



## REGIONAL PLANNING COMMISSION

JEFFERSON, ORLEANS, PLAQUEMINES, ST BERNARD, ST TAMMANY,  
TANGIPAHOA, ST. CHARLES, AND ST. JOHN THE BAPTIST PARISHES

*The Regional Planning Commission is an equal opportunity employer. It is the stated policy of the Commission to provide equal employment opportunities for all persons, regardless of sex, gender identity, race, color, religion, sexual orientation, national origin, political affiliation, disability, marital status, age, creed, culture, or ancestry including, but not limited to, hiring, promotion, tenure, recruitment or compensation. The Commission shall abide by all federal and state laws and executive orders pertaining to fair employment practices.*

Position: Transportation Planner

### About the Regional Planning Commission:

The Regional Planning Commission's (RPC) Transportation Policy Committee is a board of elected officials, citizen members, and modal representatives that serves as the Metropolitan Planning Organization (MPO) for the New Orleans metropolitan planning area. The staff of the MPO is responsible for assisting the board in fulfilling its mandate to conduct regional transportation planning and programming.

### Position Summary:

The Transportation Planner (Junior or Senior, depending on experience level at hiring) will assist the MPO in the conduct of a variety of transportation planning efforts, with a focus on fulfilling the MPO's responsibilities associated with safe and accessible transportation for all.

### Responsibilities:

- Assists in the undertaking of transportation planning studies (transit, highway, bicycle, and pedestrian, etc.):
- Establishing relationships with state and district LADOTD engineers, public works departments, planning departments, and transportation advocacy groups.
- Management and analysis of regional transportation data:
- Assist in the development of transportation improvement plans and programs:
- Analysis of crash data to identify corridors and sub-areas that require further study for potential safety improvements and countermeasures.
- Assisting in the development and implementation of the Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program.
- Assisting in or managing the development of other metropolitan planning documents as required by LADOTD, FHWA, and/or FTA.
- Researching Federal and State legislation and assisting in the preparation of grant opportunities related to transportation planning and implementation.
- Assisting local governments and organizations in understanding and navigating the federal transportation planning and funding landscape.
- Presentation of material to the RPC stakeholders

### Expected Knowledge:

- General knowledge of the principles of city and transportation planning
- Principles, methodology, and practices of research and data collection
- Geographic Information Systems principles and applications
- Competency at computer applications used for composition, presentation, and analysis, including Microsoft Word, PowerPoint, Excel, Access

### Expected Skills

- Competency and effectiveness at public speaking and group facilitation
- Creative problem-solving skills
- Effective verbal communication skills
- Effective writing ability

### Minimum Required Qualifications:

A Master's degree in Urban Planning, Urban Studies, Public Administration, or a related discipline, or a Bachelor's degree with at least five years of relevant experience.

### Benefits:

Starting salary and title will be commensurate with experience at the time of hiring.

Associate Planner Salary: \$60,000 - \$80,000

Senior Planner Salary: \$80,000 - \$110,000

- Health Insurance, Louisiana Office of Group Benefits (RPC covers 75% of premium) Employee + Spouse/Children
- Dental (RPC covers 100% of premium) Employee + Spouse/Children
- Vision (RPC pays 100% premium) Employee + Spouse/Children
- Life Insurance and AD&D (RPC pays 100% for employee only up to \$100K, w/option for employee paid additional life insurance and AD&D for Employee + Spouse/Children)
- Short Term Disability Insurance (RPC pays 100% for employee only)
- Long Term Disability Insurance (Optional, Employee pays 100%)
- Enrollment in Louisiana State Retirement System (Employee pays 8%)

35-hour work week (performed at RPC office)

Paid Annual leave accrued, based on years of employment: Starting at 11 days a year

Paid Sick leave accrual based: 15 days a year

16 Paid Holidays a year

### To Apply

To apply for this position, email a resume, brief cover letter, and a writing sample with "Transportation Planner" in the subject line to Jason Sappington at [jsappington@norpc.org](mailto:jsappington@norpc.org). A review of applicants will begin no sooner than June 28, 2023. The position will remain open thereafter until filled.