

Meeting Packet



June 11, 2024

Transportation Policy Committee
June 11, 2024
AGENDA

1. Consideration: Public Comment Period
Jeffrey Roesel.....
2. Consideration: Approval of the May 14, 2024 minutes
Jeffrey Roesel.....
3. Consideration: Amendment to the New Orleans Transportation Improvement Program,
Highway & Transit Elements
Jeffrey Roesel.....2
4. Consideration: Amendment to the Mandeville-Covington Transportation Improvement Program,
Highway and Transit Elements
Jeffrey Roesel.....
5. Consideration: Amendment to the Slidell Transportation Improvement Program,
Highway and Transit Elements
Jeffrey Roesel.....
6. Consideration: Amendment to the South Tangipahoa Transportation Improvement Program,
Highway & Transit Elements
Jeffrey Roesel.....
7. Consideration: Consultant Selection:
St. Tammany Parish Comprehensive Pedestrian and Bicycle Master Plan (CPBP)
Project Number: H.015928
RPC Task: STBP24
Amount: \$550,000
Jeffrey Roesel.....3
8. Consideration: Consultant Selection:
Bayou Sauvage Access Study
FHWA Award No.: 693C732450004
RPC Task: EFL-BSNO
Jeffrey Roesel.....4
9. Consideration: Other Matters
Jeffrey Roesel.....

Amendment Considered at Meeting of June 11, 2024
FY 2024 Transportation Improvement Program
New Orleans Region
Transit Element – Financially Constrained

Project	Parish	Estimated Cost	5307	Local Match	Comments
Ferry Preventative Maintenance	Plaquemines	316,800	264,000	52,800	FY 2019

**Commission Meeting of June 11, 2024
Respondents to the Request for Qualifications**

**St. Tammany Parish Comprehensive Pedestrian and Bicycle Master Plan (CPBP)
St. Tammany Parish, Louisiana
(RPC Task STBP24; State Project Number H.015928)
Non-Negotiated lump sum contract: \$550,000**

	Subconsultants
Alliance Transportation Group, LLC- 55% JD Allen, AICP, WSO-CSSD, PTSCTP, TSSP-Rail/Bus, President	Alta Planning + Design, Inc- 14% Matt Hayes, Principal The Hawthorne Agency, Inc.- DBE 11% Geneva W. Coleman, President Volkert, Inc.- 10% Janet L. Evans, PE, Vice President Svaapta Group LLC- DBE 10% Prasanth Malisetty, PE, PTOE, PTP, RSP ₁ , President
Digital Engineering & Imaging, Inc.- 40% David G. LeBreton, Jr., P.E., PTOE, PTP, RSP ₁ , Vice President	Arcadis- 35% Akhil Chauhan, PE, PTOE, PTP, PMP, Senior Vice President Lagniappe Planning Services, LLC- DBE 15% Melissa Guilbeau, AICP, Principal Wingate Engineers, LLC- DBE 10% Joshua Torregano, P.E., President/Principal Engineer
Meyer Engineers, Ltd.- 50% Donovan P. Duffy, P.E., President	Desire Line, LLC- DBE 45% Alexandra G. Carter, AICP, President, and CEO Urban Systems, Inc.- DBE 5% Nicole H. Stewart, P.E. PTOE Vice President/Transportation Engineer
N-Y Associates, Inc.- 55% Michael F. Nicoladis, President	Dana Brown & Associates, Inc.- DBE- 35% Dana Nunez Brown, President Urban Systems, Inc- DBE- 10% Nicole H. Stewart, P.E. PTOE Vice-President/Transportation Engineer
Toole Design Group, LLC- 79% Ernest Boughman, III, AICP	Lagniappe Planning Services, LLC- DBE 21% Melissa Guilbeau, AICP, Principal
Vectura Consulting Services, LLC- DBE 50% Sheelagh Brin Ferlito, Principal	Richard C. Lambert Consultants, LLC- 30% Richard C. Lambert, PE, Principal-In-Charge Center for Planning Excellence, Inc.- 20% Camille Manning-Broome, CEO

**Commission Meeting of June 11, 2024
Respondents to the Request for Proposals**

**Eastern Division Federal Lands Access Program
Bayou Sauvage Urban National Wildlife Refuge
Orleans Parish, Louisiana
(RPC Task EFL-BSNO; Award No. 693C732450004)**

	Subconsultants
Batture, LLC- 60% Robert Mora, Owner and Managing Partner	Urban Systems, Inc.- DBE 22% Alison Catarella Michel, P.E., PTOE, PTP, RSP2; President/ Transportation Engineer Alta Planning + Design- 18% Matt Hayes, Principal/Vice President
N-Y Associates, Inc.- 60% Michael F. Nicoladis, President	Urban Systems, Inc.- DBE- 40% Alison Catarella Michel, P.E., PTOE, PTP, RSP2; President/ Transportation Engineer
Waggonner & Ball A Moffatt & Nichol Studio.- 72% Andy Sternad, AICP, AIA, Business Unit Leader	Desire Line- DBE 15% Alexandra G. Carter, President & CEO Urban Systems, Inc.- DBE 13% Alison Catarella Michel, P.E., PTOE, PTP, RSP2; President/ Transportation Engineer

