



DRAFT

UNIFIED PLANNING WORK PROGRAM

2023
FISCAL YEAR

REGIONAL PLANNING COMMISSION

JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY, & TANGIPAHOA PARISHES

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Unified Planning Work Program

Fiscal Year 2023

Metropolitan Planning Areas:

New Orleans - *page 1*

Mandeville-Covington - *page 40*

Slidell - *page 65*

Tangipahoa Parish - *page 90*

Prepared by the Regional Planning Commission of Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes, in cooperation with:



**Federal Highway
Administration**



**Federal Transit
Administration**

Approved by the Regional Planning Commission's Transportation Policy Committee on XX/XX/XXXX

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FY 2023 Planning Prospectus

The Unified Planning Work Program (UPWP) describes the federally funded planning activities that the Regional Planning Commission (RPC) will conduct and products that will be created in state fiscal year 2022. The UPWP covers four Metropolitan Planning Areas (MPAs) in southeast Louisiana: New Orleans, South Tangipahoa, Slidell, and Covington-Mandeville.

The planning challenges faced by each of the MPAs are unique, and are described in the introductions to each respective section. However, there are some challenges that are shared throughout the region.

The Bipartisan Infrastructure Investment and Job Acts, passed by Congress in 2021, defines the framework under which the agency will operate in the coming fiscal year. Priorities identified in the bill are well in-line with those already underway at the MPO: maintaining the existing system, decreasing greenhouse gas emissions by increasing mode share of non-single occupancy vehicle travel and facilitating electrification of the system, hardening and adapting infrastructure against climate impacts, improving safety for vulnerable travelers, better integration with housing and land use, and doing all of these things through a lens of equity and universal accessibility.

The Metropolitan Transportation Plan, which will be updated in FY 2023, is the primary mechanism through which RPC will undertake refining and achieving these goals. Other complementary efforts include the Regional Freight Plan, an updated Complete Streets Policy,

Fatality and serious injury rates have, unfortunately, been rising in the past two years, both in rural and urban areas. Ensuring the safety for all modes of travel is a regional and state priority. Use of crash data and analysis of appropriate countermeasures will be integrated throughout planning efforts.

The increasing severity of intense rainwater events and the frequency and intensity of tropical storms, such as Hurricane Ida in 2021, highlight the urgency of hardening the transportation system, reducing greenhouse gas emissions from the transportation sector, and moving toward a transportation system that can function in the face of both periodic and chronic shocks and stressors.

Economic development priorities include improving job and job training access via all modes, as well as ensuring functionality of the region's vast freight network. A Regional Freight Profile, completed in 2021, establishes the foundation for a comprehensive Freight Plan that will explore new technologies, forecast needs, and anticipate weather and climate impacts.

Underlying all of RPC's planning efforts is a dedication to ensuring that the benefits we gain from our transportation decision making process are accrued by the parts of our community that have been historically neglected, that the negative externalities are not born by the same, and that those that often do not have a voice in the planning process are heard.

Who We Are

The RPC is a board of local elected officials and citizen members from Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes. The Secretary of LADOTD also has a chair on the commission. The group deliberates and coordinates on matters of regional importance, including economic development, environmental planning, and transportation.

The Regional Planning Commission and the Transportation Policy Committee meet on the second Tuesday of every month, at the Regional Transportation Management Center (10 Veterans Boulevard, New Orleans). A list of dates can be found in Appendix B.

One of RPC's primary functions is serving as the Metropolitan Planning Organization for four Metropolitan Planning Areas: New Orleans, Mandeville-Covington, Slidell, and South Tangipahoa. The Transportation Policy Committee (TPC) of the Regional Planning Commission is the policy board for the Metropolitan Planning Organization, and is therefore the decision making body regarding transportation planning and programming. Prior to the beginning of each state fiscal year (July 1) the UPWP is reviewed and endorsed by TPC. RPC also submits the UPWP to the Federal Highway Administration, the Federal

Transit Administration, and Louisiana Department of Transportation and Development, for review and concurrence.

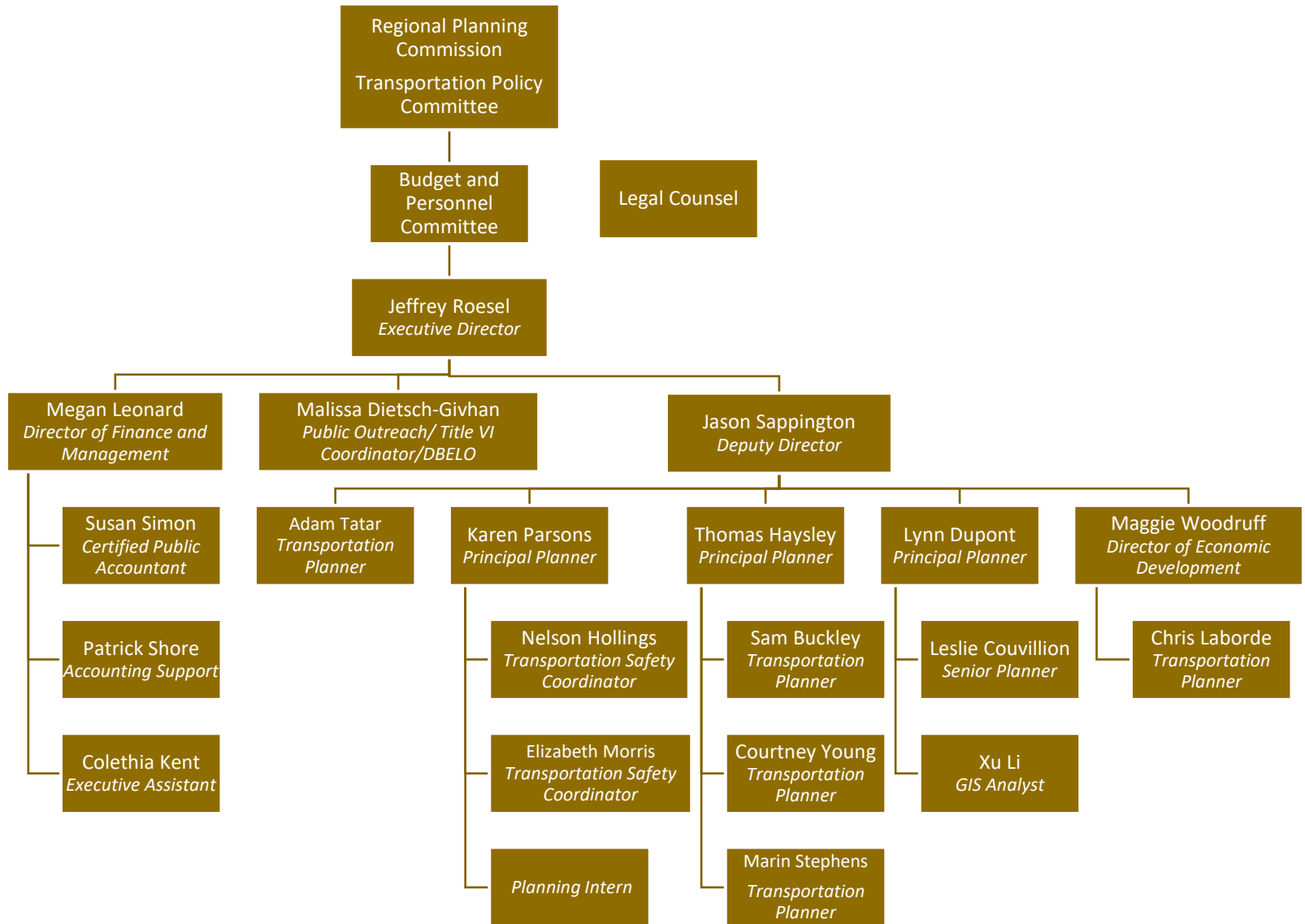
The TPC is made up of the membership of the RPC, plus representatives from the region's major transportation modal interests and other elected officials.

The Technical Advisory Committee (TAC) is made up of engineers, planners, advocacy organizations who meet quarterly with RPC staff to discuss best practices and local planning priorities, and to assist in selecting and scoping future planning efforts.

Current membership of the Regional Planning Commission, the Transportation Policy Committee, and the Technical Advisory Committee can be found in Appendix C, D, and E.

The staff of the RPC represents multiple disciplines, including transportation planning, economic development, environmental planning, geospatial professionals, public health, landscape architecture, public administration, and accounting. The staff is charged with fulfilling the directives of the TPC and the mandates of the federal and state departments of transportation.

Organization



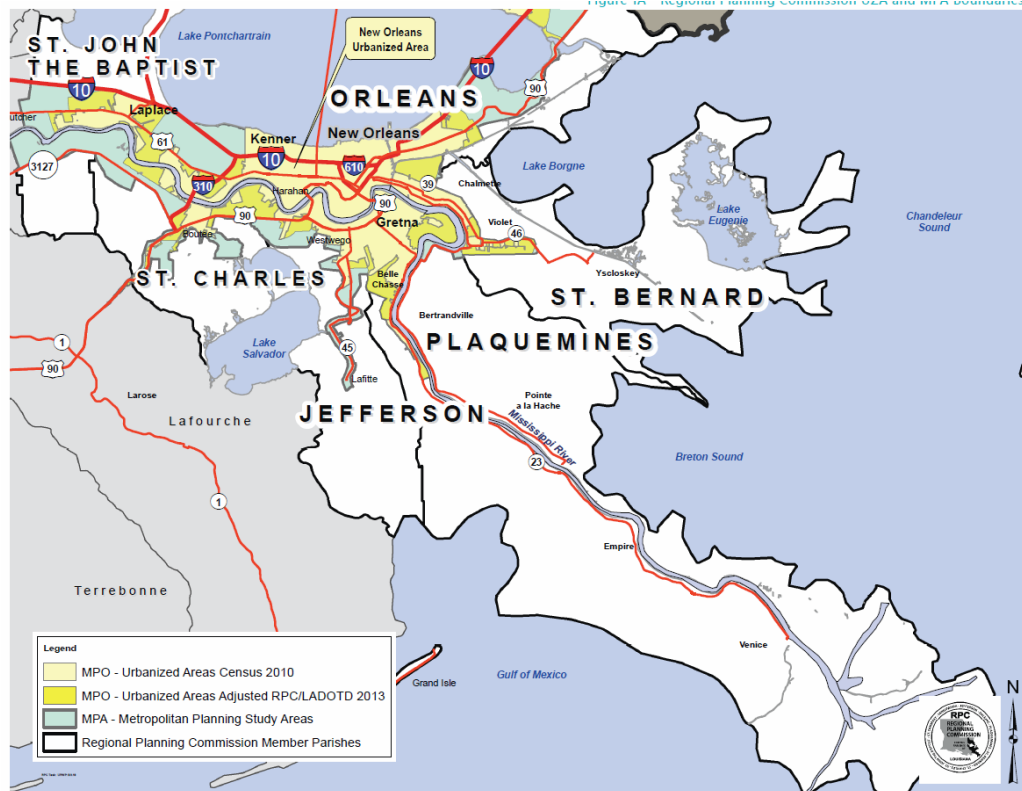
New Orleans Metropolitan Planning Area



Summary


The New Orleans Metropolitan Planning Area (MPA) includes the urbanized parts of both St. John the Baptist Parish and St. Charles Parishes, the northern urbanized portion of Jefferson Parish, the entirety of Orleans Parish, and downriver into the urbanized portions of St. Bernard and Plaquemines Parishes. It is transected by the lower Mississippi River and bounded on the north by Lake Pontchartrain.

In 2018 the urbanized area had a total population of nearly 958,227 people. There are six incorporated cities in Jefferson Parish: Gretna, Kenner, Harahan, Westwego, Lafitte and Grand Isle, while the city of New Orleans is coterminous with Orleans Parish. Other population centers include Belle Chasse, Chalmette, Harvey, Laplace, and Metairie. Major employment and commercial centers include the New Orleans Central Business District, Elmwood, Lakeside/Fat City, and the Jefferson Highway Ochsner Medical Center complex.



Within the New Orleans MPA there are 1,781 miles of Federal Aid roadways, including one interstate highway, I-10, and three interstate spurs. There are five transit providers that, in 2019, provided over 20 million trips to passengers on buses, streetcars, and ferries.

There are four seaports in the urbanized area. The Port of South Louisiana and the Port of New Orleans are among the largest in the world. There are six Class I railroads, providing access to over 132,000 miles of track across North America. The Louis Armstrong New Orleans International Airport is in the city of Kenner.



The New Orleans MPA, largely constrained by water and marsh, has few opportunities for physical growth beyond infill development. Population growth is taking place, though at a slower pace than in the nearby small MPAs in St. Tammany and Tangipahoa Parishes. Roadway capacity increases are difficult given the built-out footprint of much of the UZA. Finally, the geography of the region makes it highly susceptible to flooding due to tropical storms and, increasingly, significant non-tropical rain events.

The primary challenges/opportunities facing the planning area are, therefore, maintaining existing infrastructure, increasing mode share beyond single occupancy vehicle, and building resilience in the transportation system.

NO Planning Factors

This UPWP is undertaken pursuant to and in compliance with the provisions of 23 USC 134(h)(1) and regulatory authority of 23 CFR 450.308. It has been developed with consideration of the planning factors for metropolitan transportation planning, as described in the FAST Act:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate impacts of surface transportation.
10. Enhance travel and tourism.

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in the New Orleans MPA.

	A-1	A-2	A-3	A-4	B-1	C-1	D-1	E-1
Economic Vitality	*	*	*	*	*	*	*	*
Safety	*	*	*	*	*	*		
Security	*	*	*	*	*	*		
Accessibility and Mobility	*		*	*	*		*	
Environment	*	*	*	*	*	*	*	*
Modal Connectivity	*	*	*	*	*	*	*	
Efficiency	*	*	*	*	*	*	*	*
Preservation	*			*	*	*	*	*
Resilience	*	*		*	*	*	*	*
Travel and Tourism	*		*	*		*		*

NO Funding Tables by Source

Task	Description	FHWA PL	PL Match *	FHWA Total	FTA 5303 *	FTA Match	FTA Total	Total
A-1.23	Traveller Mobility and Accessibility**	500,000	125,000	625,000			0	625,000
A-2.23	Land Use and Environmental	350,000	87,500	437,500			0	437,500
A-3.23	Freight and Intermodal Planning	400,000	100,000	500,000			0	500,000
A-4.23	Metropolitan Planning	400,000	100,000	500,000			0	500,000
B-1.23	GIS and Data Management	231,553	57,888	289,441			0	289,441
C-1.23	Public Transit				345,904	86,476	432,380	432,380
C1C23	Regional Human Services Coord. (DOTD)				15,000	0	15,000	15,000
D-1.23	Public Outreach and Civil Rights				120,000	30,000	150,000	150,000
E-1.23	UPWP Management	210,000	52,500	262,500				262,500
TOTAL		2,091,553	522,888	2,614,441	480,904	116,476	597,380	3,211,821

Tasks	FHWA PL	PL Match	FTA 5303	FTA Match	Total
A	1,650,000	412,500			2,062,500
B	231,553	57,888			289,441
C			345,904	86,476	432,380
C1C23 (DOTD)			15,000		15,000
D			120,000	30,000	150,000
E	210,000	52,500			262,500
TOTAL	2,091,553	522,888	480,904	116,476	3,211,821

Note: No non-FHWA or non-FTA funds are used for planning for other modes

* All FHWA and FTA grants are provided at 80%, with 20% matching local funds. The only exception is C1C22, which has 100% funding provided by the state.

** Per the BIL, 2% of PL funds must be used for complete streets planning efforts. The scope of that work is described in Task A-1(a).

NO Funding Tables by Task

Task	Description	RPC *	RPC Contractual **			Total
			Continuing (PL) ***	New (PL)	New 5303	
A-1.23	Accessibility, Mobility, and Safety	275,000	50,000	300,000		625,000
A-2.23	Land Use, Housing, and Resiliency	280,000		157,500		437,500
A-3.23	Freight and Intermodal	350,000		150,000		500,000
A-4.23	Metropolitan Planning	500,000				500,000
B-1.23	GIS and Data Management	289,441				289,441
C-1.23	Public Transportation	432,380				432,380
C1C23	Regional Human Services Coord.	15,000				15,000
D-1.23	Public Outreach and Civil Rights	150,000				150,000
E-1.23	UPWP Management	262,500				262,500
TOTAL		2,554,321	50,000	607,500	-	3,211,821

Tasks	RPC	Contractual **				Total
		Continuing (PL) ***	New (PL)	Continuing (5303)	New (5303)	
A	2,062,500	50,000	607,500	0	0	2,720,000
B	289,441	0	0	0	0	289,441
C-1.22	432,380	0	0	0	0	432,380
C1C22	15,000					15,000
D	150,000	0	0	0	0	150,000
E	262,500	0	0	0	0	262,500
TOTAL	3,211,821	50,000	607,500	0	0	3,869,321

* Funding for work conducted by RPC staff

** Funding for work contracted to another party

*** Funds dedicated to complete work started in the previous FY using funding from the current FY. Per LADOTD Policy, no PL Funds are eligible for "carryover" from previous Fiscal Years.

A-1

Accessibility, Mobility, and Safety

GOAL

To improve the traveling public's ability to access a wide range of destinations on streets and walking, biking, transit, and driving that are safe, equitably derived, offer multiple mode choices, remain in a state of good repair, minimize congestion through operational strategies on selected regional routes, and reduce vehicle miles traveled.

OBJECTIVES

- Employ a rigorous approach to RPC streets planning that results in roadways that safely accommodate all users, including pedestrians, bicyclists public transit riders, children, the elderly, those with disabilities, motorists, and freight vehicles, to be codified in a Complete Street Plan and Policy developed by RPC staff.
- Reduce fatalities and serious injurious on the region's roadways through identification of hazards and planning/implementation of design interventions.
- Monitor the physical condition of the region's roads and bridges and identify opportunities for maintaining a state of good repair.
- Employ the Travel Demand Model to forecast future travel trends on a regional or project scale, and research current best practices in travel modelling in anticipation of an upcoming update to the in-house modelling methodology.
- Identify traffic bottlenecks; and when appropriate design System Management and Operations strategies that increase safety and reduce congestion.
- Track, report, and coordinate with DOTD and FHWA on federal performance measures for roadway safety, pavement and bridge conditions, and system reliability.

PREVIOUS WORK

- The RPC supports local governments in the development of plans, policies, and projects that make multi-modal travel safer and more convenient.
- In FY 2022 RPC conducted studies intended to accommodate safe non-motorized travel in Laplace (Manchac Greenway Access) and New Orleans East (IHNC Crossing).
- RPC adopted a Complete Streets Policy in 2012.
- The regional Travel Demand Model has had incremental software and interface updates, and recalibrations based on new travel and demographic data.
- The RPC maintains a geospatial database using available U.S. Census datasets identifying protected populations at Census geographic levels.

