville Title Abstract	Cost Reimbursable	4/1/21 - 5/21/21	Wrapping Up	\$0.00	\$0.00	\$0.00	\$2,351.00	\$3,009.50	\$5,360.50	\$2,351.00	\$3,009.50	\$5,360.50
NTP #10 6000 Jourdan Phase II Scoping/QAPP	Cost Reimbursable	2/20/21 - 3/31/21	Wrapping Up	\$3,056.00	\$4,854.00	\$7,910.00	\$1,162.50	\$1,162.50	\$2,325.00	\$4,218.50	\$6,016.50	\$10,235.00
NTP #11 4350 Jourdan Phase II Scoping	Cost Reimbursable	4/1/21 - 5/21/21	Wrapping Up	\$2,945.00	\$2,470.00	\$5,415.00	\$0.00	\$0.00	\$0.00	\$2,945.00	\$2,470.00	\$5,415.00
TOTAL CONTRACT BILLING STATUS	\$352,993.00	4/1/21 - 5/21/21	54.27%	\$19,038.00	\$19,597.00	\$38,635.00	\$86,816.11	\$66,106.44	\$152,922.55	\$105,854.11	\$85,703.44	\$191,557.55

BUDGET REMAINING IN CONTRACT:

\$161,435.45

Melanie Hanks

Signature of Certifying Officer

Name: Melanie Hanks
Title: Project Manager

5/28/2021

Date

Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.

Attach Project Narrative Form

RPC USE ONLY	
TECHNICAL REVIEW: <i>J. S. Adam T.</i> Adam Tatar	FINANCIAL REVIEW: <i>Megan Leonard</i> Megan Leonard
RECOMMENDED FOR PAYMENT: <i>Jeffrey Roesel</i> Jeffrey Roesel	



Consultant/Sub-consultant Invoice Certification

DATE: 6/1/2021 State Project# H.972382.1 Federal # H972382

FIRM NAME: Linfield, Hunter & Junius, Inc.

PROJECT DESCRIPTION: Old Covington Hwy Safety & Ops - Tangipahoa RPC Task #: ST-1.21OCH

RPC Invoice No. (i.e. #1, #2, etc.) 7 INVOICE PERIOD: (date range) May 1, 2021 to May 31, 2021

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

PROJECT BILLING STATUS	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
	\$90,000.00	May 1, 2021 to May 31, 2021	44.71%	\$11,381.50	\$28,856.00	\$40,237.50

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

Linfield, Hunter & Junius	\$61,900.00	May 1, 2021 to May 31, 2021	32.00%	\$9,285.00	\$10,523.00	\$19,808.00
Sub-Consultant A: Urban Systems (DBE)	\$21,000.00	May 1, 2021 to May 31, 2021	90.00%	\$1,050.00	\$17,850.00	\$18,900.00
Sub-Consultant B: Elos Environmental	\$7,100.00	May 1, 2021 to May 31, 2021	21.54%	\$1,046.50	\$483.00	\$1,529.50
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
TOTALS:				<u>\$11,381.50</u>	<u>\$28,856.00</u>	<u>\$40,237.50</u>

PROJECT TOTAL UNBILLED: **\$49,762.50**


 Robert E. Nockton, PE, Vice President
 Linfield, Hunter & Junius, Inc.

6/1/2021
 Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Chris Laborde Financial Review: Megan Leonard
 Chris Laborde Megan Leonard

Recommended for Payment: Jeffrey W. Roesel
 Jeffrey W. Roesel



Consultant/Sub-consultant Invoice Certification

DATE: 5/14/2021 State Project# H.972382.1 Federal # H972382

FIRM NAME: Meyer Engineers, Ltd.

PROJECT DESCRIPTION: LA 3127: LA 3141 to LA 3213 Freight Corridor RPC Task #: A-3.21STJ

RPC Invoice No. (5) INVOICE PERIOD: 4/1/21-4/30/21
 i.e. #1, #2, etc.) (date range)

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$70,000.00	4/1/21-4/30/21	58.43%	\$4,700.00	\$36,200.00	\$40,900.00

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
Meyer Engineers	\$47,000.00	4/1/21-4/30/21	65.00%	\$4,700.00	\$25,850.00	\$30,550.00
Sub-Consultant A: ITS Regional LLC (DBE)	\$23,000.00	4/1/21-4/30/21	45.00%		\$10,350.00	\$10,350.00
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
TOTALS:				<u>\$4,700.00</u>	<u>\$36,200.00</u>	<u>\$40,900.00</u>

PROJECT TOTAL UNBILLED: **\$29,100.00**

Richard C. Meyer, PE, President 5/14/21
 Meyer Engineers, Ltd. Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Thomas Haysley Financial Review: Megan Leonard
Digitally signed by Thomas Haysley, DN: cn = Thomas Haysley, email = thaysley@rpcplanning.com, o = RPC - Regional Planning Commission, Date: 2021.05.18 09:55:09 -0500

Recommended for Payment: Jeffrey W. Roesel