

MINUTES

Transportation Policy Committee of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

May 11, 2021

Committee Members:

Officers:

Parish President Kirk Lepine, *Chairman*

Parish President Mike Cooper *1st Vice Chairman*

Parish President Matt Jewell *2nd Vice Chairman* **Designee:** Mike Palamone

Parish President Jaclyn Hotard *3rd Vice Chairman*

Parish President Cynthia Lee Sheng *4th Vice Chairwoman* **Designee:** Cherreen Gegenheimer

Parish President Robby Miller, *5th Vice Chairman*

Parish President Guy McInnis, *Secretary* **Designee:** Jason Stopa

Mayor LaToya Cantrell, *Treasurer* **Designee:** Dan Jatres

Jefferson Parish

Mayor Tim Baudier (Harahan)

Lee Giorgio

Jack Stumpf

Orleans Parish:

Councilmember At-Large Donna M. Glapion

Sophie Harris Vorhoff

Plaquemines Parish:

Councilmember Benny Rousselle

Keith Espadron

St. Bernard Parish:

Councilmember Wanda Alcon

Roxanne Adams

Susan Klees

St. Charles Parish:

Councilmember Dick Gibbs

Tommy Faucheux

St. John the Baptist Parish:

Councilmember Michael Wright

Raj Pannu

Jonathan Perret

St. Tammany Parish:

Councilmember Steve Stefancik

Chris Masingill

Christopher Abadie

Tangipahoa Parish:

Mayor Bob Zabbia (Ponchatoula)

Council Chair Brigitte Hyde

Michael Showers

DOTD:

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

Mayor Greg Cromer (Slidell) **Designee:** Melissa Guilbeau

Kevin Dolliole (Aviation Director)

Brandy Christian (Port) **Designee:** Anthony Evett

Mayor Clay Madden (Mandeville)

Ninette Barrios (JeT)

Mayor Pete Panepinto (Hammond)

Attendance: 36

Consultants:

Staff: Jeff Roesel, Jason Sappington, Malissa Givhan, et al



AGENDA

1. Consideration: Approval of the April 13th, 2021 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Unified Planning Work Program for FY-22 Final Document
6. Consideration: Metropolitan Transportation Plan Update
7. Consideration: Agreement with the Port of New Orleans –
Tug Engines Cleaner Transportation for Maritime Fleets
RPC Task PUBEDOUT
Amount: \$350,985.60
8. Consideration: Public Comment Period
9. Consideration: Other Matters

Malissa Dietsch-Givhan, RPC's Public Outreach Coordinator explained the virtual meeting using the platform GoToWebinar. She went over how to use the GoToWebinar platform and gave instructions for questions/comments and public comments. Once the motions for the agenda items are made, a poll will appear on your screen for the full Board to cast their vote on the item. All items, packet, minutes, handouts etc. were emailed to the Board and posted on the RPC website for public view. All items are listed under the handouts section on GoToWebinar.

Jeff Roesel, RPC's Executive Director led everyone in the Pledge of Allegiance.

Following the roll call by Jason Sappington, RPC's Deputy Director, a quorum was established.

1. Consideration: Approval of April 13th 2021 minutes

Jeff Roesel asked the Board for a motion for the approval of the April 13th minutes. Parish President Mike Cooper made a motion to approve the April 13th minutes, seconded by Mr. Mike Palamone. Based on the poll, this item is approved by the Transportation Policy members in attendance as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Jeff Roesel referred the members to page 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Jaclyn Hotard and seconded by Councilman Benny Rousselle. Based on the poll, this item is approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Jeff Roesel informed the board there are no St. Tammany amendments at this time.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Jeff Roesel referred the members to page 6 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Robby Miller and seconded by Mayor Bob Zabbia. Based on the poll, this item is approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

5. Consideration: Unified Planning Work Program for FY-22 Final Document

Jeff Roesel referred the members to the handout on the screen of the meeting packet for the Unified Planning Work Program for FY-22 final document and provided a brief explanation. There being no questions or objections, the Chairman called for a motion to approve the Unified Planning Work Program for FY-22 Final Document. It was so moved by Mayor Pete Panepinto and seconded by Councilmember Dick Gibbs. Based on the poll, this item is approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

6. Consideration: Metropolitan Transportation Plan Update

Jeff Roesel introduced Tom Haysley, RPC's Principal Planner to the Board to give an update on the Metropolitan Transportation Plan. Tom Haysley provided an update on the Metropolitan Transportation Plan (MTP). The MTP is the primary planning document for RPC's transportation planning activities and is updated every 4-5 years. The plan horizon for the next update is 2051. RPC staff will be developing 3 MTPs: one for the New Orleans MPA, one for the South Tangipahoa MPA, and a combined document for the Mandeville-Covington and Slidell MPAs. Staff will coordinate with local government staff and the public throughout the plan development process, and plan to seek final approval in March 2022.