TASKS

A-1a: Complete Streets Planning and Programming

Plans, programs, and projects created by the RPC will continue to emphasize the multi-modal nature of the region's transportation system, seeking to balance the needs of all travelers through a Complete Streets approach.

RPC staff will internally develop Complete Street Guidance, using national best practices applied to a local context, to be proposed for adoption by the TPC. Development may involve convening of a Complete Streets Advisory Committee. This document will provide local governments with a standard which, when followed on projects, may result in increased Federal share. The guidance will be accompanied by an updated Complete Streets Policy. Per Federal guidance in the Bipartisan Infrastructure Bill, no less 2% of PL funds will be dedicated to these efforts*.

Multi-modal planning efforts will be coordinated with the Congestion Management activities described in Task A-1e and transit planning tasks described in Task C-1. Activities carried out under this task will also comply with adopted Title VI environmental justice requirements.

Product(s):

Complete Streets Guidance and Policy

Timeline:

Ongoing; Complete Streets Guidance will be completed by Q4 of FFY 23.

A-1b: Safety & Incident Management

RPC staff will continue to work with local and state incident management officials to address safety hazards on the region's roadways and to reduce the impact of crashes and other incidents on roadway conditions. The RPC will use crash data to identify and evaluate high incident locations on study corridors or within study areas to identify potential causes and design interventions. Crash data will also be analyzed alongside infrastructure data at a systemic level to define potentially hazardous roadway characteristics.

RPC staff will continue to coordinate with local and national disaster management and emergency response stakeholders on a regular basis, to assess and prepare for hazards and threats to the transportation system and other related critical infrastructure.

Product(s):

None

Timeline:

Incident management meetings are held quarterly

A-1c: Network Connectivity

Staff will research strategies for improving accessibility to jobs, services, and housing, through projects that 1) increase transportation network connectivity; 2) remove or ameliorate community barriers; and 3) better integrate land use into transportation planning.

Product(s):

None

Timeline:

Incident management meetings are held quarterly

A-1d: Transportation System Preservation

Roadway state of good repair projects will remain a priority in RPC's funding program. RPC will continue to work with partner agencies to systematically identify Federal Aid Network roadways that merit consideration as rehabilitation priorities.

In Q1 of FFY 23 the RPC will review its established performance targets for bridge and pavement conditions to determine progress and whether the targets should be adjusted.

Product(s):

None

Timeline:

None

A-1e: Travel Demand Modelling

RPC staff will continue to maintain and utilize the regional travel demand model to develop Vehicle Miles Traveled (VMT) and other associated travel forecasts for regional long range and sub-area/project level scenario planning.

In FY 2023 RPC staff will begin preparing for a complete overhaul of the in-house transportation demand methodology. Staff will research benefits and downsides of adopting varying types of forecast models, including the four-step currently in use and an activity-based model. Factors under consideration will include data needs/availability, the ability to forecast real travel behavior, ability to forecast various public transit modes, the ability to forecast active transportation, the effects of land use on travel behavior, and cost of conversion.

Product(s):

Up-to-date travel demand model and associated input data. Evaluation of travel forecasting methodologies. Documentation of internal TDM efforts.

Timeline:

Ongoing.

A-1f: Congestion Management

The RPC will continue to implement the Congestion Management Process (CMP). Emphasis will be placed on strategies that relieve congestion without requiring new roadway capacity. These include strategies that reduce Single Occupant Vehicle (SOV) travel and overall Vehicle Miles Travelled (VMT), such as the enhancement of alternative modes (non-motorized, transit) and Travel Demand Management (TDM). The CMP also prioritizes Transportation Systems Management and Operations (TSMO) strategies that improve the efficiency of the existing transportation system.

Product(s):

Congestion Management documentation as described in the CMP and MTP.

Timeline:

Ongoing.

A-1g: Performance Measures and System Surveillance

Maintaining accurate and ongoing measures of system performance is an increasingly important component of RPC's planning activities. Data collection on the region's roadways will include traffic volume counts, emissions, inter-jurisdictional commuting flows, accessibility to service via different travel modes, etc.

Staff will develop a methodology to standardize counting of active transportation modes and create a program that will systemize collection of this data, for inclusion in project scoping.

Product(s):

Documentation of System Surveillance Efforts. Revised Scoping Template

Timeline:

None

A-1h: Federal Aid Network

In anticipation of the designation of new urbanized area boundaries due to the 2020 census, staff, in coordination with LADOTD and FHWA, will assess modifications to the existing federal aid network using updated geography and updated traffic conditions.

Product(s):

Federal aid roadway maps

Timeline:

The New Orleans MPA Urbanized Boundary derived from the 2020 Census is expected at some point during state fiscal year 2023.

A-1i: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

List of products and education purchased through A-1.

Timeline:

Ongoing

A-1i: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. RPC will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with the A-1 task.

Product(s):

None.

Timeline:

None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
A-1a: Complete Streets Plan/Policy Completed												
A-1b: Safety												

A-1c: System Preservation													
A-1d: Travel Demand Modelling													
A-1e: Congestion Management													
A-1f: Performance Measures													
A-1g: Federal Aid Network													
A-1h: Support and Development,													
A-1i: Emergency Response													

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	275,000 (22%)	FHWA PL	500,000	RPC
Consultant	350,000 (78%)	State/Local	125,000	
Total	625,000			

* At least 2% of PL funding, \$41,831, is dedicated to Complete Streets Planning under task A-1a. Match for this amount is \$10,458, for a total of \$52,289.

STAFFING

- Supervising Principal: Thomas Haysley**
- Executive Director
- Deputy Director
- Data Manager
- Principal Planner (x3)
- Transportation Planner (x2)

A-2

Land Use, Housing, and Resilience

GOAL

Planning for communities that are able to endure and prosper during times of acute or chronic stress, and that have minimized their impacts on the natural environment through emissions reductions strategies and conscientious land use planning.

OBJECTIVES

- Promotion and implementation of transportation, housing, and land-use policies that reduce the regional transportation system’s contribution of greenhouse gas emissions and other major pollutants through alternative fuels and VMT reduction.
- Transportation and transportation related infrastructure that can withstand and/or quickly recover from natural disasters or other recurring extreme weather events
- Transportation and transportation infrastructure that is adapted to the anticipated regional effects of global climate change and land subsidence
- Coordination with local government to ensure responsible and informed land use/transportation planning linkages promoting the use and/or development of best available data

PREVIOUS WORK

- Supporting comprehensive, corridor, and neighborhood scale integrated land use and transportation planning in member parishes and municipalities
- Developing a framework for considering the resilience of regional transportation infrastructure, and the impact of the transportation system on community resilience, in the planning process
- Staff has developed a

SUBTASKS

A-2a: Land Use and Housing

Staff will coordinate with local parishes and municipalities to promote policy objectives related to comprehensive responsible land-use planning for the region, with a focus on the connections between housing, services, and employment development. To support this effort, RPC staff will meet with local parish and city planning departments on a regular basis, at least twice a year, to ensure that all parties have up-to-date data sharing protocols and to discuss how best to maximize complementary projects.

At a corridor level and sub-area, this coordination will be used to ensure that transportation projects are complementary to local land use planning efforts, and will contribute to a more integrated transportation effort that improves connectivity and comfort for users. Land-Use analysis methodology will be codified in the scopes of all such projects and in the Staff Project Management Guide.

Product(s):

Documentation on Local Planning Coordination, Land Use Mapping

Timeline:

Staggered biannual meetings with local planning departments is ongoing.

A-2b: Infrastructure Resilience

The RPC will continue to build on the framework developed in FY 2019 to establish a resilience planning program that leads to plans, policies, and projects that enhance the region's ability to withstand disaster. These efforts will be formalized into an official regional Resilience Plan, to be completed in FY 2023. The plan will be complementary to efforts under the Louisiana Watershed Initiative and associated EPA initiatives. The plan will include a methodology for identifying potentially vulnerable transportation and transportation associated assets that can be overlaid with the social vulnerability index (Task D-1), and a recommended program of projects.

Product(s):

Regional Resiliency Plan

Timeline:

Staff intends to have a resiliency plan for public presentation in Q2 of 2023

A-2c: Climate Planning

Through coordination with local, state and federal agencies, RPC will develop transportation strategies, facilitate policy mechanisms, and disseminate project funding opportunities that have the potential to improve air quality and reduce harmful greenhouse gas emissions through a reduction of regional vehicle miles travelled (VMT), cleaner transportation fuels, idle reduction measures, and/or more efficient use of the transportation system. Staff will begin outlining a regional Climate Plan in FY 23 focusing on strategies in the transportation sector.

Product(s):

Emission reduction strategies, measures, targets; quarterly progress report, climate plan outline

Timeline:

Ongoing

A-2d: Electric Vehicle Charging Infrastructure

Staff will monitor Federal Guidance as it pertains to the deployment of EV charging infrastructure. Coordination with LADOTD and local governments will take place to determine strategies, funding, policies, and ordinances/permitting necessary for the installation of charging stations per the BIL.

Product(s)

EV guidance for local governments

Timeline:

Ongoing

A-2e: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, transportation related data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):
Annual report on A-2 procurements.

Timeline:
Ongoing

A-2f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support emergency response and recovery actions. RPC will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with the A-2 task.

Product(s):
Quarterly Progress Report

Timeline:
None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
A-2a: Land Use & Housing												
A-2b: Resilience Planning												
A-2c: Climate Planning												
A-2d: EV Infrastructure												
A-2e: Support and Development												
A-2f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	280,000 (64%)	FHWA PL State/Local	350,000 87,500	RPC
Consultant	157,500 (36%)			
Total	437,500			

STAFFING

Supervising Principal: Lynn Dupont
Executive Director
Deputy Director
Principal Planner (x2)
Sustainability Planner
Senior Planner

A-3

Freight and Intermodal

GOAL

A comprehensive freight planning program that is responsive to the movement of goods at a regional, national, and global scale, and promotes safe and efficient interactions between freight and the rest of the region's transportation system.

OBJECTIVES

- Improved movement of national and international freight rail, passenger rail, truck, and waterborne transport in and through the New Orleans region
- Improved safety and decreased congestion through the removal and/or mitigation of conflicts and better integration with regular motorized or non-motorized traffic
- Communication with modal stakeholders that fosters collaborative decision making regarding multi-modal planning and implementation efforts

PREVIOUS WORK

- Rail Gateway Feasibility and Environmental Impact Studies
- Port of New Orleans Truck and Traffic Operations Study (2013)
- I-10 New Orleans Master Plan Port Access Improvements (2018)
- LA 23 Rail Relocation Study (2018)
- Westbank Road and Rail Subarea Analysis Stage 0 Feasibility Study (2021)
- FHWA Freight Mobility Performance Target Setting (2022)
- Regional Freight Profile (2021)
- Freight Mobility Plan (2022)

TASKS

A-3a: Freight Roundtable

Convening of quarterly meetings of freight and freight adjacent stakeholders from the public and private sector, wherein participants will identify policy issues and upcoming priorities and share best practices.

Product(s):

Meeting Agendas, Minutes, Summaries

Timeline:

Quarterly

A-3b: Intermodal Planning

Focus in 2023 will be on potential commitments by the Port of New Orleans to build a new facility downriver, and the subsequent traffic and land use impacts of such a move. Staff will continue looking at strategies that improve freight access to the existing port in New Orleans, and better regional and superregional access to the New Orleans International Airport.

Product(s):

Intermodal planning for downriver port.

Timeline:

Ongoing

A-3c: Urban Freight Planning

Coordination with freight operators (through task A-3a) and other stakeholders (through the TAC, see Task A.4), to identify issues that arise from the interaction of freight movement and the urban environment and assess mitigation and operational solutions. Examples may include non-motorized safety, rail crossing safety and delay, truck route pavement conditions, truck parking, and curbside planning for commercial deliveries.

Product(s):

Planning Products on truck routes

Timeline:

Ongoing. The FY 2022 report will be completed in Q1 of the FY 2023.

A-3d: Congestion and Network Analysis

Staff will monitor industrial growth/decline and related transportation impacts. Changes in land use will be monitored for increased freight volumes or changes in commodity distribution. In coordination with Congestion Management Planning and Travel Demand Modelling subtasks (Task A-1) RPC will identify geographic choke points that impede movement of rail and truck freight throughout the region, and collaborate with local, state, national, private, and public entities toward identifying design or policy solutions.

Product(s):

ID of freight choke points

Timeline:

Ongoing. The FY 2022 report will be completed in Q1 of FY 2023.

A-3e: Freight Performance Monitoring

Fiscal Year 2022 performance targets for travel reliability were established in Q2 of FY 2018, which were approved by LADOTD and FHWA. RPC staff will determine progress toward these targets and conduct an assessment of existing strategies. Results will be published in the annual “Regional Transportation Systems” report in the MTP (Q1).

Product(s):

Regional Transportation Systems Report

Timeline:

Ongoing. The Systems Report is developed and published in Q3.

A-3f: Freight Emissions

Staff will continue to identify operational, technological, and policy solutions toward decreasing the freight sector’s contribution to greenhouse gas emissions and other major pollutants and provide information. These efforts will be conducted in coordination with Task A-3a, as well as alongside other environmental initiatives, such as Clean Cities and Clean Air Coalition work efforts.

Product(s):

None

Timeline:

Ongoing.

A-3g: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Report on Support, Equipment, Software

Timeline:

Ongoing.

A-3h: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with local freight carriers, ports, and other associated entities to carry out appropriate roles and responsibilities consistent with the A-3 task.

Product(s):

Report on Emergency Activities

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
A-3a: Freight Roundtable												
A-3b: Intermodal Planning												
A-3c: Urban Freight												
A-3d: Congestion												
A-3e: Freight Performance												
A-3f: Freight Emissions												
A-3g: Support												
A-3h: Emergency Response												

FUNDING				
Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	350,000 (70%)	FHWA PL State/Local	400,000	RPC
Consultant	150,000 (30%)		100,000	
Total	500,000			

STAFFING

Supervising Principal: Karen Parsons

Executive Director

Deputy Director

Data Manager

Transportation Planner

A-4

Metropolitan Planning

GOAL

An ongoing, comprehensive planning metropolitan planning process, guided by stakeholders and the general public, as described and codified in the Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program.

OBJECTIVES

- Develop and maintain the three primary planning documents for the New Orleans UZA Metropolitan Planning Area: the Transportation Improvement Program (TIP), the Long Range Transportation Plan (MTP), and the Unified Planning Work Program (UPWP).
- Foster constructive dialog with key stakeholders and the public that informs the priorities of the metropolitan planning process.
- Shepherd and track the progress of projects from prioritization to implementation.

PREVIOUS WORK

- The TIP, MTP, and UPWP have been continually developed and administered at the required intervals or as otherwise necessary. The current TIP is for the years 2019-2022. The current MTP is for the years 2019-2048.
- An annual listing of obligated projects, published on the website and maintained in a spatial database.

TASKS

A-4a: Technical Advisory Committee

Convening of quarterly meetings of stakeholders from the public and private sector, wherein participants will identify policy issues and planning priorities, share best practices, help guide the agencies policy directives, and help codify them in the FY 24 UPWP. The TAC will also aid in study selection.

Product(s):

Meeting Agendas, Minutes, Summaries

Timeline:

Technical Advisory Committee meetings are held each quarter.

A-4b: Metropolitan Transportation Plan

The 2052 MTP Update will be presented to the TAC and the TPC in Q1 of FY 2023, the latter will also vote for approval of the MTP in Q1. The MTP contains implementation measures that will allow staff to direct planning efforts toward the objectives of the plan, notably the codification of required assessments to be conducted for Stage 0's, as described in study scoping.

Product(s):

Scoping Guidelines

Timeline:

Review and Approval of MTP in Q1

A-4c: Transportation Improvement Program

Staff will ensure that the TIP includes all regionally significant transportation projects, that it is fiscally constrained, and that projects are progressing toward implementation. Projects will be developed and incorporated into the TIP as needed through a formalized amendment process. Projects in the TIP will be scored according to a project categorization process to determine the extent to which they help achieve the MTP's goals and performance measures.

Product(s):

Fiscally Constrained 23-26 TIP

Timeline:

23-26 TIP in Q1

A-4d: Unified Planning Work Program

The draft FY 24 UPWP for the New Orleans UZA will be prepared in Q2 and Q3. The draft will be submitted for to the TPC, LADOTD, and FHWA review in March of 2023. It will concurrently be distributed to local libraries and posted on the website with published public notices requesting public review. Pending favorable review by the public and by the TPC, staff will submit the draft for final approval by the Committee in April of 2023. Amendments to the UPWP will be carried out as necessary with TPC approval. Quarterly progress reports will be provided to LADOTD and FHWA.

Product(s):

Draft and final versions of the FY 2023 UPWP; quarterly progress reports.

Timeline:

Draft UPWP will be prepared in Q2 and submitted to the public and the TPC for review in Q3. Approval anticipated in Q4.

A-4e: Obligated Projects

Projects obligated in CY 2022 will be mapped and categorized by type and funding source to measure success toward a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

Product(s):

Obligated Projects Report

Timeline:

Preparation of the document will take place in Q2, with publication in December

A-4f: National Infrastructure Policy and Law

Staff will track rule-making emerging from the 2021 Bipartisan Infrastructure Law (BIL), with particular attention to guidance and regulations that impact MPO policy and provide opportunities for funding and innovation among regional partners. Updates will be provided to local agencies as needed.

Product(s):

Internal and online BIL fact sheet

Timeline:

Ongoing

A-4g: Regional Transportation Systems Report

Staff will create and distribute an annual report describing a snapshot of the region’s transportation system, highlighting available usage data trends (VMT, transit ridership), projects of significance, and relevant demographic figures. The 2022 report will be included in the MTP update, the 2023 report in Q4.

Product(s):

MTP in Q1

Timeline:

2022 in Q1, 2023 in Q4.

A-4h: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with partner agencies and officials to carry out appropriate roles and responsibilities consistent with the A-4 task.

Product(s):

None

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
A-4a: TAC												
A-4b: MTP												
A-4c: TIP												
A-4d: UPWP Draft												
A-4e: Obligated Projects												
A-4f: Corridor/Sub-Area Profiles												
A-4g: Transportation Report												
A-4h: Demographics and MPA												
A-4i: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility	
RPC	500,000	FHWA PL	400,000
Consultant		State/Local	100,000
Total	500,000 (100%)		

STAFFING

Supervisor: Jason Sappington
Executive Director

Deputy Director
Principal Planner (x2)
Senior Planner
Transportation Planner

B-1

GIS & Data Development

GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

OBJECTIVES

- Up-to-date analysis of socio-economic data that will support RPC travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policy and procedures
- Maintenance of the RPC’s internal information technology systems and safeguarding of nonpublic or proprietary data

PREVIOUS WORK

- TIP, MTP transportation layers
- Creation of bicycle and pedestrian facility and count mapping databases
- Regular acquisition of up-to-date high resolution aerial imagery, including 2019-20 procurement in coordination with NOAA and the negotiation of high resolution updated LiDAR for the region using federal and state funding in 2020
- Regular acquisition and refinement of demographic and employment data from public and private sources
- Determination of appropriate data for distribution in support of project development and implementation and for online resource sharing

TASKS

B-1a: Data Development

RPC staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets, including 2020 Census data and ACS data. Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.