Regional Planning Commission
June 11, 2024
AGENDA

1. Consideration:	Public Comment Period Jeffrey Roesel.....
2. Consideration:	Approval of the May 14, 2024 minutes Jeffrey Roesel.....
3. Consideration:	Committee Reports: (a) Budget and Personnel Committee (b) Other Committee Reports Jeffrey Roesel.....
4. Consideration:	Financial Report (a) Balance Sheet of Local Activities (b) Monthly Budget Report Jeffrey Roesel.....6
5. Consideration:	Regional Planning Commission Fiscal Year 2025 Local Activities Budget Jeffrey Roesel.....7
6. Consideration:	Regional Planning Commission Fiscal Year 2025 Operating Budget Jeffrey Roesel.....8
7. Consideration:	RTMC Landscaping Maintenance Selection Jeffrey Roesel.....9
8. Consideration:	RPC Audit Services Selection Jeffrey Roesel.....9
9. Consideration:	Travel Request Jeffrey Roesel.....10
10. Consideration:	Contract Extensions Jeffrey Roesel.....10
11. Consideration:	Consultant Billings Jeffrey Roesel.....11-17
12. Consideration:	Other Matters Jeffrey Roesel.....

Regional Planning Commission
Balance Sheet
As of 4/30/2024

	Current Period Balance
ASSETS	
Cash	1,869,171.62
Due from other funds	561,989.28
Due from other governmental units	71,147.09
Prepaid expenses	27,596.42
Total ASSETS	2,529,904.41
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	463,026.88
Unearned revenue	5,497.75
Total Liabilities	468,524.63
Fund Balance	2,061,379.78
Total LIABILITIES AND FUND	2,529,904.41

RPC BUDGET COMPARED TO ACTUAL 10th MONTH ENDED April 30, 2024 "UNAUDITED"	1A	1B	1A	1B	Column 2	Column 3	Column 4
		FY24 Budget	Increase (Decrease)	FY24 Amended Budget	YTD Actual 10 Month Ended 04/30/24	Actual Expenditures 4/01/24-04/30/24	Variance Favorable (Unfavorable)
Staff Salaries		1,900,000		1,900,000	1,308,520	126,307	591,480
Commission Member Per Diem		9,600		9,600	400	0	9,200
Employee Benefits		995,000		995,000	733,382	71,128	261,618
Staff Training		7,500		7,500	771	0	6,729
Employee Welfare		5,000	500	5,500	3,988	58	1,512
Contract Personnel		200,000	(10,500)	189,500	104,957	4,667	84,543
Conference Registration		12,000	3,000	15,000	10,748	2,498	4,252
Travel		45,000	5,000	50,000	27,142	3,823	22,858
Meeting Expense		17,500		17,500	9,170	1,192	8,330
Public Notices		3,000		3,000	400	49	2,600
Dues & Subscriptions		10,000	2,000	12,000	10,808	3,693	1,192
Reference Materials		500		500	0	0	500
RTMC Maintenance		75,000		75,000	38,653	3,519	36,347
Online Data Subscriptions		175,000		175,000	136,550	0	38,450
Office Supplies		7,950		7,950	4,591	221	3,359
Computer Software/Support		125,000		125,000	26,237	2,118	98,763
IT/GIS Support		110,000		110,000	68,600	6,860	41,400
Postage		1,200		1,200	268	20	932
Printing Supplies and Materials		15,000		15,000	4,500	0	10,500
Photo Copiers		10,000		10,000	1,580	253	8,420
Telephone		5,400		5,400	4,500	450	900
Insurance		55,000		55,000	42,147	1,581	12,853
Auto Expense & Insurance		40,000		40,000	26,240	2,769	13,760
Equipment Maintenance		6,000		6,000	114	0	5,886
Administrative Consultants		45,500		45,500	4,477	0	41,023
Audit		50,000		50,000	45,000	0	5,000
Audio/Video Equipment for RTMC		25,000		25,000	0	0	25,000
Computer Hardware & Office Equipment		10,000		10,000	0	0	10,000
GIS Data Acquisition		25,000		25,000	0	0	25,000
Automobile Purchase		0		0	0	0	0
Miscellaneous Expense		1,000		1,000	0	0	1,000
Grant Contingency		3,043,980		3,043,980	0	0	3,043,980
Total In-House Expense		7,031,130		7,031,130	2,613,744	231,208	4,417,386
Third Party Contracts:							
General Fund	60,000		60,000		45,000	0	
Grants & Special Projects	1,751,096		1,751,096		1,174,720	269,784	
Total Third Party Contracts		1,811,096		1,811,096	1,219,720	269,784	591,376
Total Expenditures		8,842,226		8,842,226	3,833,464	500,992	5,008,762