Jeff stated that it requires no action and can move to the next item.

**7. Consideration: Agreement with the Port of New Orleans-Tug Engines Cleaner Transportation for Maritime Fleets RPC Task PUBEDOUT
Amount: \$350,985.60**

Jeff Roesel referred the members to page 7 of the packet to explain the purpose of the agreement. There being no questions or objections, the Chairman call for a motion to approve the Agreement with the Port of New Orleans-Tug Engines Cleaner Transportation for Maritime Fleets RPC Task PUBEDOUT for the amount of \$350,985.60. It was so moved by Ms. Susan Klees, seconded by Ms. Sophie Harris Vorhoff and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

8. Consideration: Public Comment Period

Jeff Roesel asked if there were any public comment. There was none.

9. Consideration: Other Matters

Jeff Roesel asked if there were any other matters. There was none.

There being no other matters to discuss, Jeff Roesel noted the quorum is still established, the Chairman proceeded to the Regional Planning Commission Meeting.

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Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and
Tangipahoa Parishes

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Council Chair Brigette Hyde

Michael Showers

DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 30

Consultants:

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AGENDA

1. Consideration: Approval of the April 13th 2021 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Regional Planning Commission Fiscal Year Local Activities Budget
5. Consideration: Regional Planning Commission Fiscal Year Operating Budget
6. Consideration: Contract Extensions
7. Consideration: Consultant Billings
8. Consideration: Public Comment Period
9. Consideration: Other Matters:



1. Consideration: Approval of April 13th 2021 Minutes

The Chairman asked the Board for a motion for the approval of the April 13th 2021 minutes. Mayor Tim Baudier made a motion to approve the March 9th 2021 minutes, seconded by Ms. Roxanne Adams. Based on the poll, this item is approved by the Regional Planning Commission members in attendance, as noted by the Chairman.

**2. Consideration: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports**

Jeff Roesel stated that item 2(a) will be discussed under items 4 and 5 of the agenda and that there are no Other Committee Reports at this time.

**3. Consideration Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report**

Jeff Roesel referred the members to page 8 of the meeting packet for the balance sheet for the month ending March 31, 2021. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,748,769.93. There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilman Benny Rousselle, seconded by Councilmember Michael Wright and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Jeff Roesel referred the members to page 9 of the packet to show the budget versus actual as of March 31, 2021. Jeff explained to the Board the need for a budget amendment. The budget amendment is to move \$10,000 from grant contingency to online data subscriptions. These are expenses covered by the grants. There being no questions or objections, the Chairman called for a motion to approve the Budget Amendment in the Monthly Budget Report. It was so moved by Mr. Keith Espadron, seconded by Mr. Chris Masingill. Based on the poll, this item is approved by the Regional Planning Commission members in attendance, as noted by the Chairman.

4. Consideration: Regional Planning Commission Fiscal Year 2022 Local Activities Budget

Jeff Roesel referred the members to page 10 of the packet. As referenced in 2a the Budget and Personnel Committee is recommending approval of the Local Activities Budget for FY22. The Local Activities Budget is comprised of the dues that the parishes pay and expenditures that are not necessarily covered by grants. There being no questions or objections, the Chairman called for a motion to approve the Fiscal Year 2022 Local Activities Budget. It was so moved by Parish President Robby Miller seconded by Mayor Bob Zabbia and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Regional Planning Commission Fiscal Year 2022 Operating Budget

Jeff Roesel referred the members to page 11 for the Fiscal Year 2022 Operating Budget and explained the line items. There being no questions or objections, the Chairman called for a motion to approve the Fiscal Year 2022 Operating Budget. It was so moved by Mr. Jonathan Perret, seconded by Ms. Susan Klees and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

6. Consideration: Contract Extensions

Jeff Roesel informed the Board there are no extensions at this time.

7. Consideration: Consultant Billings

Jeff Roesel referred the members to a summary list of the consultant bills on page 12 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval. There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Parish President Mike Cooper seconded by Mayor Bob Zabbia. Based on the poll, this item is approved by the Regional Planning Commission members in attendance, as noted by the Chairman.

8. Consideration: Public Comment Period

Jeff Roesel asked if there were any public comments. There was none.

9. Consideration: Other Matters

The Chairman wanted to thank Malissa Dietsch-Givhan for sitting in for Megan Leonard. There being no other matters, the Chairman made a motion to adjourn the meeting, seconded by Mr. Keith Espadron.