Product(s):

Various, as needed.

Timeline:

Ongoing

B-1b: Data Analysis

RPC will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness initiatives, environmental planning initiatives, local and regional land use planning, consultant activities, and presentation to

stakeholders and to the public. Data will also be used to test subarea or regional, to populate the Travel Demand Model (see Task A-1), used as inputs into the Social Vulnerability Index (SVI, see task D-1), latent demand modelling, resiliency planning (see Task A-2), and other project support as needed.

Product(s):

Data products are archived on the RPC's IT servers

Timeline:

Ongoing.

B-1c: Project Tracking

Staff will track RPC projects throughout their development, from feasibility to funds obligation. In addition to database tracking, projects in the TIP and MTP will be mapped for display and inclusion in the documents Obligated projects will be published annually for highway (A-1) and transit (C-1).

Product(s):

Obligated Projects, TIP and MTP, Title VI, Other major transportation layers databases and/or maps

Timeline:

Ongoing, obligated projects completed in Q2

B-1d: IT and AV Support

RPC will continue the upkeep of internal IT systems, including personal computers, Audio/Video systems, network connectivity, security, and external backup for emergency or non-emergency related recovery needs. Staff will work with the IT Consultant in ensuring IT equipment is secure and adequate to agency needs. Staff intends to explore and seek procurement of upgrades to AV equipment in the Transportation Management Center's meeting rooms.

Product(s):

None

Timeline:

Ongoing

B-1e: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may serve on geospatial related boards, commissions, councils, consortiums and committees at all levels of government in support of regional geospatial needs in data and in practice. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Report on support and training in FY 2023

Timeline:

Ongoing

B-1f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with federal/state/local government and other data partners to carry out appropriate roles and responsibilities consistent with the B-1 task.

Product(s):

None.

Timeline:

Ongoing

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
B-1a: Data Development												
B-1b: Data Analysis												
B-1c: Project Tracking												
B-1d: IT – AV Support												
B-1e: Support												
B-1f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	289,441	FHWA PL	231,553	RPC
Consultant		State/Local	57,888	
Total	289,441 (100%)			

STAFFING

Supervising Principal: Lynn Dupont

Executive Director

Deputy Director

Principal Planner

Senior Planner

GIS Analyst

C-1

Public Transportation

GOAL

A public transportation system that gives freedom of mobility to people, safely and efficiently connecting them to the region’s jobs, educational institutions, healthcare services, and other needs.

OBJECTIVES

- Assisting transit agencies with implementing the recommendations of their strategic plans and policy goals and the New Links regional transit plan.
- Assisting transit agencies with maintaining fleets and facilities and infrastructure
- Facilitating coordination between transit agencies and planning and public works departments, to foster relationships that will accelerate first-last mile access, transit priority road treatments, and communication about respective projects that potentially impact roadway function.
- Roadways and facilities that incorporate the needs of transit by accommodating:
 - Efficient movement of transit vehicles
 - Safe pedestrian and bicycle access to transit
 - Safe and comfortable environments for users at transit stops and stations.
- Management and oversight of FTA grants and other transit associated financial and civil rights obligations

PREVIOUS WORK

- 2018 Jefferson Parish Transit Strategic Plan
- 2019-2021 New Links Comprehensive Operations Analysis and Network Redesign
- 2022 New Links Paratransit Study

TASKS

C-1a: Public Transit Advisory Committee

Convening of regular meetings of transit and transit adjacent stakeholders, wherein participants will identify policy issues and upcoming priorities, share best practices, and coordinate on regional transit initiatives, i.e., scheduling, routing, fares, implementation of New Links, transit focused infrastructure improvements, etc. (Appendix F). The working groups will include Infrastructure, Interagency Communications, Coordinated Transit Planning, and Executive Leadership.

Product(s):

Meeting Agendas, Minutes, Summaries

Timeline:

Monthly to Bi-Monthly

C-1b: Transit Corridor and Walkshed Planning

Staff will continue coordination with transit agencies and local public works and planning departments to improve pedestrian and bicycle access to transit via infrastructure and land use planning. Strategies will include the development of a walkshed score for major transit corridors derived from variables such as sidewalk conditions, tree canopy, accident data, density of

development. The index will support RPC staff and partner stakeholders in identifying priority locations and strategies for improvement.

Product(s):

Monthly Progress Reports, Access Index

Timeline:

Ongoing

C-1c: Asset Management

RPC staff will work with local transit agencies to ensure that, through a strategic distribution of federal funds and by monitoring maintenance of transit assets, the region's public transportation vehicle and associated facilities are maintained in a state of good repair. The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.

Product(s):

Monthly progress report

Timeline:

Program of Projects with TAM performance ratings is developed in Q3/Q4 pending FTA apportionment.

C-1d: Regional Transit Performance Metrics

In addition to the Transit Asset Management performance metrics, staff will develop and begin tracking other transit performance metrics that measure the effectiveness of the region's transit systems in effectively and efficiently connecting residents to services. The metrics will be developed in coordination with the Transit TAC (C-1a), and will be guided by findings from the New Links report and agency service standards, and will use data development tasks under B-1, including incorporation of new 2020 census data when available.

Product(s):

Monthly progress report

Timeline:

Ongoing, in coordination with the transit TAC. Ongoing; Annual Report on C-1 activities will be completed in Q1 of FFY 22.

C-1e: Transit Funding

FTA releases annual transit funding apportionments in the spring. Under the guidance of the Transit TAC (C-1a) RPC staff will develop the annual Program of Projects for FTA formula funds and follow the requisite public outreach methodology, as described in the RPC Public Participation Guide. RPC staff will continue to work with transit agencies in identifying alternative sources of funding. Staff will track other federal funding opportunities as they become available, and work with local governments and the state in determining a long-term local funding viability strategy for transit operations.

Product(s):

Program of Projects, FTA split letter

Timeline:

Program of Projects is developed in Q3/Q4, pending FTA apportionment.

C-1f: Grant Management and Administration

RPC staff will conduct the activities required of a designated recipient of transit funds including grant management, progress and financial reporting, National Transit Database reporting, Disadvantaged Business Enterprise reporting and Title VI compliance.

Product(s):

DBE, NTD, and Progress Reports; annual funding agreements,

Timeline:

DBE Biennial Reports in Q2 and Q4, FTA grant progress reporting in Q2, NTD reporting in Q2

C-1g: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task. The REMIX shared routing platform will be funded through C-1.

Product(s):

Documentation of procurements under C-1.

Timeline:

Ongoing.

C-1h: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with local public transportation providers and other associated entities to carry out appropriate roles and responsibilities consistent with the C-1 task.

Product(s):

Monthly Progress Report

Timeline:

Ongoing.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
C-1a: Public Transit TAC												
C-1b: Corridor/Multimodal												
C-1c: Asset Management												
C-1d: Performance Measures												
C-1e: Transit Funding												
C-1f: Grant Mgmt - DBE												
C-1f: Grant Mgmt – Progress Rpt												
C-1f: Grant Mgmt - NTD												
C-1g: Support												
C-1h: Emergency Response												

FUNDING				
Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	432,380	FTA 5303	345,904	RPC
Consultant		State/Local	86,476	
Total	432,380			

STAFFING

Supervising Principal: Jason Sappington

Executive Director

Deputy Director

Principal Planner (x3)

Senior Transportation Planner

Sustainability Planner

Transportation Planner

C1C22

Coordinated Human Services Transportation

GOAL

To improve coordination of public and private non-profit transportation services for the disabled, elderly, or low-income populations.

PREVIOUS WORK

- RPC has updated the Coordinated Public Transit-Human Services Transportation Plan on a regular basis, most recently in 2020.
- RPC hosts quarterly meetings of the Coordinated Transportation Working Group

TASKS

C1C23a: Quarterly Meetings

RPC will continue to holding quarterly meetings, hosting public transit providers, human service transportation providers, human services advocacy groups, local governments, and LADOTD. These meetings will provide a forum for idea exchange between providers, opportunities to coordinate services due to mutual need, allow for equipment and grant training from LADOTD, and presentations on local and national trends and events in human services transportation.

Product(s):

Quarterly meeting minutes, presentations

Timeline:

The working group meets quarterly

C1C23b: Mobility Management

RPC will continue to collect information on the region's human services transportation needs, including demographic/geographic profiles, data on providers and/or human services agencies, and other services, including medical, educational, and employer related. With the assistance of LADOTD, RPC staff will explore strategies to centralize mobility management in Greater New Orleans.

Product(s):

Major activities will in monthly progress reports

Timeline:

Ongoing. The FY 2022 report will be completed in Q1 of the FY 2023.

C1C23c: Coordination with State Agencies and Elected Officials

In FY 23 RPC will continue outreach with local and statewide elected officials in order to a) bring attention to the human services transportation issues raised through the coordinated process and action toward alleviating those issues and b) improve inter-agency coordination at the statewide level.

Product(s):
Major activities will in monthly progress reports

Timeline:
Ongoing

C1C23:: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):
Major activities will be documented in the FY 2022 report.

Timeline:
Ongoing

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	15,000	FHWA PL	15,000	RPC
Consultant		State/Local	0	
Total	15,000			

STAFFING

Supervising Planner: Adam Tatar
Deputy Director
Public Outreach Coordinator

D-1

Public Outreach and Civil Rights

GOAL

A suite of outreach activities that are available to a wide extent of the region's population possible, particularly those that are traditionally underrepresented. Further, ensuring that no person, on the grounds of race, color, sex, age, disability, or national origin, is excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any MPO program or activity.

OBJECTIVES

- Diverse and innovative community outreach techniques and participation efforts to a wide cross-section of the region's population
- Ensure attention is paid and involvement is inclusive when traditionally underrepresented populations are potentially impacted by studies and projects.
- Compliance with the requirements of the Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and the RPC's own Title VI Plan
- RPC policy and procedures for Disadvantaged Business Enterprise consultant selection, negotiation, and administration of consultant contracts, and ample outreach to DBE firms

PREVIOUS WORK

- Public Involvement Plan updated in 2022
- Website overhaul in in 2020
- Citizen Surveys in 2013, 2014, 2017, and 2020
- Social Vulnerability Index in 2021/2022
- DBE plan updated in 2020

TASKS

D.1a: Title VI Activities – Social Vulnerability

Staff will assist in carrying out the actions of the Title VI plan and the associated Limited English Proficiency Plan as approved by FTA. The demographics database will be maintained in coordination with task B-1 and, in coordination with task A-4, and will inform a geographic Social Vulnerability Index (SVI). The SVI will be used to inform project selection, potential impacts, and public outreach requirements.

Product(s)

Major activities will in monthly progress reports

Timeline:

Ongoing

D.1b: DBE Activities

Staff will continue to work toward increasing DBE participation, including coordinating with key stakeholders on hosting or co-hosting a DBE/SBE workshop. In coordination with task C-1, staff will provide DBE procurement data to FTA/LADOTD on a semi-annual basis.

Product(s):

Major activities will in monthly progress reports

Timeline:

DBE semiannual reports are due June 1 and December 1.

D.1c: Metropolitan Planning Educational Activities

Staff will work with partner stakeholders to develop opportunities to educate the public on the principles of metropolitan planning, and to inform the public and private entities how they can best participate in the planning process. Such events may be planned for elected official presentations, staff workshops, school visits, and partnering with organizations and community groups.

Product(s)

Major activities will in monthly progress reports

Timeline:

Ongoing

D.1d: Targeted Outreach Activities

Activities through D-1 will also support initiative or project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement. The SVI will be used to guide targeted outreach strategies.

Product(s)

Major activities will in monthly progress reports

Timeline:

Ongoing

D.1e: Online Presence

Staff will continue to ensure that there is an online forum for the public and stakeholders to keep up with and participate in MPO activities. This will include maintenance of the website, social media, utilization of online surveys, and development/upkeep of online interactive data maps and dashboards.

Product(s)

Major activities will in monthly progress reports

Timeline:

Ongoing

D.1f: Newsletter and other Printed Material

Staff will create a bimonthly newsletter for digital distribution to the stakeholder database. The newsletter will give updates on recent and forthcoming projects and highlight agency initiatives.

Product(s)

Four newsletters

Timeline:

One newsletter per quarter

D.1g: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s)

Major activities will in monthly progress reports

Timeline:

Ongoing

D-1h: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC staff will draw on public outreach mechanisms to maintain communications with the public and key stakeholders.

Product(s):

Major activities will in monthly progress reports

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
D.1a: Title VI Activities												
D.1b: DBE Reporting												
D.1c: Metro Education												
D.1d: Targeted Outreach												
D.1e: Online Presence												
D.1f: Newsletters												
D.1g: Support												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	150,000	FTA 5303	120,000	RPC
Consultant		State/Local	30,000	
Total	150,000			

STAFFING

Supervising Planner: Malissa Dietsch-Givhan

Deputy Director

Transportation Planner

E-1

UPWP Management

GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the staff and the TPC, and its conformity to adopted policy, as well as state and federal requirements.

OBJECTIVES

- Coordination of the Transportation Policy Committee and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resources which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency

PREVIOUS WORK

- The TPC has served as the MPO for the New Orleans Urbanized Area under the provisions of ISTEA, TEA-21, SAFETEA-LU, MAP-21, FAST Act, and the IIJA.
- The RPC hosts a meeting of the Regional Planning Commission and the Transportation Policy Committee on a monthly basis.
- RPC and TPC bylaws were updated in 2019
- Staff Policies and Procedures Manual, Staff Project Management Manual created in 2019

TASKS

E.1a: Contract Management and Intergovernmental Affairs

RPC staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

E.1b: TPC Coordination

RPC staff will coordinate with the local elected officials and citizen representatives, including those that make up the Commission, and conduct of the monthly TPC meetings themselves, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

Product(s):

Meeting Agendas, Meeting Minutes, and other meeting materials.

Timeline:

Ongoing

E.1c: Staff Management

Supervisors will oversee staff workflow, internal resource allocation, and staff development in order to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines. Management will conduct annual reviews of staff in spring of 2022. Management will conduct biweekly planning staff meetings and monthly all staff meetings.

Product(s)

None

Timeline:

Ongoing

E.1d: Human Resources and Financial Management

RPC staff will conduct the necessary activities to ensure timely processing of invoices, including coordination with DOTD financial sections. Financial management will conduct human resources tasks, such as managing retirement, health insurance, hiring, and payroll functions.

Product(s)

Monthly Budget Reports

Timeline:

Ongoing

E.1e: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s)

Expenses under E-1 will be documented.

Timeline:

Ongoing

E-1f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

None

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J

E.1a: Contract Management													
E.1b: TPC Coordination													
E.1c: Staff Management													
E.1d: Financial/HR													
E.1e: Support													
E-1f: Emergency Response													

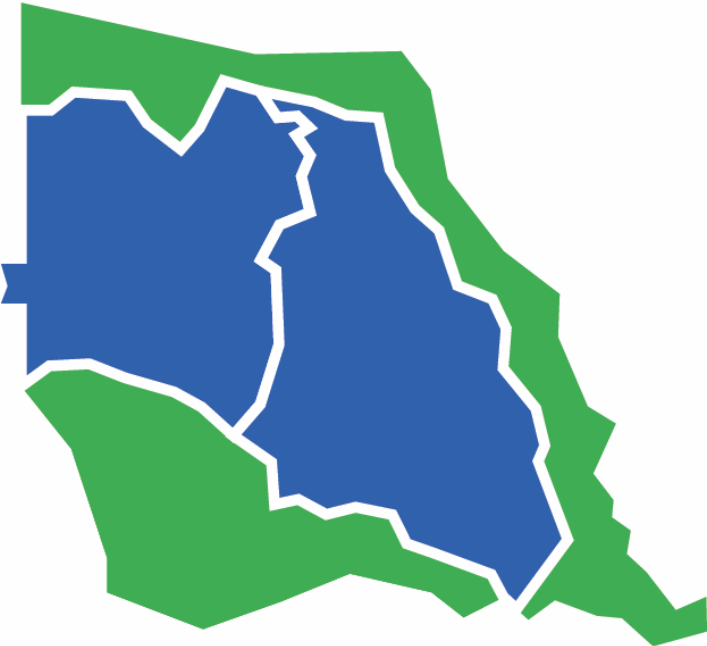
FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	262,500	FHWA PL	210,000	RPC
Consultant		State/Local	52,500	
Total	262,500			

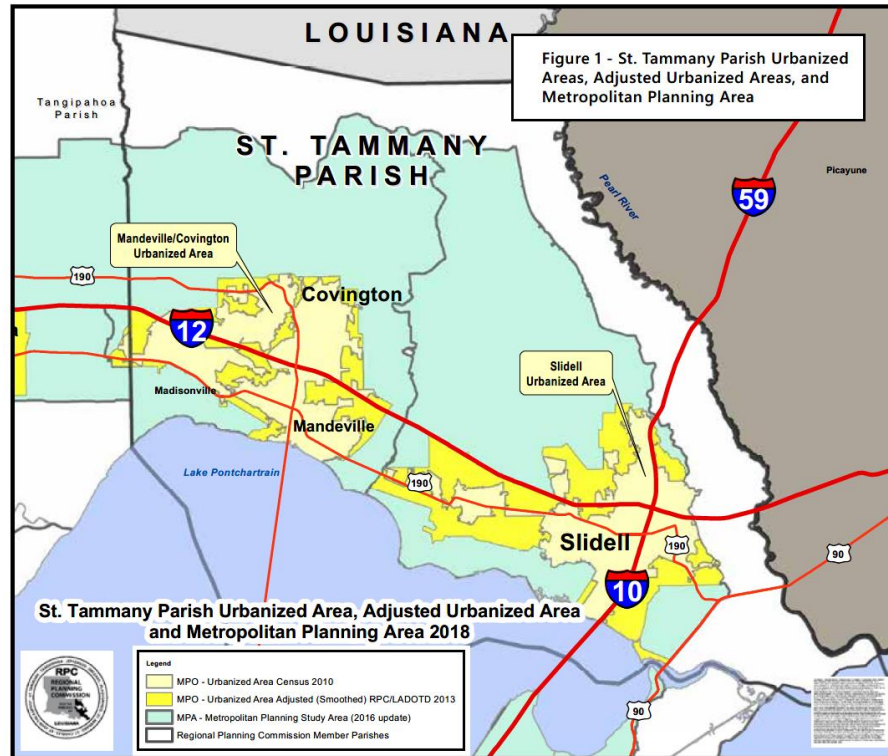
STAFFING

Supervisor: Megan Leonard
 Executive Director
 Executive Assistant
 Director of Economic Development
 Deputy Director

Mandeville-Covington Metropolitan Planning Area



The Mandeville-Covington metropolitan planning area is in the southwestern half of St. Tammany Parish. In 2018 the population of the urbanized area was 100,339. In addition to Mandeville and Covington, significant population and/or employment centers in the MPA include Madisonville and Abita Springs.