Fiscal Year 2025 (July 1, 2024-June 30, 2025)
Local Revenues / Expenditures
Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles,
St. John the Baptist, St. Tammany and Tangipahoa Parishes

(Reviewed & Recommended by Budget & Personal)

Revenues:			
Jefferson Parish	\$	325,686.30	
Orleans Parish	\$	284,588.37	
Plaquemines Parish	\$	36,304.90	
St. Bernard Parish	\$	50,853.65	
St. Charles Parish	\$	56,150.69	
St. John the Baptist Parish	\$	49,674.07	
St. Tammany Parish	\$	202,136.99	
Tangipahoa Parish	\$	105,624.22	
Grantor reimbursement for depreciation	\$	9,400.00	\$ 1,120,419.19
Expenditures:			
Commission Per Diem	\$	9,600.00	
Travel	\$	7,400.00	
Miscellaneous	\$	1,000.00	
Employee Welfare	\$	5,000.00	
Adams & Reese	\$	60,000.00	
Administrative Consultants	\$	10,000.00	
Unreimbursed Indirect Charges	\$	500,000.00	
Local Match Available for Grants	\$	1,027,419.19	\$ 1,620,419.19

For Board approval at the June 11, 2024

Commission Expenditure Budget
Fiscal Year 2025 (July 1, 2024-June 30, 2025)
Local Revenues / Expenditures

Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St.
Tammany and Tangipahoa Parishes

(Reviewed & Recommended by Budget & Personal)

		Fiscal Year 2025
Staff Salaries	\$	1,950,000.00
Commission Member Per Diem	\$	9,600.00
Employee Benefits	\$	995,000.00
Staff Training	\$	10,000.00
Employee Welfare	\$	7,500.00
Contract Personnel	\$	125,000.00
Conference Registration	\$	15,000.00
Travel	\$	55,000.00
Meeting Expense	\$	17,500.00
Public Notices	\$	3,000.00
Dues & Subscriptions	\$	15,000.00
Reference Materials	\$	500.00
RTMC Maintenance	\$	75,000.00
Online Data Subscriptions	\$	185,000.00
Office Supplies	\$	7,950.00
Computer Software/Hardware/Support	\$	125,000.00
IT/GIS Support	\$	110,000.00
Postage	\$	1,200.00
Printing Supplies and Materials	\$	15,000.00
Photo Copiers	\$	10,000.00
Telephone	\$	8,400.00
General Insurance	\$	55,000.00
Auto Expense & Insurance	\$	50,000.00
Equipment Maintenance	\$	6,000.00
Administrative Consultants	\$	45,500.00
Audit	\$	62,000.00
Capital Purchases:		
Audio/Video Equipment for RTMC	\$	125,000.00
Computer Hardware, Software & Office Equipment	\$	10,000.00
GIS Data Acquisition	\$	25,000.00
Miscellaneous Expense	\$	1,000.00
Total "In-House" Expenditures	\$	4,139,150.00
Continuing/New Programs	\$	2,778,716.30
Third Party Contracts:		
General Fund	\$	60,000.00
Grants and Special Projects	\$	2,732,000.00
Total Grants/ Special Projects & Third Party Contracts:	\$	2,792,000.00
Budgeted Expenditures	\$	9,709,866.30
Budgeted Revenues	\$	9,209,866.30

For Board approaval at the June 11, 2024

**Commission Meeting of June 11, 2024
Respondents to the Request for Qualifications**

RTMC- Landscape Maintenance

	Subconsultants
Landscape Workshop- 100% Jacob Burkhart, General Manager	
Rotolo Consultants, Inc.- 100% Jimmie Givens, Maintenance Estimator	

**Audit Services
New Orleans Planning Commission**

	Subconsultants
Carr Riggs & Ingram-100% Becky Hammond, Engagement Partner CPA, CISA, CITP, CGAP	
EisnerAmper- 100% Brandy Smith, Partner CPA, CGAP	

Travel Requests

1.	Two staff members, Jeff Roesel and Adam Tatar, to attend Delta Regional Authority's Rural Development Summit, June 18, 2024 in Alexandria, LA.
2.	One staff member, Aspen Nero, to attend the 2024 Clean Cities Grant Training, July 10, 2024 in Denver, CO.

