

Regional Planning Commission of Jefferson, Orleans, Plaquemines,  
St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes

*10 Veterans Blvd.  
New Orleans, LA 70124  
www.norpc.org*

### **Transportation Planner**

The Regional Planning Commission (RPC) is accepting applications for the position of Transportation Planner.

The Regional Planning Commission serves as the Metropolitan Planning Organization for eight parishes in southeast Louisiana. Our office is in New Orleans. We have a staff of twenty, including planners, GIS and data specialists, and administrative support. RPC's transportation planners have a variety of opportunities to contribute to the vitality of a diverse and culturally rich region.

The Transportation Planner is a full-time salaried position. Your role will include managing or assisting in the management of transportation projects, as well as being a member of a team conducting short and long-range planning efforts for public transit, resiliency, bicycling and pedestrian, and other associated efforts. The position rewards creativity, teamwork, and innovative approaches to contemporary transportation planning.

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#### **PRIMARY RESPONSIBILITIES:**

- Manages or assists in the undertaking of corridor, sub-area, and region-wide transportation planning studies
- Develops and/or reviews technical reports
- Establishes relationships with state and district engineers, public works departments, planning departments, and other community stakeholders
- Management, analysis, and visualization of data and performance metrics for multiple modes of transportation
- Maintains knowledge of best practices in transportation planning, and able to provide guidance and expertise to our partner agencies.
- Assists in the development and implementation core Metropolitan planning products, such as the Unified Planning Work Program, the Transportation Improvement Program, and the Metropolitan Transportation Plan.
- Researches and prepares for Federal and State legislation and grant opportunities related to transportation planning and implementation
- Assists local governments and organizations in understanding and navigating the federal transportation planning and funding landscape
- Developing and presenting material to the RPC Transportation Policy Committee, other RPC Committees, elected officials, and the public

**DESIRED SKILLS AND ABILITIES:**

- Foundational principles of Federal, State, and local transportation planning in the United States
- Methods of research and data collection
- Geographic Information Systems principles and applications
- Competency at computer applications used for composition, presentation, and analysis, including but not limited to Microsoft Word, PowerPoint, Excel, and Access
- Competency and effectiveness in public speaking and group facilitation, including explaining complex issues to a non-technical audience.
- Creative problem-solving skills
- Strong verbal communication skills, including the ability to maintain composure during stressful and/or unanticipated situations.
- Effective and coherent writing skills
- Ability to work both with a team and independently with minimal supervision
- Attention to detail while keeping big picture, long term goals in perspective

**MINIMUM REQUIRED QUALIFICATIONS**

Master's Degree in Urban Planning, Public Administration, Geography, Civil Engineering, or a related discipline from an accredited university.

**COMPENSATION & BENEFITS:**

The anticipated hiring range for this position is \$55,000 to 80,000, depending on experience and qualifications, with later opportunities for advancement based on tenure and merit.

RPC offers an excellent comprehensive benefit package which includes employer paid short-term disability, vision, dental and life insurance; employer contributions in the Louisiana State Health Plan (OGB) and Louisiana State Employees' Retirement System (LASERS), and generous paid vacation, sick, and holiday leave. The position is salaried and based on a 35-hour work week. It is expected that work will be conducted at the RPC office.

**TO APPLY:**

To be considered, submit a brief cover letter, a resume, and three professional references by email to [jsappington@norpc.org](mailto:jsappington@norpc.org).

RPC is an equal opportunity employer. Persons with disabilities needing assistance in the application process, or those needing this job announcement in an alternative format may contact [mgivhan@norpc.org](mailto:mgivhan@norpc.org).

This position will remain open until filled. The first review of applications will begin December 1, 2022.