Within the Mandeville-Covington MPA there are 310 miles of Federal Aid roadways, including I-12, which runs west towards Hammond-Ponchatoula and Baton Rouge and east towards Slidell. US 190 is another major east-west corridor connecting Mandeville to other major urban centers. The MPA lies at the northern foot of the Lake Pontchartrain Causeway Bridge, which connects the Northshore to the New Orleans MPA.

Mandeville-Covington hosts multiple trailheads of the Tammany Trace, a 31 mile multi-use path that threads through five communities in the parish. Demand Response public transit in Mandeville-Covington is provided by the parish government in partnership with the parish's Council on Aging. The Norfolk Southern Railroad transects Slidell on its way from New Orleans to Picayune, MS. Significant bodies of water in the MPA include the Tchefuncte River and the northern shore of Lake Pontchartrain.

Mandeville-Covington is faced with the challenge of balancing a high quality of life standard while attracting economic and residential development and the transportation issues such development often brings, i.e., congestion and roadway maintenance.

MC Planning Factors

The UPWP is developed with consideration of the planning factors for metropolitan transportation planning, as described in the FAST Act:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm-water impacts of surface transportation.
10. Enhance travel and tourism.

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in Mandeville-Covington MPA.

	MC-1	MC-2	MC-3	MC-4	MC-5
Economic Vitality	*	*	*	*	*
Safety	*	*	*	*	*
Security	*	*	*	*	*
Accessibility and Mobility	*		*	*	*
Environment	*	*	*	*	*
Modal Connectivity	*	*	*	*	*
Efficiency	*	*	*	*	*
Preservation	*			*	*
Resilience	*	*		*	*
Travel and Tourism	*		*	*	

MC Funding Tables

*

Task	Description	FHWA PL	PL Match	FHWA Total	FTA 5303	FTA Match	FTA Total	Total
MC-1.23	Accessibility, Mobility, Safety, and Freight	146,760	36,690	183,450			0	183,450
MC-2.23	Land Use and Resilience	70,000	17,500	87,500			0	87,500
MC-3.23	Multimodal Metropolitan Planning				39,689	9,922	49,611	49,611
MC-4.23	GIS and Data Management	10,000	2,500	12,500			0	12,500
MC-5.23	UPWP Management/Public Outreach	7,000	1,750	8,750			0	8,750
TOTAL		233,760	58,440	292,200	39,689	9,922	49,611	341,811

		RPC Contractual				
Task	Description	RPC	Continuing (PL)	New (PL)	Total	
MC-1.23	Accessibility, Mobility, Safety and Freight		23,450	60,000	100,000	183,450
MC-2.23	Land Use and Resilience		17,500		70,000	87,500
MC-3.23	Multimodal Metropolitan Planning		49,611			49,611
MC-4.23	GIS and Data Management		12,500			12,500
MC-5.23	UPWP Management/Public Outreach		8,750			8,750
TOTAL			111,811	60,000	170,000	341,811

Note: No non-FHWA or non-FTA funds are used for planning for other modes

* All FHWA and FTA grants are provided at 80%, with 20% matching local funds.

** Funding for work conducted by RPC staff

*** Funding for work contracted to another party

**** Funds dedicated to complete work started in the previous FY using funding from the current FY. Per LADOTD Policy, no PL Funds are eligible for "carryover" from previous Fiscal Years

MC-1

Accessibility, Mobility, Safety, and Freight

GOAL

To improve the traveling public's ability to access a wide range of destinations on facilities for walking, biking, transit, and driving that are safe, offer multiple mode choices, remain in a state of good repair, minimize congestion and delay, and reduce vehicle miles traveled. To foster a freight planning program that is responsive to the movement of goods at a regional, national, and global scale, and promotes safe, equitably derived, and efficient interactions between freight and the rest of the region's transportation system.

OBJECTIVES

- Increase non-motorized travel by expanding the region's walking and bicycling networks and advancing design practices that improve traveler safety and comfort.
- Identify projects and incident management strategies that will increase safety on the region's roads and highways for all travelers.
- Monitor the physical condition of the region's roads and bridges, and identify opportunities for maintaining a state of good repair.
- In FY 2022, staff managed the developed of a bike and pedestrian plan for Mandeville.
- Through a Congestion Management Process, identify the causes and locations of congestion, including those resulting from conflicts with freight movement; select and implement strategies to reduce congestion; and evaluate performance over time.
- Through a Title VI demographic protected population profile, identify projects as to their adverse impacts to Title VI protected populations, and fairly distribute the benefits of multi-modal projects.
- Develop and implement Transportation System Management and Operations strategies that increase safety and reduce congestion.
- Track, report, and coordinate with DOTD and FHWA on federal performance measures for roadway safety, pavement and bridge conditions, and system reliability.
- Improved movement of national and international freight rail, passenger rail, truck, and waterborne transport into and through the Northshore region.
- Communication with modal stakeholders that fosters collaborative decision making regarding multi-modal planning and implementation efforts

PREVIOUS WORK

- The regional Travel Demand Model has had incremental software and interface updates, and recalibrations based on new travel and demographic data.
- A full update of the Congestion Management Plan was completed in FFY 21.
- The RPC maintains a geospatial database using available U.S. Census datasets identifying protected populations at Census geographic levels. Geospatial data is processed following each decennial Census and after the annual American Community Survey (ACS), and made available in table and map formats for RPC planning purposes.
- 2020 Freight Mobility Plan
- FHWA Freight Mobility Performance Target Setting (2018)

TASKS

MC.1a: Multimodal Planning

Plans, programs, and projects created by the RPC will continue to emphasize the multi-modal nature of the region's transportation system, seeking to balance the needs of all travelers through a Complete Streets approach.

Staff will work with local and state partners to implement projects that enhance the safety and convenience of walking and biking, as well as projects that improve access to public transit. The RPC will also seek opportunities to improve public transit service through infrastructure or roadway operations enhancements. Work will be done in close concert with St. Tammany Parish, particularly in the development of their Major Streets Plan. Staff will also work with the Parish and with municipalities in continuing to improve bike network connectivity throughout St. Tammany.

RPC staff will internally develop Complete Street Guidance, using national best practices applied to a local context, to be proposed for adoption by the TPC. Development may involve convening of a Complete Streets Advisory Committee. This document will provide local governments with a standard which, when followed on projects, may result in increased Federal share. The guidance will be accompanied by an updated Complete Streets Policy. Per Federal guidance in the Bipartisan Infrastructure Bill, no less 2% of PL funds will be dedicated to these efforts*.

As in prior years RPC staff will assist local agencies in identifying and applying for discretionary funding sources such as the Transportation Alternatives Program (TAP). Multi-modal planning efforts will be coordinated with the Congestion Management activities described in Task MC-1e. Activities carried out under this task will comply with Title VI environmental justice requirements.

Product(s):

Quarterly Progress Reports, complete streets plan and policy

Timeline:

Ongoing

MC.1b: Safety and Incident Management

RPC staff will continue to work with local and state incident management officials to address safety hazards on the region's roadways and to reduce the impact of crashes and other incidents on roadway conditions. The RPC will use crash data to identify and evaluate high incident locations, and develop safety improvement measures for those locations. Crash data will also be analyzed alongside infrastructure data at a systemic level to define potentially hazardous roadway characteristics. Complete Streets Policy and Guidance developed under MC-1a and A-1a will provide design and policy treatments on identified hazardous roadways.

The RPC will continue to fulfill FHWA requirements for safety performance management. In January of 2023 staff will determine progress toward meeting previously established targets, and, in coordination with DOTD, recalculate safety performance targets, and submit to the TPC for concurrence.

Product(s):

Quarterly Progress Reports

Timeline:

Incident management meetings are held quarterly; Safety performance measure targets will be updated in January 2023

MC-1c: Transportation System Preservation

Roadway state of good repair projects will remain a priority in RPC's funding program. RPC will continue to work with partner agencies to systematically identify Federal Aid Network roadways that merit consideration as rehabilitation priorities.

In Q1 of FFY 23 the RPC will review its established performance targets for bridge and pavement conditions to determine progress and whether the targets should be adjusted.

Product(s):

Quarterly Progress Reports

Timeline:

Ongoing

MC-1d: Travel Demand Modelling

RPC staff will continue to maintain and utilize the regional travel demand model to develop Vehicle Miles Traveled (VMT) and other associated travel forecasts for regional long range and sub-area/project level scenario planning. New land use, traffic, employment, and socio-economic data will be formatted and incorporated into the model as available in coordination with task MC-4. Staff will research best practices in contemporary demand modelling in anticipation of a model update in FY 2024-25.

Product(s):

Quarterly Progress Reports

Timeline:

Ongoing

MC-1e: Congestion Management

The RPC will continue to implement the Congestion Management Process (CMP). The CMP provides a framework for measuring, identifying mitigation strategies, and prioritizing projects for implementation. Emphasis will be placed on strategies that reduce congestion without requiring new roadway capacity. These include strategies that reduce Single Occupant Vehicle (SOV) travel and overall Vehicle Miles Travelled (VMT), such as the enhancement of alternative modes and Travel Demand Management (TDM). The CMP also prioritizes Transportation Systems Management and Operations (TSMO) strategies that improve the efficiency of the existing transportation system. It will serve as the guiding traffic planning document for the MTP update.

Product(s):

Congestion Management documentation as described in the CMP.

Timeline:

Ongoing; Annual Report on MC-1 activities will be completed in Q1 of FFY 23.

MC-1f: Performance Measures and System Surveillance

Maintaining accurate and ongoing measures of system performance is an increasingly important component of RPC's planning activities. Data collection on the region's roadways will include traffic volume counts, emissions, inter-jurisdictional commuting flows, accessibility to service via different travel modes, etc.

Staff will develop a methodology to standardize counting of active transportation modes and create a program that will systemize collection of this data, for inclusion in project scoping.

Product(s):

Traffic data collection

Timeline:

Ongoing

MC.1g: Freight Planning

In support of this effort, convening of quarterly meetings of freight and freight adjacent stakeholders from the public and private sector, wherein participants will identify policy issues and upcoming priorities and share best practices. The Freight Mobility Plan, created in FY 2021, will be used to guide to determine near term freight planning priorities.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

MC.1h: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about financial planning, human resources, or other administrative tasks. Staff may also purchase software, transportation related data, equipment, or display materials that are demonstrated as necessary to conduct the activities in this task.

Product(s)

Major activities will be documented in the FY 2021 report.

Timeline:

Ongoing; Annual Report on MC-1 activities will be completed in Q1 of FFY 22.

MC-1i: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Major activities, if any, will be documented in the FY 2021 report.

Timeline:

None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
MC-1a: Multi-Modal Planning												
MC-1b: Safety & Incident Mgmt												
MC-1c: System Preservation												
MC-1d: Travel Demand Modelling												
MC-1e: Congestion Management												
MC-1f: Performance Measures												
MC-1g: Freight Planning												
MC-1h: Support & Development												
MC-1i: Emergency Response												

FUNDING				
Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	20,450 (13%)	FHWA PL State/Local	146,750	RPC
Consultant	160,000 (87%)		36,690	
Total	183,450			

STAFFING

Supervisor: Jeff Roesel
 Deputy Director
 Principal Planner (x2)
 Transportation Planner

MC-2

Land Use, Housing, and Resilience

GOAL

Planning for communities that are able to endure and prosper during times of acute or chronic stress, and that have minimized their impacts on the natural environment through emissions reductions strategies and deliberative land use planning.

OBJECTIVES

- Promotion and implementation of policies that reduce the regional transportation system's contribution of greenhouse gas emissions and other major pollutants
- Transportation and transportation related infrastructure that can withstand and/or quickly recover from natural disasters or other recurring extreme weather events
- Coordination with local government to ensure responsible and informed land use/transportation planning linkages promoting the use and/or development of best available data

PREVIOUS WORK

- Supporting comprehensive, corridor, and neighborhood scale integrated land use and transportation planning in member parishes and municipalities
- Developing a framework for considering the resilience of regional transportation infrastructure, and the impact of the transportation system on community resilience, in the planning process

SUBTASKS

MC-2a: Land Use & Housing

Staff will coordinate with local parishes and municipalities to promote policy objectives related to comprehensive responsible land-use planning for the region, with a focus on the connections between housing, services, and employment development. To support this effort, RPC staff will meet with local parish and city planning departments on a regular basis, at least twice a year, to ensure that all parties have up-to-date data sharing protocols and to discuss how best to maximize complementary projects.

At a corridor level and sub-area, this coordination will be used to ensure that transportation projects are complementary to local land use planning efforts, and will contribute to a more integrated transportation effort that improves connectivity and comfort for users. Land-Use analysis methodology will be codified in the scopes of all such projects and in the Staff Project Management Guide.

Product(s):

Coordination meetings with local planning departments; Quarterly Progress Reports

Timeline:

Ongoing

MC-2b: Infrastructure Resilience

The RPC will continue to build on the framework developed in FY 2019 to establish a resilience planning program that leads to plans, policies, and projects that enhance the region's ability to withstand disaster. These efforts will be formalized into an official regional Resilience Plan, to be completed in FY 2023. The plan will be complementary to efforts under the Louisiana Watershed Initiative and associated EPA initiatives. The plan will include a methodology for identifying potentially vulnerable transportation and transportation associated assets that can be overlaid with the social vulnerability index (Task D-1 & MC-4), and a recommended program of projects.

Product(s):

Resiliency Plan

Timeline:

Resource Database and Stakeholder Database will be completed in Q1 of FFY 21; Annual Report on MC-2 activities will be completed in Q1 of FFY 22.

MC-2c: Climate Planning

Through coordination with local, state and federal agencies, RPC will develop transportation strategies, facilitate policy mechanisms, and disseminate project funding opportunities that have the potential to improve air quality and reduce harmful greenhouse gas emissions through a reduction of regional vehicle miles travelled (VMT), cleaner transportation fuels, idle reduction measures, and/or more efficient use of the transportation system.

Staff will coordinate with public and private entities to discuss and advocate for opportunities for fossil fuel conservation, alternative fuel use, land-use policies that discourage VMT growth, and other efforts. To assess the long-term impact of the strategies identified under this task, staff will use the best available data to develop emissions reduction measures and targets.

Product(s):

Annual report on A-2 Activities.

Timeline:

Ongoing

MC-2d: Staff Support and Training

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, transportation related data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Annual report on MC-2 Activities.

Timeline:

Ongoing; Annual Report on MC-2 activities will be completed in Q1 of FFY 22.

MC-2e: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support emergency response and recovery actions. RPC will coordinate with LADOTD, FHWA,

local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with the A-2 task.

Product(s):

Quarterly Progress Report

Timeline:

None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
MC-2a: Land Use and Housing												
MC-2b: Infrastructure Resilience												
MC-2c: Climate Planning												
MC-2d: Staff Support and Training												
MC-2e: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	17,500 (20%)	FHWA PL State/Local	70,000 17,500	RPC
Consultant	70,000 (80%)			
Total	87,500			

STAFFING

Supervisor: Tom Haysley

Executive Director

Deputy Director

Sustainability Planner

MC-3

Multimodal Metropolitan Planning

GOAL

Undertaking the short and long term multimodal planning processes that lead to the development of the MTP, the TIP, and the UPWP, and shepherding identified projects through local, state, and federal processes from inception to completion.

OBJECTIVES

- Develop, maintain, and follow the three core MPO planning documents for the Mandeville-Covington MPA: the UPWP, the TIP, and the MTP.
- Identify sub-areas, corridors, and other locations for analysis and potential implementation of modifications that will improve the movement of people in an integrated multimodal transportation system.
- Identify improved transportation options for disadvantaged populations, i.e., elderly, disabled, or low-income individuals on the Northshore through coordination with private nonprofit providers and advocacy groups

PREVIOUS WORK

- The UPWP is submitted to the TPC for approval every spring. The current St. Tammany TIP is for the years 2023-2026. The current St. Tammany MTP is for the years 2023-2052
- An annual listing and map of obligated projects is published on the RPC website
- Distribution of annual formula transit funding

TASKS

MC.3a: Technical Advisory Committee

Convening of quarterly meetings of stakeholders from the public and private sector, wherein participants will identify policy issues and planning priorities, share best practices, and guide the development of the FY 23 UPWP.

Product(s):

Meeting Agendas, Minutes, Summaries

Timeline:

Technical Advisory Committee meetings are held each quarter.

MC.3b: Metropolitan Transportation Plan

The next update to the MTP began in FY 22 and will conclude early in FY 2023. Activities include outreach, incorporation of elements from other tasks (Congestion, Safety, Public Transportation, Freight, Environmental Planning), performance metrics, and scenario development and analysis. The plan will be drafted by staff and reviewed by the TAC and distributed to the public, and submitted to the TPC for approval.

Product(s):

Metropolitan Transportation Plan

Timeline:

The plan will be adopted in Q1

MC.3c: Transportation Improvement Program

An update to the TIP (FY 23-26) will conclude in Q1 of FY 2023. Staff will ensure that the TIP includes all regionally significant transportation projects, that it is fiscally constrained, and that projects are progressing toward implementation. Projects will be developed and incorporated into the TIP as needed through a formalized amendment process. Projects in the TIP will be scored according to a project categorization process in order to determine the extent to which they help achieve the MTP's goals and performance measures.

Product(s)

Amendments to the TIP will be available on the website.

Timeline:

Ongoing

MC.3d: Unified Planning Work Program

The draft FY 24 UPWP will be prepared for the Mandeville-Covington UZA in Q2 and Q3. The draft will be submitted for TAC, LADOTD, and FHWA review in March of 2023. It will concurrently be distributed to local libraries and posted on the website with published public notices requesting public review. Pending favorable review by the public and by the TPC, staff will submit the draft for final approval by the Committee in April of 2021. Amendments to the UPWP will be carried out as necessary with TPC approval. Quarterly FHWA progress reports will be provided to LADOTD, and monthly FTA progress reports to LADOTD.

Product(s)

Staff will submit FHWA quarterly reports and monthly FTA progress reports to LADOTD. FY 2024 UPWP.

Timeline:

UPWP will be prepared in Q2 and submitted to the public and the TPC for review in Q3. Approval anticipated in Q4.

