

MINUTES

Transportation Policy Committee of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

October 12, 2021

Committee Members:

Officers:

Parish President Kirk Lepine, *Chairman*

Parish President Mike Cooper, *1st Vice Chairman*

Parish President Matt Jewell, *2nd Vice Chairman* **Designee:** Mike Palamone

Parish President Cynthia Lee Sheng, *4th Vice Chairwoman*

Parish President Robby Miller, *5th Vice Chairman*

Parish President Guy McInnis, *Secretary* **Designee:** Meagen Campo

Mayor LaToya Cantrell, *Treasurer*

Jefferson Parish

Council At-Large Scott Walker **Designee:** Brian Grenrod

Lee Giorgio

Orleans Parish:

Sophie Harris Vorhoff

Plaquemines Parish:

Councilmember Benny Rousselle

St. Bernard Parish:

Councilmember Wanda Alcon

Roxanne Adams

Susan Klees

St. Charles Parish:

Councilmember Dick Gibbs

St. John the Baptist Parish:

Councilmember Michael Wright **Designee:** Jackie Landeche

Jonathan Perret

St. Tammany Parish:

Chris Masingill

Christopher Abadie

Tangipahoa Parish:

Mayor Bob Zabbia (Ponchatoula)

Michael Showers

DOTD:

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

Mayor Greg Cromer (Slidell) **Designee:** Melissa Guilbeau

M.D. "Mike" Stolzman (N.O. Public Belt RR) **Designee:** Garrick A. Rose

Kevin Dolliole (Aviation Director) **Designee:** Ronaldo R. Nodal

Mayor Clay Madden

Alex Z. Wiggins (RTA) Designee: Katherine Felton

GNOEC **Designee:** Carlton Dufrechou

Attendance: 28

Consultants:

Staff: Mr. Jeff Roesel, Mr. Jason Sappington, Ms. Megan Leonard, Mrs. Colethia Kent,
Ms. Malissa Dietsch-Givahn, et al



AGENDA

1. Consideration: Approval of the August 10, 2021 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection:
Travel Demand Model Support Services
RPC Task A-1.22TDM; FY-22 UPWP
Amount: \$30,000
6. Consideration: Consultant Selection:
Comprehensive Operations Analysis
FTA Grant No. LA-2018-013-00
RPC Task PARA21
7. Consideration: Public Comment Period
8. Consideration: Other Matters

Mr. Jeff Roesel asked the board to take a moment in silence after the Pledge of Alliance in honor of the passing of Councilmember Steve Stefancik.

Mr. Jeff Roesel, RPC's Executive Director led everyone in the Pledge of Allegiance.

The Board took a moment of Silence for St. Tammany Parish Councilmember Steve Stafancik

Following the roll call by Jason Sappington, RPC's Deputy Director, a quorum was established.

1. Consideration: Approval of August 10, 2021 minutes

Mr. Jeff Roesel asked the Board for a motion for the approval of the August 10, 2021 minutes. Parish President Cynthia Lee Sheng made a motion to approve the August 10th minutes, seconded by Mr. Mike Palamone and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel referred the members to page 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mayor LaToya Cantrell and seconded by Councilmember Benny Rousselle and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel referred the members to page 6 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Mike Cooper and seconded by Mayor Clay

Madden and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

Parish President Mike Cooper also wanted to thank everyone for moving on these projects.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel informed the board there are no Tangipahoa amendments at this time.

**5. Consideration: Consultant Selection:
Travel Demand Model Support Services
RPC Task A-1.22TDM;FY-22 UPWP
Amount: \$30,000**

Mr. Jeff Roesel referred the members to page 7 of the packet for a list of respondents and explained the purpose of this project is to provide technical services to the RPC as needed in the maintenance, update, and use of the transportation demand model and associated analytical software used for long-range strategic planning, and other transportation and land use related tasks.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: Travel Demand Model Support Services (Task A-1.22TDM; FY- 22 UPWP) in the amount \$30,000 with Alliance Transportation Group. It was so moved by Parish President Robby Miller, seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

**6. Consideration: Consultant Selection:
Comprehensive Operations Analysis
FTA Grant No. LA -2018-013-00
RPC Task PARA21**

Mr. Jeff Roesel referred the members to page 7 of the packet for a list of respondents and stated that the selection will be re-advertised and brought back to the Board in December or January. There being no questions or objections, the Chairman call for a motion to defer the Consultant Selection. It was so moved by Mr. Lee Giorgio, seconded by Mr. Jonathan Perret and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

7. Public Comment Period

Mr. Jeff Roesel asked if there were any public comment. There was none.

6. Consideration: Other Matters

Mr. Jeff Roesel asked if there were any other matters. There was none.

There being no other matters to discuss, Mr. Jeff Roesel noted the quorum is still established, the Chairman proceeded to the Regional Planning Commission Meeting.