MC.3e: Obligated Projects

This document lists projects obligated in CY 2023. These projects will be mapped through task MC-4 and can be categorized by type and funding source to ensure a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

Product(s)

Obligated Projects Report

Timeline:

Preparation of the document will take place in Q2, with publication in December

MC.3f: Mobility Planning

RPC will work with transit agencies, LADOTD, and local planning and public works departments to develop implementation strategies for improving mobility, including access to transit and other non-SOV modes. Staff may conduct corridor and/or sub-area planning for that purpose.

Product(s)

Monthly FTA Progress Reports

Timeline:

Ongoing

MC.3g: Transit Funding

FTA releases annual transit funding apportionments in the spring. Under the guidance of the Transit TAC RPC staff will develop the annual Program of Projects for FTA formula funds and follow the requisite public outreach methodology, as described in the Public Participation Guide. RPC staff will continue to work with transit agencies in identifying alternative sources of funding. Staff will coordinate with LADOTD on the award of 5310.

Product(s)

Program of Projects, Split Letter

Timeline:

Transit funding apportionments usually take place in Q3 or Q4.

MC.3h: Transit Asset Management

RPC staff will work with local transit agencies to ensure that, through a strategic distribution of federal funds and by monitoring maintenance of transit assets, the region's public transportation vehicle and associated facilities are maintained in a state of good repair. The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.

Product(s)

Monthly Progress Reports

Timeline:

Ongoing

MC.3i: Demographics and Metropolitan Planning Areas Boundaries

Staff will continue integration of new demographic data and population trends into all planning processes, and will start to assess potential changes to the urbanized boundary and the metropolitan planning areas, including potential mergers of small MPAs into TMAs.

Product(s):

Annual Report on MC-3 Activities

Timeline:

Ongoing

MC.3j: National Infrastructure Policy Guidance

Staff will track rule-making emerging from the 2021 Bipartisan Infrastructure Law (BIL), with particular attention to guidance and regulations that impact MPO policy and provide opportunities for funding and innovation among regional partners. Updates will be provided to local agencies as needed.

Product(s)

BIL Fact Sheet and Internal Tracking documentation

Timeline:

Ongoing

MC.3k: Targeted Outreach Activities

Activities through MC-3 will also support initiative or project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, following the general guidance of the public participation plan.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

MC.3l: Online Presence

Staff will continue to ensure that there is an online forum for the public and stakeholders to keep up with and participate in MPO activities. This may include maintenance of the website, social media, utilization of online surveys, and development/upkeep of online interactive data maps and dashboards.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

MC.3m: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about financial planning, human resources, or other administrative tasks. Staff may also purchase software, equipment, or display materials that are demonstrated as necessary to conduct the activities in this task.

Product(s)

Monthly Progress Report

Timeline

Documentation of Expenses under MC.3

MC-3n: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Monthly Progress Report

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
MC-3a: TAC												
MC-3b: MTP												
MC-3c: TIP												
MC-3d: UPWP												
MC-3e: Obligated Projects												
MC-3f: Mobility Planning												
MC-3g: Transit Funding												
MC-3h: Transit Asset Mgmt.												
MC-3i: MPA boundaries												
MC-3j: IJA Tracking												
MC-3k: Targeted Outreach												
MC-3l: Online Presence												
MC-3m: Support												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC Consultant	49,611 (100%)	FTA 5303	39,689	RPC
Total	49,611	State/Local	9,922	

Staffing
Principal Supervisor: Jason Sappington Executive Director Principal Planner x2 Transportation Planner x2 GIS Analyst Public Outreach Coordinator

MC-4

GIS and Data Management

GOAL

Responsible stewardship of the region's geographic and demographic data resources, including storage, security, analysis, and distribution.

OBJECTIVES

- Up-to-date analysis of socio-economic data that will support travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policy and procedures
- Maintenance of internal information technology systems and safeguarding of nonpublic or proprietary data

PREVIOUS WORK

- Annual obligated project listings,
- TIP, MTP transportation layers
- Creation of bicycle and pedestrian facility and count mapping databases
- Regular acquisition of up to date high resolution aerial imagery
- Regular acquisition and refinement of demographic and employment data from public and private sources
- Determination of appropriate data for distribution in support of project development and implementation
- Regular data analysis
- Secure storage and back-up of data sets

TASKS

MC-4a: Data Development

RPC staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets, including 2020 Decennial Census data and ACS data. Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.

Product(s):

The FY 2022 report will be completed in Q1 of the FY 2023.

Timeline:

Ongoing.

MC-4b: Data Analysis

RPC will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness initiatives, environmental planning

initiatives, local and regional land use planning, consultant activities, and presentation to stakeholders and to the public. Data will also be used to test subarea or regional, to populate the Travel Demand Model (see Task MC-1), used as inputs into the Social Vulnerability Index (SVI, see task D-1), latent demand modelling, resiliency planning (see Task MC-2), and other project support as needed.

Product(s):

Major data analysis activities will be documented in the FY 2022 report.

Timeline:

Ongoing. The FY 2022 report will be completed in Q1 of the FY 2023.

MC-4c: Project Tracking

Staff will track projects throughout their development, from feasibility to funds obligation. In addition to database tracking, projects in the TIP will be mapped for display by parish. Obligated projects will be published annually for highway (MC-1) and transit (MC-3).

Product(s):

Obligated Projects, TIP and MTP, Title VI, Other major transportation layers databases and/or maps

Timeline:

Ongoing, obligated projects completed in Q2

MC-4d: IT & AV Support

RPC will continue, with the assistance of contractors, the upkeep of internal IT systems, including personal computers, Audio/Video systems, network connectivity, security, and external backup for emergency or non-emergency related recovery needs.

Product(s):

Quarterly Progress Reports, Documentation of Acquisitions

MC-4e: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in data development and management. Staff may also purchase software or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Documentation of Acquisitions

Timeline:

Ongoing

MC-4f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with federal/state/local government and other data partners to carry out appropriate roles and responsibilities consistent with the MC-4 task.

Product(s):

None.

Timeline:

Ongoing

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
MC-4a: Data Development												
MC-4b: Data Analysis												
MC-4c: Project Tracking												
MC-4d: IT Support												
MC-4e: Support												
MC-4f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	12,500 (100%)	FHWA PL	10,000	RPC
Consultant		State/Local	2,500	
Total	12,500			

STAFFING

Supervising Principal: Lynn Dupont

Executive Director

Senior Transportation Planner

GIS Analyst

MC-5

UPWP Management

GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the staff and the TPC conform to adopted policy, as well as state and federal requirements.

OBJECTIVES

- Coordination of the Transportation Policy Committee and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resources which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency

PREVIOUS WORK

- The TPC has served as the MPO for the Mandeville-Covington Urbanized Area under the provisions of SAFETEA-LU, MAP-21, the FAST Act, and the IIJA.
- The RPC hosts a meeting of the Regional Planning Commission and the Transportation Policy Committee on a monthly basis.
- RPC and TPC bylaws were updated in 2019
- Staff Policies and Procedures Manual update in 2019
- Project Management Guide created in 2021

TASKS

MC-5a: Contract Management and Intergovernmental Affairs

RPC staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

MC-5b: TPC Coordination

RPC staff will coordinate with the local elected officials and citizen representatives, including those that make up the Commission and the TPC, and conduct of the monthly committee meeting itself, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

Product(s):

Meeting Agendas, Meeting Minutes, and other meeting materials.

Timeline:

Ongoing

MC-5c: Staff Management

Supervisors will oversee staff workflow, internal resource allocation, and staff development in order to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.

Product(s)

Quarterly Progress Reports

Timeline:

Ongoing

MC-5d: Human Resources and Financial Management

RPC staff will conduct the necessary activities to ensure timely processing of invoices, including coordination with DOTD financial sections. Financial management will conduct human resources tasks, such as managing retirement, health insurance, hiring, and payroll functions.

Product(s)

Quarterly Progress Reports

Timeline:

Ongoing

MC-5e: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s)

Quarterly Progress Reports, documentation of acquisitions

Timeline:

Ongoing

MC-5f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Quarterly Progress Reports

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
MC.5a: Contract Management												
MC.5b: TPC Coordination												
MC.5c: Staff Management												
MC.5d: Financial/HR												
MC.5e: Support												
MC-5f: Emergency Response												

FUNDING

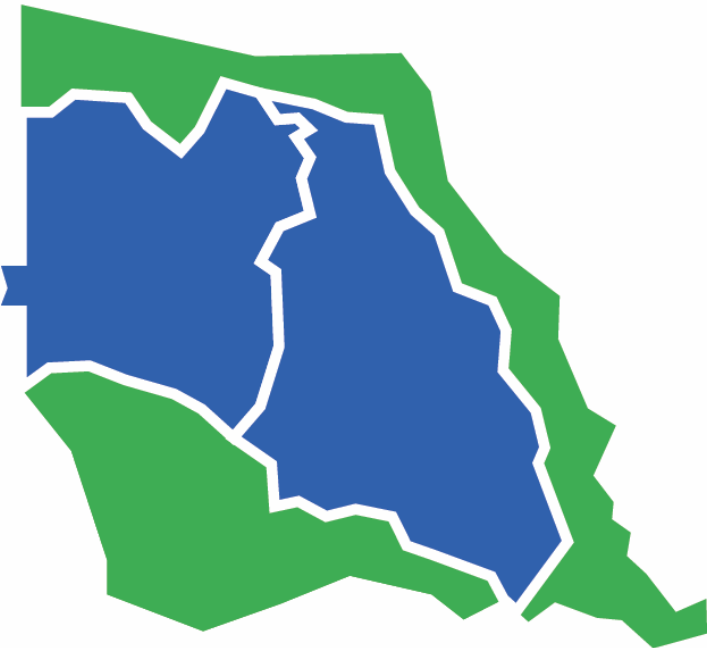
Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC Consultant Total	8,750 (100%) 8,750	FHWA PL State/Local	7,000 1,750	RPC

STAFFING

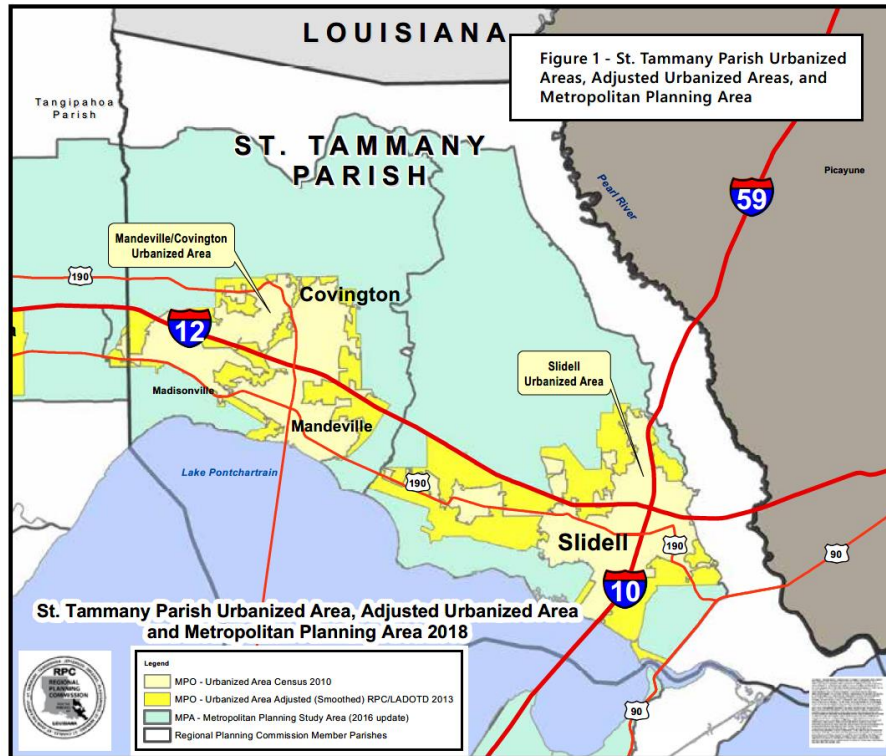
Supervisor: Megan Leonard
 Public Outreach Coordinator
 Executive Director
 Director of Economic Development

Slidell

Metropolitan Planning Area



The Slidell metropolitan planning area lies in the southeastern corner of St. Tammany Parish. In 2018 the population of the MPA was 94,342. In addition to Slidell itself, significant population and/or employment centers in the Slidell MPA include Lacombe, Pearl River, and Eden Isles.



Within the Slidell MPA there are 331 miles of Federal Aid roadways, including the intersection of three interstate highways. I-10 connects Slidell to New Orleans to the southwest and the Mississippi Gulf Coast to the east. I-12 and connects Slidell to Mandeville-Covington, Hammond-Ponchatoula, and Baton Rouge. I-59 goes northeast towards Hattiesburg, MS. US 190 is another major east-west corridor connecting major urban centers on the Northshore.

Slidell hosts the easternmost trailhead of the Tammany Trace, a 31 mile multi-use path that threads through five communities in the parish. Demand Response public transit in Slidell is provided by the parish government in partnership with the parish’s Council on Aging. The Slidell Municipal Airport, northeast of the city, has a 5,000 foot runway and 33 hangers. The Norfolk Southern Railroad transects Slidell on its way from New Orleans to Picayune, MS. Significant bodies of water in the MPA include Bayous Bonafouca and Liberty, Pearl River, and the northeastern shore of Lake Pontchartrain.

Slidell’s primary challenge, from a transportation planning perspective, is growing congestion on its major corridors, due to pressures from development in the Parish. Slidell is also contending with drainage and flooding issues along the lakefront and local bayous.

SL Planning Factors

The UPWP is developed with consideration of the planning factors for metropolitan transportation planning, as described in the FAST Act:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm-water impacts of surface transportation.
10. Enhance travel and tourism.

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in the Slidell MPA.

	SL-1	SL-2	SL-3	SL-4	SL-5
Economic Vitality	*	*	*	*	*
Safety	*		*	*	*
Security	*	*	*	*	*
Accessibility and Mobility	*		*	*	*
Environment	*	*	*	*	*
Modal Connectivity	*	*	*	*	*
Efficiency	*	*	*	*	*
Preservation	*		*	*	*
Resilience	*	*	*	*	*
Travel and Tourism	*		*	*	*

SL Funding Tables

Task	Description	FHWA PL	PL Match	FHWA Total	FTA 5303	FTA Match	FTA Total	Total
SL-1.23	Accessibility, Mobility, Safety, and Freight	161,861	40,465	202,326			0	202,326
SL-2.23	Land Use and Resilience	60,000	15,000	75,000			0	75,000
SL-3.23	Multimodal Metropolitan Planning				40,181	10,045	50,226	50,226
SL-4.23	GIS and Data Management	10,000	2,500	12,500			0	12,500
SL-5.23	UPWP Management/Public Outreach	7,000	1,750	8,750			0	8,750
TOTAL		238,861	59,715	298,576	40,181	10,045	50,226	348,803

		RPC Contractual				
Task	Description	RPC	Continuing (PL)	New (PL)	Total	
SL-1.23	Accessibility, Mobility, Safety, and Freight		32,327	170,000	202,327	
SL-2.23	Land Use and Resilience		15,000	60,000	75,000	
SL-3.23	Multimodal Metropolitan Planning		50,226		50,226	
SL-4.23	GIS and Data Management		12,500		12,500	
<u>SL-5.23</u>	<u>UPWP Management/Public Outreach</u>		<u>8,750</u>		<u>8,750</u>	
TOTAL			118,803	230,000	348,803	

*

Note: No non-FHWA or non-FTA funds are used for planning for other modes

** All FHWA and FTA grants are provided at 80%, with 20% matching local funds.*

*** Funding for work conducted by RPC staff*

**** Funding for work contracted to another party*

***** Funds dedicated to complete work started in the previous FY using funding from the current FY. Per LADOTD Policy, no PL Funds are eligible for "carryover" from previous Fiscal Years*

SL-1

Accessibility, Mobility, Safety, and Freight

GOAL

To improve the traveling public's ability to access a wide range of destinations on facilities for walking, biking, transit, and driving that are safe, offer multiple mode choices, remain in a state of good repair, minimize congestion and delay, and reduce vehicle miles traveled. To foster a freight planning program that is responsive to the movement of goods at a regional, national, and global scale, and promotes safe, equitably derived, and efficient interactions between freight and the rest of the region's transportation system.

OBJECTIVES

- Increase non-motorized travel by expanding the region's walking and bicycling networks and advancing design practices that improve traveler safety and comfort.
- Identify projects and incident management strategies that will increase safety on the region's roads and highways for all travelers.
- Monitor the physical condition of the region's roads and bridges, and identify opportunities for maintaining a state of good repair.
- Employ the Travel Demand Model to forecast future travel trends on a regional or project scale.
- Through a Congestion Management Process, identify the causes and locations of congestion, including those resulting from conflicts with freight movement; select and implement strategies to reduce congestion; and evaluate performance over time.
- Through a Title VI demographic protected population profile, identify projects as to their adverse impacts to Title VI protected populations, and fairly distribute the benefits of multi-modal projects.
- Develop and implement Transportation System Management and Operations strategies that increase safety and reduce congestion.
- Track, report, and coordinate with DOTD and FHWA on federal performance measures for roadway safety, pavement and bridge conditions, and system reliability.
- Improved movement of national and international freight rail, passenger rail, truck, and waterborne transport into and through the Northshore region.
- Communication with modal stakeholders that fosters collaborative decision making regarding multi-modal planning and implementation efforts

PREVIOUS WORK

- The regional Travel Demand Model has had incremental software and interface updates, and recalibrations based on new travel and demographic data.
- A full update of the Congestion Management Plan was completed in FFY 20.
- The RPC maintains a geospatial database using available U.S. Census datasets identifying protected populations at Census geographic levels. Geospatial data is processed following each decennial Census and after the annual American Community Survey (ACS), and made available in table and map formats for planning purposes.
- 2014 and 2020 Regional Freight Profiles

- FHWA Freight Mobility Performance Target Setting (2018)

TASKS

SL.1a: Multimodal Planning

Plans, programs, and projects created by the RPC will continue to emphasize the multi-modal nature of the region's transportation system, seeking to balance the needs of all travelers through a Complete Streets approach.

Staff will work with local and state partners to implement projects that enhance the safety and convenience of walking and biking, as well as projects that improve access to public transit. The RPC will also seek opportunities to improve public transit service through infrastructure or roadway operations enhancements. Work will be done in close concert with St. Tammany Parish, particularly in the development of their Major Streets Plan. Staff will also work with the Parish and with municipalities in continuing to improve bike network connectivity throughout St. Tammany. One study will develop alternatives to connecting the St. Tammany Trace to Heritage Park within Slidell City Limits.

RPC staff will internally develop Complete Street Guidance, using national best practices applied to a local context, to be proposed for adoption by the TPC. Development may involve convening of a Complete Streets Advisory Committee. This document will provide local governments with a standard which, when followed on projects, may result in increased Federal share. The guidance will be accompanied by an updated Complete Streets Policy. Per Federal guidance in the Bipartisan Infrastructure Bill, no less 2% of PL funds will be dedicated to these efforts*.

As in prior years RPC staff will assist local agencies in identifying and applying for discretionary funding sources such as the Transportation Alternatives Program (TAP). Multi-modal planning efforts will be coordinated with the Congestion Management activities described in Task SL-1e Activities carried out under this task will comply with Title VI environmental justice requirements.

Product(s):

Quarterly Progress Report, Complete Streets plan and policy

Timeline:

Ongoing

SL.1b: Safety and Incident Management

RPC staff will continue to work with local and state incident management officials to address safety hazards on the region's roadways and to reduce the impact of crashes and other incidents on roadway conditions. The RPC will use crash data to identify and evaluate high incident locations, and develop safety improvement measures for those locations. Crash data will also be analyzed alongside infrastructure data at a systemic level to define potentially hazardous roadway characteristics. Complete Streets Policy and Guidance developed under SL-1a and A-1a will provide design and policy treatments on identified hazardous roadways.

The RPC will continue to fulfill FHWA requirements for safety performance management. In January, 2023 staff will determine progress toward meeting previously established targets, and,

in coordination with DOTD, recalculate safety performance targets and submit to the TAC for concurrence.

Product(s):

Incident management meetings; Updated safety performance measure targets; Quarterly Progress Report

Timeline:

Ongoing

SL-1c: Transportation System Preservation

Roadway state of good repair projects will remain a priority in RPC’s funding program. RPC will continue to work with partner agencies to systematically identify Federal Aid Network roadways that merit consideration as rehabilitation priorities.

In Q1 of FFY 22 the RPC will review its established performance targets for bridge and pavement conditions to determine progress and whether the targets should be adjusted.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing

SL-1d: Travel Demand Modelling

RPC staff will continue to maintain and utilize the regional travel demand model to develop Vehicle Miles Traveled (VMT) and other associated travel forecasts for regional long range and sub-area/project level scenario planning. New land use, traffic, employment, and socio-economic data will be formatted and incorporated into the model as available in coordination with task SL-4. Staff will research best practices in contemporary demand modelling in anticipation of a model update in FY 2024-25.

Product(s):

Up-to-date travel demand model and associated input data.

Timeline:

Ongoing

SL-1e: Congestion Management

The RPC will continue to implement the Congestion Management Process (CMP). The CMP provides a framework for measuring, identifying mitigation strategies, and prioritizing projects for implementation. Emphasis will be placed on strategies that reduce congestion without requiring new roadway capacity. These include strategies that reduce Single Occupant Vehicle (SOV) travel and overall Vehicle Miles Travelled (VMT), such as the enhancement of alternative modes and Travel Demand Management (TDM). The CMP also prioritizes Transportation Systems Management and Operations (TSMO) strategies that improve the efficiency of the existing transportation system. It will serve as the guiding traffic planning document for the MTP update.

Product(s):

Congestion Management documentation as described in the CMP.

Timeline:

Ongoing

SL-1f: Performance Measures and System Surveillance

Maintaining accurate and ongoing measures of system performance is an increasingly important component of RPC’s planning activities. Data collection on the region’s roadways will include traffic volume counts, emissions, inter-jurisdictional commuting flows, accessibility to service via different travel modes, etc.

Staff will develop a methodology to standardize counting of active transportation modes and create a program that will systemize collection of this data, for inclusion in project scoping.

Product(s):

Traffic data collection

Timeline:

Ongoing

SL.1g: Freight Planning

In support of this effort, convening of quarterly meetings of freight and freight adjacent stakeholders from the public and private sector, wherein participants will identify policy issues and upcoming priorities and share best practices. The Freight Mobility Plan, created in FY 2022, will be used to guide to determine near term freight planning priorities, which will be addressed in the MTP update.

Product(s)

Major Activities will be documented in the FY 2022 report.

Timeline:

The profile will be completed in Q1, the complete plan in Q2.

SL.1h: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about financial planning, human resources, or other administrative tasks. Staff may also purchase software, transportation related data, equipment, or display materials that are demonstrated as necessary to conduct the activities in this task.

Product(s)

Acquisitions under SL-1 will be documented

Timeline:

Ongoing

SL-1i: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Quarterly Progress Report

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
SL-1a: Multi-Modal Planning												
SL-1b: Safety												
SL-1c: System Preservation												
SL-1d: Travel Demand Modelling												
SL-1e: Congestion Management												
SL-1f: System Surveillance												
SL-1g: Freight Planning												
SL-1h: Support & Development												
SL-i: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	32,327 (16%)	FHWA PL State/Local	161,861 40,465	RPC
Consultant	170,000 (84%)			
Total	202,327			

STAFFING

Supervisor: Jeff Roesel

Deputy Director

Principal Planner (x2)

Senior Transportation Planner

Transportation Planner (x2)

GIS Analyst

SL-2

Land Use, Housing, and Resilience

GOAL

Planning for communities that are able to endure and prosper during times of acute or chronic stress, and that have minimized their impacts on the natural environment through emissions reductions strategies and deliberative land use planning.

OBJECTIVES

- Promotion and implementation of policies that reduce the regional transportation system's contribution of greenhouse gas emissions and other major pollutants
- Transportation and transportation related infrastructure that can withstand and/or quickly recover from natural disasters or other recurring extreme weather events
- Coordination with local government to ensure responsible and informed land use/transportation planning linkages promoting the use and/or development of best available data

PREVIOUS WORK

- Supporting comprehensive, corridor, and neighborhood scale integrated land use and transportation planning in member parishes and municipalities
- Developing a framework for considering the resilience of regional transportation infrastructure, and the impact of the transportation system on community resilience, in the planning process

SUBTASKS

SL-2a: Land Use and Housing

Staff will coordinate with local parishes and municipalities to promote policy objectives related to comprehensive responsible land-use planning for the region, with a focus on the connections between housing, services, and employment development. To support this effort, RPC staff will meet with local parish and city planning departments on a regular basis, at least twice a year, to ensure that all parties have up-to-date data sharing protocols and to discuss how best to maximize complementary projects.

At a corridor level and sub-area, this coordination will be used to ensure that transportation projects are complementary to local land use planning efforts, and will contribute to a more integrated transportation effort that improves connectivity and comfort for users. Land-Use analysis methodology will be codified in the scopes of all such projects and in the Staff Project Management Guide.

Product(s):

Coordination meetings with local planning departments; Quarterly Progress Reports

Timeline:

Ongoing

SL-2b: Infrastructure Resilience

The RPC will continue to build on the framework developed in FY 2019 to establish a resilience planning program that leads to plans, policies, and projects that enhance the region’s ability to withstand disaster. These efforts will be formalized into an official regional Resilience Plan, to be completed in FY 2023. The plan will be complementary to efforts under the Louisiana Watershed Initiative and associated EPA initiatives. The plan will include a methodology for identifying potentially vulnerable transportation and transportation associated assets that can be overlaid with the social vulnerability index (Task D-1 & MC-4), and a recommended program of projects.

Product(s):

Resource Database; Stakeholder Database; Resiliency Plan

Timeline:

Ongoing

SL-2c: Air Quality and Greenhouse Gas Emissions

Through coordination with local, state and federal agencies, RPC will develop transportation strategies, facilitate policy mechanisms, and disseminate project funding opportunities that have the potential to improve air quality and reduce harmful greenhouse gas emissions through a reduction of regional vehicle miles travelled (VMT), cleaner transportation fuels, idle reduction measures, and/or more efficient use of the transportation system.

Staff will coordinate with public and private entities to discuss and advocate for opportunities for fossil fuel conservation, alternative fuel use, land-use policies that discourage VMT growth, and other efforts. To assess the long-term impact of the strategies identified under this task, staff will use the best available data to develop emissions reduction measures and targets.

Product(s):

Quarterly Progress Reports

Timeline:

Ongoing

SL-2d: Staff Support and Training

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, transportation related data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Acquisitions under SL-2 will be documented

Timeline:

Ongoing

SL-2e: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support emergency response and recovery actions. RPC will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with the A-2 task.

Product(s):

Documentation of Activities

Timeline:

None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
SL-2a: Land Use												
SL-2b: Infrastructure Resilience												
SL-2c: Air Quality and Greenhouse Gas Emissions												
SL-2d: Staff Support and Training												
SL-2e: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	15,000 (20%)	FHWA PL State/Local	60,000	RPC
Consultant	60,000 (80%)		15,000	
Total	75,000			

STAFFING

Supervising Principal: Tom Haysley

Principal Planner

Senior Transportation Planner

Sustainability Planner

SL-3

Multimodal Metropolitan Planning

GOAL

Undertaking the short and long term multimodal planning processes that lead to the development of the MTP, the TIP, and the UPWP, and shepherding identified projects through local, state, and federal processes from inception to completion.

OBJECTIVES

- Develop, maintain, and follow the three core MPO planning documents for the Slidell MPA: the UPWP, the TIP, and the MTP.
- Identify sub-areas, corridors, and other locations for analysis and potential implementation of modifications that will improve the movement of people in an integrated multimodal transportation system.
- Identify improved transportation options for disadvantaged populations, i.e., elderly, disabled, or low-income individuals on the Northshore through coordination with private nonprofit providers and advocacy groups

PREVIOUS WORK

- The UPWP is submitted to the TPC for approval every spring. The current St. Tammany TIP is for the years 2023- 2026. The current St. Tammany MTP is for the years 2023-2052
- An annual listing and map of obligated projects is published on the RPC website
- Distribution of annual formula transit funding

TASKS

SL.3a: Technical Advisory Committee

Convening of quarterly meetings of stakeholders from the public and private sector, wherein participants will identify policy issues and planning priorities, share best practices, and guide the development of the FY 24 UPWP.

Product(s):

Meeting Agendas, Minutes, Summaries

Timeline:

Technical Advisory Committee meetings are held each quarter.

SL.3b: Metropolitan Transportation Plan

The next update to the MTP began in FY 22 and will conclude early in FY 2023. Activities include outreach, incorporation of elements from other tasks (Congestion, Safety, Public Transportation, Freight, Environmental Planning), performance metrics, and scenario development and analysis. The plan will be drafted by staff and reviewed by the TAC and distributed to the public, and submitted to the TPC for approval.

Product(s):

2052 MTP

Timeline:

Throughout FY 2022

SL.3c: Transportation Improvement Program

An update to the TIP (FY 23-26) will take place in FY 2022. Staff will ensure that the TIP includes all regionally significant transportation projects, that it is fiscally constrained, and that projects are progressing toward implementation. Projects will be developed and incorporated into the TIP as needed through a formalized amendment process. Projects in the TIP will be scored according to a categorization process in order to determine the extent to which they help achieve the MTP's goals and performance measures.

Product(s)

23-26 TIP

Timeline:

Q2 and Q3

SL.3d: Unified Planning Work Program

The draft FY 22 UPWP for the Slidell UZA will be prepared in Q2 and Q3. The draft will be submitted for TAC, LADOTD, and FHWA review in February of 2021. It will concurrently be distributed to local libraries and posted on the website with published public notices requesting public review. Pending favorable review by the public and by the TPC, staff will submit the draft for final approval by the Committee in March of 2023. Amendments to the UPWP will be carried out as necessary with TPC approval. Quarterly (FHWA) and Monthly (FTA) progress reports will be provided to LADOTD.

Product(s)

Staff will submit FHWA quarterly reports and monthly FTA progress reports to LADOTD. FY 2024 UPWP.

Timeline:

Draft UPWP will be prepared in Q2 and submitted to the public and the TPC for review in Q3. Approval anticipated in Q4.

SL.3e: Obligated Projects

This document lists projects obligated in CY 2022. These projects will be mapped through task SL-4 and can be categorized by type and funding source to ensure a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

Product(s)

Obligated Projects Report

Timeline:

Preparation of the document will take place in Q2, with publication in December

SL.3f: Mobility Planning

RPC will work with transit agencies, LADOTD, and local planning and public works departments to develop implementation strategies for improving mobility, including access to transit and other non SOV modes. Staff may conduct corridor and/or sub-area planning for that purpose.

Product(s)

At least one sub-area or corridor profile in St. Tammany Parish (either MPA, TBD)

Timeline:

Profiles will be identified in Q1 and Q2; Reports will be completed by Q4.

SL.3g: Transit Funding

FTA releases annual transit funding apportionments in the spring. Under the guidance of the Transit TAC RPC staff will develop the annual Program of Projects for FTA formula funds and follow the requisite public outreach methodology, as described in the Public Participation Guide. RPC staff will continue to work with transit agencies in identifying alternative sources of funding. Staff will coordinate with LADOTD on the award of 5310.

Product(s)

Program of Projects, Split Letter

Timeline:

Transit funding apportionments usually take place in Q3 or Q4.

SL.3h: Transit Asset Management

RPC staff will work with local transit agencies to ensure that, through a strategic distribution of federal funds and by monitoring maintenance of transit assets, the region's public transportation vehicle and associated facilities are maintained in a state of good repair. The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

SL.3i: Demographics and Metropolitan Planning Areas Boundaries

Staff will continue integration of new demographic data and population trends into all planning processes, and will start to assess potential changes to the urbanized boundary and the metropolitan planning areas, including potential mergers of small MPAs into TMAs.

Product(s):

Monthly Progress Report

Timeline:

Ongoing

SL-3j: National Transportation Policy Guidance

Staff will track rule-making emerging from the 2021 Bipartisan Infrastructure Law (BIL), with particular attention to guidance and regulations that impact MPO policy and provide opportunities for funding and innovation among regional partners. Updates will be provided to local agencies as needed.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

SL.3k: Targeted Outreach Activities

Activities through MC-3 will also support initiative or project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, following the general guidance of the public participation plan.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

SL.3l: Online Presence

Staff will continue to ensure that there is an online forum for the public and stakeholders to keep up with and participate in MPO activities. This may include maintenance of the website, social media, utilization of online surveys, and development/upkeep of online interactive data maps and dashboards.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

SL.3m Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about financial planning, human resources, or other administrative tasks. Staff may also purchase software, equipment, or display materials that are demonstrated as necessary to conduct the activities in this task.

Product(s)

Documentation of expenses under SL-3.

Timeline:

Ongoing

SL-3n: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Monthly Progress Report

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
SL-3a: TAC												

SL-3b: MTP													
SL-3c: TIP													
SL-3d: UPWP													
SL-3e: Obligated Projects													
SL-3f: Mobility Planning													
SL-3g: Transit Funding													
SL-3h: Transit Asset Mgmt.													
SL-3i: MPA Boundaries													
SL-3j: IJIA													
SL-3k: Targeted Outreach													
SL-3l: Online Presence													
SL-3m: Support and Dev.													
SL-3n: Emergency Response													

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	50,226 (100%)	FTA 5303	40,181	RPC
Consultant		State/Local	10,045	
Total	50,226			

Staffing

- Principal Supervisor: Jason Sappington
- Executive Director
- Principal Planner x2
- Transportation Planner x2
- GIS Analyst
- Public Outreach Coordinator

SL-4

GIS and Data Management

GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

OBJECTIVES

- Up-to-date analysis of socio-economic data that will support RPC travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policy and procedures
- Maintenance of the RPC’s internal information technology systems and safeguarding of nonpublic or proprietary data

PREVIOUS WORK

- Annual obligated project listings,
- RPC TIP, MTP transportation layers
- Creation of bicycle and pedestrian facility and count mapping databases
- Regular acquisition of up to date high resolution aerial imagery
- Regular acquisition and refinement of demographic and employment data from public and private sources
- Determination of appropriate data for distribution in support of project development and implementation
- Regular data analysis
- Secure storage and back-up of data sets

TASKS

SL-4a: Data Development

RPC staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets, including 2020 Decennial Census and ACS data. Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing.

SL-4b: Data Analysis

RPC will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness initiatives, environmental planning

initiatives, local and regional land use planning, consultant activities, and presentation to stakeholders and to the public. Data will also be used to test subarea or regional, to populate the Travel Demand Model (see Task SL-1), used as inputs into the Social Vulnerability Index (SVI, see task D-1), latent demand modelling, resiliency planning (see Task SL-2), and other project support as needed.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing

SL-4c: Project Tracking

Staff will track RPC projects throughout their development, from feasibility to funds obligation. In addition to database tracking, projects in the TIP will be mapped for display by parish. Obligated projects will be published annually for highway (SL-1) and transit (SL-3).

Product(s):

Obligated Projects, TIP and MTP, Title VI, Other major transportation layers databases and/or maps

Timeline:

Ongoing, obligated projects completed in Q2

SL-4d: IT & AV Support

RPC will continue the upkeep of internal IT systems, including personal computers, Audio/Video systems, network connectivity, security, and external backup for emergency or non-emergency related recovery needs.

Product(s):

Major IT activities and procurements will be documented in the FY 2022 report.

SL-4e: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in data development and management. Staff may also purchase software or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Acquisitions under SL-4 will be documented

Timeline:

Ongoing

SL-4f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with federal/state/local government and other data partners to carry out appropriate roles and responsibilities consistent with the SL-4 task.

Product(s):

None.

Timeline:

Ongoing

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
SL-4a: Data Development												
SL-4b: Data Analysis												
SL-4c: Project Tracking												
SL-4d: IT Support												
SL-4e: Support												
SL-4f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	12,500 (100%)	FHWA PL	10,000	RPC
Consultant		State/Local	2,500	
Total	12,500			

STAFFING

Supervising Principal: Lynn Dupont

Senior Planner

GIS Analyst

SL-5

UPWP Management

GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the RPC staff and the TPC conform to adopted policy, as well as state and federal requirements.

OBJECTIVES

- Coordination of the TPC and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resources which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency

PREVIOUS WORK

- The TPC has served as the MPO for the Slidell Urbanized Area under the provisions of SAFETEA-LU, MAP-21, the FAST Act, and the IJA
- The RPC hosts a meeting of the Regional Planning Commission and the Transportation Policy Committee on a monthly basis.
- RPC and TPC bylaws were updated in 2019
- Staff Policies and Procedures Manual
- Staff Project Management Manual created in 2021

TASKS

SL-5a: Contract Management and Intergovernmental Affairs

RPC staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

SL-5b: TPC Coordination

RPC staff will coordinate with the local elected officials and citizen representatives, including those that make up the Commission and the TPC, and conduct of the monthly committee meeting itself, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

Product(s):

Meeting Agendas, Meeting Minutes, and other meeting materials.

Timeline:

Ongoing

SL-5c: Staff Management

Supervisors will oversee staff workflow, internal resource allocation, and staff development in order to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

SL-5d: Human Resources and Financial Management

RPC staff will conduct the necessary activities to ensure timely processing of invoices, including coordination with DOTD financial sections. Financial management will conduct human resources tasks, such as managing retirement, health insurance, hiring, and payroll functions.