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Regional Planning Commission
For
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Tangipahoa Parishes**

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Ms. Malissa Dietsch-Givahn, et al



AGENDA

1. Consideration: Approval of the October 12, 2021 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Resolution: RPC Cell Phone Policy
5. Resolution: Contractual Agreement between JEDCO and RPC/EPA Brownfields Assessment Cooperative Agreement
6. Consideration: Travel
7. Consideration: Contract Extensions

- 8. Consideration: Consultant Billings
- 9. Consideration: Public Comment Period
- 10. Consideration: Other Matters:



1. Consideration: Approval of August 10, 2021 Minutes

The Chairman asked the Board for a motion for the approval of the August 10, 2021 minutes. Ms. Sophie Harris Vorhoff made a motion to approve the August 10, 2021 minutes, seconded by Mr. Mike Showers and approved unanimously by the Regional Planning Commission as noted by the Chairman.

It was noted that a voice vote was provided because of technical difficulties with the webinar.

**2. Consideration: Committee Reports:
 (a) Budget and Personnel Committee
 (b) Other Committee Reports**

Mr. Jeff Roesel also explained there were no committee reports at this time.

**3. Consideration Financial Report
 (a) Balance Sheet of Local Activities
 (b) Monthly Budget Report**

Mr. Jeff Roesel referred the members to page 8 of the meeting packet for the balance sheet for the month ending August 31, 2021 and the Monthly Budget Report. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,846,706.12 There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Parish President Robby Miller, seconded by Parish President Mike Cooper and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Jeff Roesel also explained there were no budget amendments at this time.

4. Resolution: RPC Cell Phone Policy

Mr. Jeff Roesel referred the members to page 10 and explained the need for the resolution for the RPC Cell Phone Policy. There being no questions or objections, the Chairman call for a motion to approve the RPC Cell Phone Policy. It was so moved by Mayor LaToya Cantrell, seconded by Mr. Mike Palamone and approved unanimously by the Regional Planning Commissions as noted by the Chairman.

**5. Resolution: Contractual Agreement between JEDCO and RPC/EPA Brownfields
 Assessment Cooperative Agreement**

Mr. Jeff Roesel referred the members to page 11 and explained the need for the resolution for Contractual Agreement between JEDCO and RPC/EPA Brownfields Assessment Cooperative Agreement. There being no questions or objections, the Chairman call for a motion to approve the resolution for Contractual Agreement between JEDCO and RPC/EPA Brownfields Assessment Cooperative Agreement. It was so moved by Parish President Cynthia Lee Sheng and seconded by Mr. Lee Giorgio and approved unanimously by the Regional Planning Commission members in attendance as noted by the Chairman.

6. Consideration: Travel

Mr. Jeff Roesel referred the members to page 12 of the packet and explained staff had 3 travel requests. Three staff members, Jeff Roesel, Sam Buckley and Adam Tatar to attend the APA Louisiana Annual Planning Conference, October 27 – October 29, Lafayette, LA.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mayor Bob Zabbia and seconded by Councilmember Benny Rousselle and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

It was noted that a voice vote was provided because of technical difficulties with the webinar.

7. Consideration: Contract Extensions

Mr. Jeff Roesel referred the members to page 12 of the packet and pointed out 2 contract extensions. He explained the extensions are no cost, time only extensions. There being no questions or objections the Chairman called for a motion to approve the contract extensions. It was so moved by Parish President Mike Cooper and seconded by Parish President Robby Miller and approved unanimously by the Regional Planning Commission as noted by the Chairman.

8. Consideration: Consultant Billings

Mr. Jeff Roesel referred the members to a summary list of the consultant bills on page 13 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval. There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mayor LaToya Cantrell seconded by Parish President Cynthia Lee Sheng and approved unanimously by the Regional Planning Commission as noted by the Chairman.

9. Consideration: Public Comment Period

Mr. Jeff Roesel asked if there were any public comments. There was none.

10. Consideration: Other Matters

Mr. Jeff Roesel stated that in the handout section a presentation by the St. Tammany Levee, Drainage and Conservation District concerning an issue that will be on the November 13th ballot, Constitutional Amendment # 3 that will allow Levee Districts formed after 2006, whose voters approved an amendment to the levee an annual property tax up to 5 million. We have included the power point presentation for your review, you can find out more information at www.stldec.com. Megan Leonard, Director of Management and Finance will be emailing each member a copy of the presentation. Mr. Jeff Roesel also noted that Suzanne Krieger, Chairman for the STLDCD Commissioners will be present if we are in person at our next Commission Meeting next month to further explain and show a power point presentation.

The Chairman asked if there were any other matters. There was none. There was a motion to adjourn the meeting by Parish President Kirk Lepine, Mayor LaToya Cantrell seconded, and the Chairman adjourned the meeting.