Product(s)

Monthly Budget Reports

Timeline:

Ongoing

SL-5e: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s)

Acquisitions under SL-5 will be documented

Timeline:

Ongoing

SL-5f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Quarterly Progress Report

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
SL-5a: Contract Management												
SL-5b: TPC Coordination												
SL-5c: Staff Management												
SL-5d: Financial/HR												
SL-5e: Support												
SL-5f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC Consultant Total	8,750 (100%) 8,750	FHWA PL State/Local	7,000 1,750	RPC

STAFFING

Supervisor: Megan Leonard
 Executive Assistant
 Public Outreach Coordinator
 Director of Economic Development

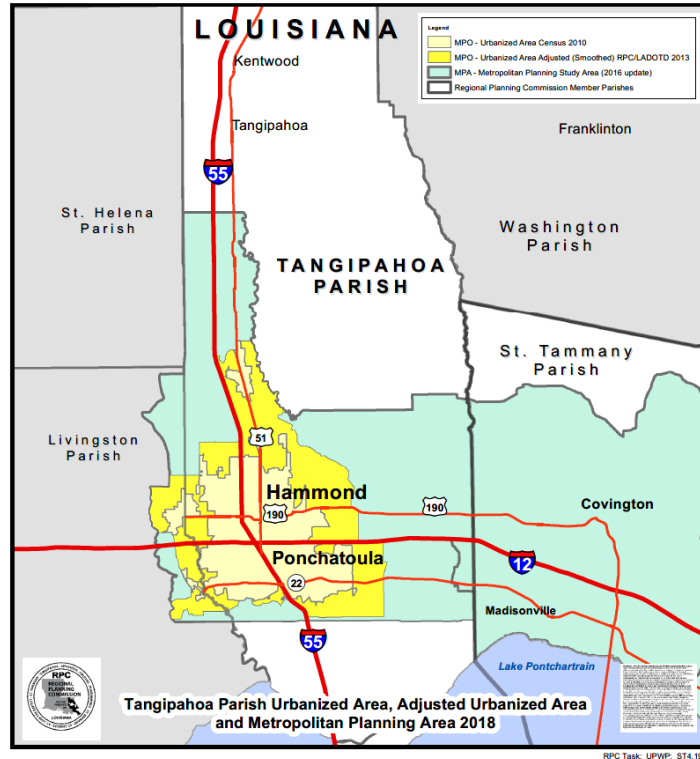
Tangipahoa

Metropolitan Planning Area



Tangipahoa, which includes the cities of Hammond (pop. 20,768) and Ponchatoula (pop. 6,659), was designated as an urbanized area following the 2010 census. In 2018 the population of the urbanized area was 71,303. It is located northwest of New Orleans, west of St. Tammany Parish, and 45 miles east of Baton Rouge. Cities in the Urbanized Area include Hammond and Ponchatoula. In addition to being a major residential and employment center, Hammond is the home of Southeast Louisiana University.

Within the MPA there are 472 miles of Federal Aid roadways, including two interstate highways: I-12 and I-55. US 190 is another major east-west corridor that connects major urban centers on the Northshore.



Fixed route public transit is available in Hammond and Ponchatoula with demand response available parish-wide, provided by the parish government in partnership with the Council on Aging. The Hammond Northshore Regional Airport, northeast of Hammond, is a 900 acre facility with two runways. A Canadian National rail line traverses the MPA from north to south, also carrying Amtrak service.

The primary challenge facing the MPA, from a transportation perspective, is the large amount of development taking place, particularly in the southeastern part of the MPA, and the demands that this development is placing on existing transportation infrastructure. Planning is focused on assisting the parish and the cities to manage and guide this growth, and mitigate congestion and maintenance issues that often accompany it.

ST Planning Factors

The UPWP is developed with consideration of the planning factors for metropolitan transportation planning, as described in the FAST Act:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm-water impacts of surface transportation.
10. Enhance travel and tourism.

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in Mandeville-Covington MPA.

	ST-1	ST-2	ST-3	ST-4	ST-5
Economic Vitality	*	*	*	*	*
Safety	*	*	*	*	*
Security	*	*	*	*	*
Accessibility and Mobility	*		*	*	*
Environment	*	*	*	*	*
Modal Connectivity	*	*	*	*	*
Efficiency	*	*	*	*	*
Preservation	*			*	*
Resilience	*	*		*	*
Travel and Tourism	*		*	*	

ST Funding Tables

Task	Description	FHWA PL	PL Match	FHWA Total	FTA 5303	FTA Match	FTA Total	Total
T-1.23	Accessibility, Mobility, Safety, and Freight	109,663	27,416	137,079			0	137,079
T-2.23	Land Use and Resiliency	60,000	15,000	75,000			0	75,000
T-3.23	Multimodal Metropolitan Planning				34,973	8,743	43,716	43,716
T-4.23	GIS and Data Management	8,300	2,075	10,375			0	10,375
T-5.23	UPWP Management/Public Outreach	7,000	1,750	8,750			0	8,750
TOTAL		184,963	46,241	231,204	34,973	8,743	43,716	274,920
					RPC Contractual			
Task	Description	RPC		Continuing (PL)	New (PL)	Total		
ST-1.23	Accessibility, Mobility, Safety, and Freight			20,079		117,000	137,079	
ST-2.23	Land Use and Resiliency			15,000		60,000	75,000	
ST-3.23	Multimodal Metropolitan Planning			43,716			43,716	
ST-4.23	GIS and Data Management			10,375			10,375	
<u>ST-5.23</u>	<u>UPWP Management/Public Outreach</u>			<u>8,750</u>			<u>8,750</u>	
TOTAL				97,920		177,000	274,920	

Note: No non-FHWA or non-FTA funds are used for planning for other modes

* All FHWA and FTA grants are provided at 80%, with 20% matching local funds.

** Funding for work conducted by RPC staff

*** Funding for work contracted to another party

**** Funds dedicated to complete work started in the previous FY using funding from the current FY. Per LADOTD Policy, no PL Funds are eligible for "carryover" from previous Fiscal Years

T-1

Accessibility, Mobility, Safety, and Freight

GOAL

To improve the traveling public's ability to access a wide range of destinations on facilities for walking, biking, transit, and driving that are safe, offer multiple mode choices, remain in a state of good repair, minimize congestion and delay, and reduce vehicle miles traveled. To foster a freight planning program that is responsive to the movement of goods at a regional, national, and global scale, and promotes safe, equitably derived, and efficient interactions between freight and the rest of the region's transportation system.

OBJECTIVES

- Increase non-motorized travel by expanding the region's walking and bicycling networks and advancing design practices that improve traveler safety and comfort.
- Identify projects and incident management strategies that will increase safety on the region's roads and highways for all travelers.
- Monitor the physical condition of the region's roads and bridges, and identify opportunities for maintaining a state of good repair.
- Employ the Travel Demand Model to forecast future travel trends on a regional or project scale.
- Through a Congestion Management Process, identify the causes and locations of congestion, including those resulting from conflicts with freight movement; select and implement strategies to reduce congestion; and evaluate performance over time.
- Through a Title VI demographic protected population profile, identify projects as to their adverse impacts to Title VI protected populations, and fairly distribute the benefits of multi-modal projects.
- Develop and implement Transportation System Management and Operations strategies that increase safety and reduce congestion.
- Track, report, and coordinate with DOTD and FHWA on federal performance measures for roadway safety, pavement and bridge conditions, and system reliability.
- Improved movement of national and international freight rail, passenger rail, truck, and waterborne transport into and through the Northshore region.
- Communication with modal stakeholders that fosters collaborative decision making regarding multi-modal planning and implementation efforts

PREVIOUS WORK

- The regional Travel Demand Model has had incremental software and interface updates, and recalibrations based on new travel and demographic data.
- A full update of the Congestion Management Plan was completed in FFY 20.
- The RPC maintains a geospatial database using available U.S. Census datasets identifying protected populations at Census geographic levels. Geospatial data is processed following each decennial Census and after the annual American Community Survey (ACS), and made available in table and map formats for RPC planning purposes.
- 2014 Regional Freight Profile

- FHWA Freight Mobility Performance Target Setting (2018)

TASKS

T.1a: Multimodal Planning

Plans, programs, and projects created by the RPC will continue to emphasize the multi-modal nature of the region’s transportation system, seeking to balance the needs of all travelers through a Complete Streets approach.

Staff will work with local and state partners to implement projects that enhance the safety and convenience of walking and biking, as well as projects that improve access to public transit. The RPC will also seek opportunities to improve public transit service through infrastructure or roadway operations enhancements. Staff will also work with the Parish and with municipalities in continuing to improve bike network connectivity throughout Tangipahoa Parish.

RPC staff will internally develop Complete Street Guidance, using national best practices applied to a local context, to be proposed for adoption by the TPC. Development may involve convening of a Complete Streets Advisory Committee. This document will provide local governments with a standard which, when followed on projects, may result in increased Federal share. The guidance will be accompanied by an updated Complete Streets Policy. Per Federal guidance in the Bipartisan Infrastructure Bill, no less 2% of PL funds will be dedicated to these efforts*.

As in prior years RPC staff will assist local agencies in identifying and applying for discretionary funding sources such as the Transportation Alternatives Program (TAP). Multi-modal planning efforts will be coordinated with the Congestion Management activities described in Task T-1e. Activities carried out under this task will comply with Title VI environmental justice requirements.

Product(s):

Quarterly Progress Reports, Complete Streets Policy and Guidance

Timeline:

Ongoing;

T.1b: Safety and Incident Management

RPC staff will continue to work with local and state incident management officials to address safety hazards on the region’s roadways and to reduce the impact of crashes and other incidents on roadway conditions. The RPC will use crash data to identify and evaluate high incident locations, and develop safety improvement measures for those locations. Crash data will also be analyzed alongside infrastructure data at a systemic level to define potentially hazardous roadway characteristics. Complete Streets Policy and Guidance developed under T-1a and A-1a will provide design and policy treatments on identified hazardous roadways.

The RPC will continue to fulfill FHWA requirements for safety performance management. In January, 2023 staff will determine progress toward meeting previously established targets, and, in coordination with DOTD, recalculate safety performance targets and submit to the TAC for concurrence.

Product(s):

Incident management meetings; Updated safety performance measure targets; quarterly progress report

Timeline:

Incident management meetings are held quarterly; Safety performance measure targets will be updated in January, 2023

T-1c: Transportation System Preservation

Roadway state of good repair projects will remain a priority in RPC's funding program. RPC will continue to work with partner agencies to systematically identify Federal Aid Network roadways that merit consideration as rehabilitation priorities.

In Q1 of FFY 21 the RPC will review its established performance targets for bridge and pavement conditions to determine progress and whether the targets should be adjusted.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing

T-1d: Travel Demand Modelling

RPC staff will continue to maintain and utilize the regional travel demand model to develop Vehicle Miles Traveled (VMT) and other associated travel forecasts for regional long range and sub-area/project level scenario planning. New land use, traffic, employment, and socio-economic data will be formatted and incorporated into the model as available in coordination with task T-4. Staff will research best practices in contemporary demand modelling in anticipation of a model update in FY 2024-25.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing

T-1e: Congestion Management

The RPC will continue to implement the Congestion Management Process (CMP). The CMP provides a framework for measuring, identifying mitigation strategies, and prioritizing projects for implementation. Emphasis will be placed on strategies that reduce congestion without requiring new roadway capacity. These include strategies that reduce Single Occupant Vehicle (SOV) travel and overall Vehicle Miles Travelled (VMT), such as the enhancement of alternative modes and Travel Demand Management (TDM). The CMP also prioritizes Transportation Systems Management and Operations (TSMO) strategies that improve the efficiency of the existing transportation system. The CMP will serve as the traffic planning document of the MTP update.

Product(s):

Congestion Management documentation as described in the CMP.

Timeline:

Ongoing

T-1f: Performance Measures and System Surveillance

Maintaining accurate and ongoing measures of system performance is an increasingly important component of RPC’s planning activities. Data collection on the region’s roadways will include traffic volume counts, emissions, inter-jurisdictional commuting flows, accessibility to service via different travel modes, etc.

Staff will develop a methodology to standardize counting of active transportation modes and create a program that will systemize collection of this data, for inclusion in project scoping.

Product(s):

Quarterly Progress Report

Timeline:

Traffic data collection and performance measure 2-year review will be completed in Q2 of FFY2023; Evaluation of newly available data sources is ongoing.

T.1g: Freight Planning

In support of this effort, convening of quarterly meetings of freight and freight adjacent stakeholders from the public and private sector, wherein participants will identify policy issues and upcoming priorities, and share best practices. The Freight Mobility Plan, created in FY 2022, will be used to guide to determine near term freight planning priorities.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

T.1h: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about financial planning, human resources, or other administrative tasks. Staff may also purchase software, transportation related data, equipment, or display materials that are demonstrated as necessary to conduct the activities in this task.

Product(s)

Acquisitions under T-1 will be documented

Timeline:

Ongoing

T-1i: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Quarterly Progress Report

Timeline:

None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
T-1a: Multi-Modal Planning												
T-1b: Safety / Incident Mgmt												
T-1c: System Preservation												
T-1d: Travel Demand Modelling												
T-1e: Congestion Management												
T-1f: Performance/Surveillance												
T-1g: Freight Planning												
T-1h: Support and Development												
T-1i: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	20,079 (15%)	FHWA PL	109,663	RPC
Consultant	117,000 (85%)	State/Local	27,416	
Total	137,079			

STAFFING

- Supervisor: Jeff Roesel**
- Deputy Director
- Principal Planner (x2)
- Senior Transportation Planner
- Transportation Planner (x2)
- GIS Analyst

T-2

Land Use, Housing, and Resilience

GOAL

Planning for communities that are able to endure and prosper during times of acute or chronic stress, and that have minimized their impacts on the natural environment through emissions reductions strategies and deliberative land use planning.

OBJECTIVES

- Promotion and implementation of policies that reduce the regional transportation system's contribution of greenhouse gas emissions and other major pollutants
- Transportation and transportation related infrastructure that can withstand and/or quickly recover from natural disasters or other recurring extreme weather events
- Coordination with local government to ensure responsible and informed land use/transportation planning linkages promoting the use and/or development of best available data

PREVIOUS WORK

- Supporting comprehensive, corridor, and neighborhood scale integrated land use and transportation planning in member parishes and municipalities
- Developing a framework for considering the resilience of regional transportation infrastructure, and the impact of the transportation system on community resilience, in the planning process

SUBTASKS

T-2a: Land Use and Housing

Staff will coordinate with local parishes and municipalities to promote policy objectives related to comprehensive responsible land-use planning for the region, with a focus on the connections between housing, services, and employment development. To support this effort, RPC staff will meet with local parish and city planning departments on a regular basis, at least twice a year, to ensure that all parties have up-to-date data sharing protocols and to discuss how best to maximize complementary projects.

At a corridor level and sub-area, this coordination will be used to ensure that transportation projects are complementary to local land use planning efforts, and will contribute to a more integrated transportation effort that improves connectivity and comfort for users. Land-Use analysis methodology will be codified in the scopes of all such projects and in the Staff Project Management Guide.

Product(s):

Quarterly Progress Reports

Timeline:

Ongoing

T-2b: Infrastructure Resilience

The RPC will continue to build on the framework developed in FY 2019 to establish a resilience planning program that leads to plans, policies, and projects that enhance the region's ability to withstand disaster. These efforts will be formalized into an official regional Resilience Plan, to be completed in FY 2023. The plan will be complementary to efforts under the Louisiana Watershed Initiative and associated EPA initiatives. The plan will include a methodology for identifying potentially vulnerable transportation and transportation associated assets that can be overlaid with the social vulnerability index (Task D-1 & MC-4), and a recommended program of projects.

Product(s):

Annual report on ST-2 Activities.

Timeline:

Annual Report on ST-2 activities will be completed in Q1 of FFY 22.

T-2c: Air Quality and Greenhouse Gas Emissions

Through coordination with local, state and federal agencies, RPC will develop transportation strategies, facilitate policy mechanisms, and disseminate project funding opportunities that have the potential to improve air quality and reduce harmful greenhouse gas emissions through a reduction of regional vehicle miles travelled (VMT), cleaner transportation fuels, idle reduction measures, and/or more efficient use of the transportation system.

Staff will coordinate with public and private entities to discuss and advocate for opportunities for fossil fuel conservation, alternative fuel use, land-use policies that discourage VMT growth, and other efforts. To assess the long-term impact of the strategies identified under this task, staff will use the best available data to develop emissions reduction measures and targets.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing

T-2d: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, transportation related data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Acquisitions under T-2 will be documented

Timeline:

Ongoing

ST-2e: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support emergency response and recovery actions. RPC will coordinate with LADOTD, FHWA,

local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with the T-2 task.

Product(s):

Quarterly Progress Report

Timeline:

None.

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
T-2a: Land Use												
T-2b: Infrastructure Resilience												
T-2c: Air Quality and Greenhouse Gas Emissions												
T-2d: Staff Support and Training												
T-2e: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	15,000 (20%)	FHWA PL State/Local	60,000	RPC
Consultant	60,000 (80%)		15,000	
Total	75,000			

STAFFING

Supervising Principal: Tom Haysley

Principal Planner

Senior Transportation Planner

Sustainability Planner

T-3

Multimodal Metropolitan Planning

GOAL

Undertaking the short and long term multimodal planning processes that lead to the development of the MTP, the TIP, and the UPWP, and shepherding identified projects through local, state, and federal processes from inception to completion.

OBJECTIVES

- Develop, maintain, and follow the three core MPO planning documents for the South Tangipahoa MPA: the UPWP, the TIP, and the MTP.
- Identify sub-areas, corridors, and other locations for analysis and potential implementation of modifications that will improve the movement of people in an integrated multimodal transportation system.
- Identify improved transportation options for disadvantaged populations, i.e., elderly, disabled, or low-income individuals on the Northshore through coordination with private nonprofit providers and advocacy groups

PREVIOUS WORK

- The UPWP is submitted to the TPC for approval every spring. The current Tangipahoa TIP is for the years 2023- 2026. The current Tangipahoa MTP is for the years 2023-2052
- An annual listing and map of obligated projects is published on the RPC website
- Distribution of annual formula transit funding

TASKS

T.3a: Technical Advisory Committee

Convening of quarterly meetings of stakeholders from the public and private sector, wherein participants will identify policy issues and planning priorities, share best practices, and guide the development of the FY 24 UPWP.

Product(s):

Meeting Agendas, Minutes, Summaries

Timeline:

Technical Advisory Committee meetings are held each quarter.

T.3b: Metropolitan Transportation Plan

The next update to the MTP began in FY 22 and will conclude early in FY 2023. Activities include outreach, incorporation of elements from other tasks (Congestion, Safety, Public Transportation, Freight, Environmental Planning), performance metrics, and scenario development and analysis. The plan will be drafted by staff and reviewed by the TAC and distributed to the public, and submitted to the TPC for approval.

Product(s):

2052 MTP

Timeline:

Q1 Adoption of MTP

T.3c: Transportation Improvement Program

An update to the TIP (FY 23-26) will take place in FY 2022. Staff will ensure that the TIP includes all regionally significant transportation projects, that it is fiscally constrained, and that projects are progressing toward implementation. Projects will be developed and incorporated into the TIP as needed through a formalized amendment process. Projects in the TIP will be scored according to a categorization process in order to determine the extent to which they help achieve the MTP’s goals and performance measures.

Product(s)

2023-2026 TIP

Timeline:

Q1 Adoption of TIP

T.3d: Unified Planning Work Program

The draft FY 24 UPWP for the Tangipahoa UZA will be prepared in Q2 and Q3. The draft will be submitted for TAC, LADOTD, and FHWA review in March of 2023. It will concurrently be distributed to local libraries and posted on the website with published public notices requesting public review. Pending favorable review by the public and by the TPC, staff will submit the draft for final approval by the Committee in April of 2023. Amendments to the UPWP will be carried out as necessary with TPC approval. Quarterly progress reports will be provided to LADOTD and FHWA.

Product(s)

Quarterly and Monthly Progress Reports on UPWP tasks, as described in this document; Draft and final versions of the FY 2023 UPWP

Timeline:

Draft UPWP will be prepared in Q2 and submitted to the public and the TPC for review in Q3. Approval anticipated in Q4.

T.3e: Obligated Projects

This document lists projects obligated in CY 2022. These projects will be mapped through task ST-4 and can be categorized by type and funding source to ensure a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

Product(s)

Obligated Projects Report

Timeline:

Preparation of the document will take place in Q2, with publication in December

T.3f: Mobility Planning

RPC will work with transit agencies, LADOTD, and local planning and public works departments to develop implementation strategies for improving mobility, including access to transit and other non SOV modes. Staff may conduct corridor and/or sub-area planning for that purpose.

Product(s)

Monthly Progress Reports

Timeline:

Ongoing

T.3g: Transit Funding

FTA releases annual transit funding apportionments in the spring. Under the guidance of the Transit TAC RPC staff will develop the annual Program of Projects for FTA formula funds and follow the requisite public outreach methodology, as described in the RPC Public Participation Guide. RPC staff will continue to work with transit agencies in identifying alternative sources of funding.

Product(s)

Program of Projects, Split Letter

Timeline:

Transit funding apportionments usually take place in Q3 or Q4.

T.3h: Transit Asset Management

RPC staff will work with local transit agencies to ensure that, through a strategic distribution of federal funds and by monitoring maintenance of transit assets, the region's public transportation vehicle and associated facilities are maintained in a state of good repair. The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

T.3i: Demographics and Metropolitan Planning Areas Boundaries

Staff will continue integration of new demographic data and population trends into all planning processes, and will start to assess potential changes to the urbanized boundary and the metropolitan planning areas, including potential mergers of small MPAs into TMAs.

Product(s):

Monthly Progress Report

Timeline:

Ongoing

T-3j: National Transportation Policy Guidance

Staff will track rule-making emerging from the 2021 Bipartisan Infrastructure Law (BIL), with particular attention to guidance and regulations that impact MPO policy and provide opportunities for funding and innovation among regional partners. Updates will be provided to local agencies as needed.

Product(s)

Monthly Progress Report

Timeline:

Throughout FY 2022

T.3k: Targeted Outreach Activities

Activities through T-3 will support initiative or project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, following the general guidance of the public participation plan.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

T.3l: Online Presence

Staff will continue to ensure that there is an online forum for the public and stakeholders to keep up with and participate in MPO activities. This may include maintenance of the website, social media, utilization of online surveys, and development/upkeep of online interactive data maps and dashboards.

Product(s)

Monthly Progress Report

Timeline:

Ongoing

T.3m: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about financial planning, human resources, or other administrative tasks. Staff may also purchase software, equipment, or display materials that are demonstrated as necessary to conduct the activities in this task.

Product(s)

Expenses under T-3 will be documented

Timeline:

Ongoing

T-3n: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Monthly Progress Report

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
T-3a: TAC												

T-3b: MTP													
T-3c: TIP													
T-3d: UPWP													
T-3e: Obligated Projects													
T-3f: Mobility Planning													
T-3g: Transit Funding													
T-3h: Transit Asset Mgmt.													
T-3i: MPA Boundaries													
L-3j: BIL													
L-3k: Targeted Outreach													
L-3l: Online Presence													
T-3m: Support and Dev.													
T-3n: Emergency Response													

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	43,716 (100%)	FTA 5303	34,973	RPC
Consultant		State/Local	8,743	
Total	43,716			

STAFFING

- Supervising Principal: Jason Sappington**
- Executive Director
- Deputy Director
- Principal Planner
- Senior Planner (x2)
- Data Manager

T-4

GIS and Data Management

GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

OBJECTIVES

- Up-to-date analysis of socio-economic data that will support RPC travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policy and procedures
- Maintenance of the RPC’s internal information technology systems and safeguarding of nonpublic or proprietary data

PREVIOUS WORK

- Annual obligated project listings, maps
- RPC TIP, MTP transportation layers
- Creation of bicycle and pedestrian facility and count mapping databases
- Regular acquisition of up to date high resolution aerial imagery
- Regular acquisition and refinement of demographic and employment data from public and private sources
- Determination of appropriate data for distribution in support of project development and implementation

TASKS

T-4a: Data Development

RPC staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets, including 2020 Decennial Census and ACS data. Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.

Product(s):

The FY 2022 report will be completed in Q1 of the FY 2023.

Timeline:

Ongoing.

T-4b: Data Analysis

RPC will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness initiatives, environmental planning initiatives, local and regional land use planning, consultant activities, and presentation to stakeholders and to the public. Data will also be used to test subarea or regional, to populate the

Travel Demand Model (see Task SL-1), used as inputs into the Social Vulnerability Index (SVI, see task D-1), latent demand modelling, resiliency planning (see Task SL-2), and other project support as needed.

Product(s):

Quarterly Progress Report

Timeline:

Ongoing

T-4c: Project Tracking

Staff will track RPC projects throughout their development, from feasibility to funds obligation. In addition to database tracking, projects in the TIP will be mapped for display by parish. Obligated projects will be published annually for highway (ST-1) and transit (ST-3).

Product(s):

Obligated Projects, TIP and MTP, Title VI, Other major transportation layers databases and/or maps

Timeline:

Ongoing, obligated projects completed in Q2

T-4d: IT and AV Support

RPC will continue the upkeep of internal IT systems, including personal computers, Audio/Video systems, network connectivity, security, and external backup for emergency or non-emergency related recovery needs.

Product(s):

Quarterly Progress Report

T-4e: Support and Development, Equipment, Software

Expenses associated with attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in data development and management. Staff may also purchase software or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s):

Expenses under T-4 will be documented

Timeline:

Ongoing

T-4f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions. RPC will coordinate with federal/state/local government and other data partners to carry out appropriate roles and responsibilities consistent with the T-4 task.

Product(s):

None.

Timeline:

Ongoing

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
T-4a: Data Development												
T-4b: Data Analysis												
T-4c: Project Tracking												
T-4d: IT Support												
T-4e: Support												
T-4f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	10,375 (100%)	FHWA PL	8,300	RPC
Consultant		State/Local	2,075	
Total	10,375			

STAFFING

Supervising Principal: Lynn Dupont

Senior Planner

GIS Analyst

T-5

UPWP Management

GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the RPC staff and the commission conform to adopted policy, as well as state and federal requirements.

OBJECTIVES

- Coordination of the TPC and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resources which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency

PREVIOUS WORK

- The TPC has served as the MPO for the Hammond-Ponchatoula Area under the provisions of MAP-21, FAST Act, and IIJA
- The RPC hosts a meeting of the Regional Planning Commission and the Transportation Policy Committee on a monthly basis.
- RPC and TPC bylaws were updated in 2019
- Staff Policies and Procedures Manual created in 2019
- Staff Project Management Manual created in 2021

TASKS

T-5a: Contract Management and Intergovernmental Affairs

RPC staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

T-5b: TPC Coordination

RPC staff will coordinate with the local elected officials and citizen representatives, including those that make up the TPC, and conduct of the monthly committee meeting itself, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

Product(s):

Meeting Agendas, Meeting Minutes, and other meeting materials.

Timeline:

Ongoing

T-5c: Staff Management

Supervisors will oversee staff workflow, internal resource allocation, and staff development in order to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

T-5d: Human Resources and Financial Management

RPC staff will conduct the necessary activities to ensure timely processing of invoices, including coordination with DOTD financial sections. Financial management will conduct human resources tasks, such as managing retirement, health insurance, hiring, and payroll functions.

Product(s)

Monthly Budget Reports

Timeline:

Ongoing

T-5e: Support and Development, Equipment, Software

Expenses associated with staff attendance or participation in training events, workshops, conferences, or other events and peer-to-peer exchanges that contribute to professional development and/or institutional knowledge about best practices in metropolitan planning. Staff may also purchase software, data, or equipment that is demonstrated as necessary to conduct the activities in this task.

Product(s)

Quarterly Progress Report

Timeline:

Ongoing

T-5f: Emergency Response Coordination

In the aftermath of a disaster event, such as a hurricane or extreme flooding, RPC staff may be called upon to conduct certain activities in order to maintain continuity of operations and support of emergency response and recovery actions.

Product(s):

Quarterly Progress Report

Timeline:

None

TASK SCHEDULE	Q1			Q2			Q3			Q4		
	J	A	S	O	N	D	J	F	M	A	M	J
T.5a: Contract Management												
T.5b: TPC Coordination												
T.5c: Staff Management												
T.5d: HR & Financial Mgmt												
T.5e: Support												
T.5f: Emergency Response												

FUNDING

Staffing	Funding Requirement	Financial Responsibility		Functional Agency
RPC	8,750 (100%)	FHWA PL State/Local	7,000	RPC
Consultant	-		1,750	
Total	8,750			

STAFFING

Supervisor: Megan Leonard
 Executive Assistant
 Public Outreach Coordinator
 Director of Economic Development

Appendix A: List of Acronyms

BIL	Bipartisan Infrastructure Law
DBE	Disadvantaged Business Enterprise
EPA	Environmental Protection Agency
EV	Electric Vehicle
FAST Act	Fixing America’s Surface Transportation Act of 2015
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIS	Geographic Information Systems
IJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation Systems
JET	Jefferson Parish Transit
LADOTD	Louisiana Department of Transportation and Development
MPA	Metropolitan Planning Area
MPO	Metropolitan Planning Organization
NTD	National Transit Database
PIP	Public Involvement Plan
RPC	Regional Planning Commission
RPTA	River Parish Transit Authority
RTA	Regional Transit Authority
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TMA	Transportation Management Area
TPC	Transportation Policy Committee
USDOT	United States Department of Transportation
VPI	Virtual Public Involvement

Appendix B: FY 2023 RPC & TPC Meeting Schedule

July 12, 2022

August 9, 2022

September 13, 2022

October 11, 2022

November 8, 2022

December 13, 2022

January 10, 2023

February 7, 2023

March 14, 2023

April 11, 2023

May 9, 2023

June 13, 2023

Appendix C: FY 2023 Regional Planning Commission Membership

March 1, 2022

Officers

Mike Cooper, Chairman, St. Tammany Parish President
Matt Jewell, Vice Chairman, St. Charles Parish President
Jaclyn Hotard, Vice Chairman, St. John the Baptist Parish
Cynthia Lee Sheng, Vice Chairwoman, Jefferson Parish President
Robby Miller, Vice Chairman, Tangipahoa Parish President
Guy McInnis, Vice Chairman, St. Bernard Parish President
Latoya Cantrell, Secretary, Mayor of New Orleans
Kirk Lepine, Treasurer, Plaquemines Parish President

Jefferson Parish

Ricky J Templet	Councilman At-Large
Belinda Constant	City of Gretna, Mayor
Lee Giorgio	Citizen Member
John F. Stumpf, Jr.	Citizen Member

Orleans Parish

J.P. Morrell	Councilmember at Large
Helena Moreno	Councilmember at Large
TBD	Citizen Member
Sophie Harris Vorhoff	Citizen Member

Plaquemines Parish

Benny Rousselle	Parish Councilmember
Mark Cognevich	Parish Council Chair
Robert Hopkins	Citizen Member
Allen Hero	Citizen Member

St. Bernard Parish

Wanda Alcon	Parish Councilmember
Kerri Callais	Councilmember at Large
Ray Lauga, Jr.	Citizen Member
Susan Klees	Citizen Member

St. Charles Parish

Julia Fisher-Perrier	Parish Councilmember
Dick Gibbs	Parish Councilmember
Tommy Faucheux	Citizen Member
TBD	Citizen Member

St. John the Baptist Parish

Tammy Houston	Parish Councilmember
Kerri Callais	Parish Councilmember
Raj Pannu	Citizen Member
Jonathan Perret	Citizen Member

St. Tammany Parish

T.J. Smith, Jr.	Parish Councilmember
Mike Lorino	Parish Councilmember
Chris Masingill	Citizen Member
Christopher Abadie	Citizen Member

Tangipahoa Parish

Pete Panepinto	Mayor, City of Hammond
Brigette Hyde	Council Chairman
Michael Showers	Citizen Member
TBD	Citizen Member

State of Louisiana Department of Transportation and Development

Shawn Wilson	Secretary
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Appendix D: FY 2023 Transportation Policy Committee Membership

March 1, 2022

All members of the Regional Planning Commission (Appendix C), as well as:

Greg Comer	City of Slidell, Mayor
M.D. "Mike" Stolzman	Public Belt RR
Kevin Dolliole	Aviation
Brandy Christian	Port of New Orleans
Clay Madden	City of Mandeville, Mayor
<i>Vacant</i>	GNOEC
Alex Z. Wiggins	Regional Transit Authority
Ninette Barrios	Jefferson Parish Transit
Bob Zabbia	City of Ponchatoula, Mayor
Mark Johnson	City of Covington, Mayor
Renee Amar	Louisiana Motor Transport Association

Appendix E: TAC Schedule

Dates will be posted at www.norpc.org upon scheduling

August 2021

November 2021

February 2022

May 2022

Appendix E: FY 2023 TAC Membership

Jefferson Parish

Mark Drewes, Director, Public Works
Angela Desoto, Director, Engineering Division
Bess Refrow, Director, Planning
Ninette Barrios, Director of Jefferson Transit
Lauren Andrews, Solutient
Rob Killebrew, Transdev

City of Kenner

Mollie McInnis, Asst. Director Planning and Code Enforcement
Wendell Dufour, Director, Planning
Tom Schreiner, Director of Public Works
Mollie McInnis, Asst Director of Planning and Code Enforcement

City of Gretna

Azalea Roussel, Planning and Zoning Official
Amelia Pellegrin, Planning and Major Projects Director

Orleans Parish

Josh Hartley, Director, Public Works
Louis Haywood, Traffic Division, Public Works
Robert Rivers, Director, City Planning Commission
Dan Jatres, Policy and Program Manager, Office of Transportation
Larry Massey, Assistant Planning Administrator, City Planning Commission

RTA

Lona Hankins, Chief of Infrastructure and Planning
Vivek Shah, Director of Planning
Arionne Edwards, Manager of Planning and Scheduling

Plaquemines

Ken Dugas, Parish Engineer
Robert Spears, GIS Manager
Hilda Lott, Administrator

St. Bernard

Matthew Falati, Director, Public Works
Jason Stopa, Director, Community Development
Mike Bayham, Transit Manager

St. Charles Parish

Miles Bingham, Director, Public Works
Michael Albert, Director Planning and Zoning
Marny Stein, Planner

St. John the Baptist Parish

Snookie Faucheux, Director Public Works
Rene Pastorek, Director of Planning
Dershanda Firmin, Chief Administrative Assistant

St. Tammany Parish

Perry Felarise, Transit Grants Project Manager
Jay Watson, Parish Engineer
Ross Liner, Director, Planning
Gina Hayes, Chief Operating Officer

Tangipahoa Parish

Bridget Bailey, Director, Community Development
Tracie Schillace, Parish Planning Director
Ben Tassin, Parish Engineer

City of Covington

Erin Bovina, Chief Administrative Officer
Callie Baker, City Engineer
Ahmed Arikat, Planning
Chris Davis, Director, Public Works

City of Mandeville

Keith Lagrange, Director, Public Works
Cara Bartholomew, Director, Planning and Development

City of Slidell

Blaine Clancy, Director, Engineering
Melissa Guilbeau, Director of Planning
Christi Lambertson, Transportation Planner

City of Hammond

Lacy Landrum, Director, Administration

City of Ponchatoula

Charles Zweifel, Public Works

Rhonda Sheridan, Administrative Assistant to the Mayor

DOTD

Dawn Sholmire, Statewide Planning Engineer

Angela Murrell, MPO Urban Systems Coordinator

Michelle Horne, Public Transportation Administrator

Chris Morvant, District Administrator, District 02

Scott Boyle, Assistant District Administrator, District 02

Larry Sharp, District Administrator, District 62

Jennifer Branton, Assistant District Administrator, District 62

Connie Porter Betts, Planning Program Administrator

Adriane McRae, Highway Safety Manager

Ryan Richard, Urban Systems <200K Project Manager

Melissa LeBas, Urban Systems >200k Project Manager

Tina Athalone, Urban Transit Program Manager

FHWA

Carlos McCloud, Transportation Planner

Mary Stringfellow, Program Delivery Team Leader

Laura Phillips, Transportation Planner

Ronisha Hodge, FTA Community Planner

Donald Koski, FTA Director of Planning and Program Development Region VI

Other Members

Carlton Dufrechou, General Manager Causeway Commission

Beth Inbau, CEO South LA Chapter National Safety Council

Kevin Doliolo, Director of Aviation, New Orleans International Airport

Dale Thayer, Airport Services Manager, New Orleans International Airport

Brandy Christian, President & CEO, Port of New Orleans/NOPB

Mike Stolzman, General Manager, NOPB

Daphne Young, Senior Program Specialist, AARP

Allene La Spina, Acting Executive Director, Bike Easy

Ryan Benton, Project Manager, Center for Planning Excellence

Courtney Jackson, Executive Director, Ride New Orleans

Renee Amar, Executive Director, Louisiana Motor Transport Association

Torry Rocca, Director of Public Policy, Advocacy Center

Anna Jayes, Director of Public Policy, Lighthouse Louisiana

Appendix F: FY 2023 Transit Advisory Committee Agency Membership

Regional Planning Commission
Regional Transit Authority
Jefferson Parish Transit
St. Bernard Parish Transit
River Parishes Transit Authority
Plaquemines Parish
City of New Orleans
Jefferson Parish

Appendix G: TPC Resolutions