Contract Extensions

Extend through August 31, 2024

Fund/Task No.	Description	Consultant	Percent Complete
T-1.24RR	South Range Road Operations Study Tangipahoa Parish	Vectura Consulting Services, LLC	84.08%

Extend through April 30, 2025

Fund/Task No.	Description	Consultant	Percent Complete
SL-1.24	US 11 Corridor Study (LA 433 to Fremaux Ave) Slidell, Louisiana	J. V. Burkes & Associates	0%

Consultant Invoices

REGIONAL PLANNING COMMISSION MEETING - June 11, 2024								
	CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	TOTAL BILLED UNBILLED BALANCE	PERCENT OF CONTRACT BILLED
1	GIS Engineering STBLIT May Invoice Match Provided DBE Form Needed P.M. Karen Parsons	Lower St. Bernard/LA Terminal Rd Network Study State Project No H.015428 RPC Contract STBLIT	\$1,394,288.00 (total contract) \$535,460.00 GIS Engineering \$298,686.00 Urban Systems (DBE) \$248,685.00 AECOM \$178,123.00 Meyers Eng \$133,334.00 CDM Smith	8	\$35,000.00 \$14,934.30 \$14,960.95 \$4,897.85 \$2,666.68 <u>\$72,459.78</u>	\$290,425.60 \$89,605.80 \$99,747.75 \$103,070.35 \$49,333.58 <u>\$632,183.08</u>	\$325,425.60 \$104,540.10 \$114,708.70 \$107,968.20 \$52,000.26 <u>\$704,642.86</u> \$689,645.14	50.54%
2	N-Y Associates PSLC-StJ-Supp-2 May Invoice Match Provided DBE Form Needed P.M. Karen Parsons	Reserve to I-10 Connector Supp. #2 State Project No H.004891 RPC Contract PSLC-StJ-Supp-2	\$840,530.00 (total contract) \$571,492.00 N-Y Assoc. (Prime) \$217,398.00 Urban Systems (Sub) \$36,640.00 AECOM (Sub) \$15,000.00 Coastal Envir (Sub)	69	\$285.75 \$0.00 \$0.00 \$0.00 <u>\$285.75</u>	\$562,062.38 \$213,031.18 \$36,640.00 \$15,000.00 <u>\$826,733.56</u>	\$562,348.13 \$213,031.18 \$36,640.00 \$15,000.00 <u>\$827,019.31</u> \$13,510.69	98.39%
3	Richard C. Lambert Consultants, LLC (Fund: SL-1.23) May Invoice DBE Form Needed P.M. Nelson Hollings	US190B/Fremaux Ave. Sidewalk Feasibility Study State Proj. No. H.972462.1	\$65,000.00 (total contract) \$34,775.00 RCL \$30,225.00 Vectura	13	\$3,107.50 \$0.00 <u>\$3,107.50</u>	\$31,667.50 \$30,225.00 <u>\$61,892.50</u>	\$34,775.00 \$30,225.00 <u>\$65,000.00</u> \$0.00	100.00%
4	Vectura Consulting Services T-1.24RR May Invoice DBE Form Needed P.M. Nelson Hollings	South Range Road Operations Study State Proj. No. H.972501.1	\$55,000.00 (total contract) \$41,250.00 Vectura \$14,850.00 RCL	6	\$2,062.50 \$3,892.50 <u>\$5,955.00</u>	\$35,062.50 \$5,225.00 <u>\$40,287.50</u>	\$37,125.00 \$9,117.50 <u>\$46,242.50</u> \$8,757.50	84.08%
5	Volkert, Inc. SS4A24 May Invoice Match Provided DBE Form Needed P.M. Nelson Hollings	Safe Streets and Roads for All Discretionary Grant FHWA Proj: 693JJ32340932 RPC Contract: SS4A24	\$746,200.00 (total contract) \$313,404.00 Volkert (Prime) \$223,860.00 Alliance (Sub) \$67,158.00 Grey (Sub) \$44,772.00 SVAAPTA \$52,234.00 UNO (Sub) \$44,772.00 Urban Systems (Sub)	6	\$8,547.09 \$28,242.00 \$870.00 \$1,800.00 \$4,800.00 \$2,238.60 <u>\$46,497.69</u>	\$152,839.26 \$112,038.50 \$21,605.00 \$28,050.00 \$36,000.00 \$29,101.80 <u>\$379,634.56</u>	\$161,386.35 \$140,280.50 \$22,475.00 \$29,850.00 \$40,800.00 \$31,340.40 <u>\$426,132.25</u> \$320,067.75	57.11%
6	Alliance Transportaion (Fund: C-1.24TDM) May Invoice P.M. Tom Haysley	Travel Demand Model Support Services State Project No: PL80-36-22	\$50,000.00 (total contract) \$50,000.00 ATG	8	\$4,095.75 <u>\$4,095.75</u>	\$22,695.00 <u>\$22,695.00</u>	\$26,790.75 <u>\$26,790.75</u> \$23,209.25	53.58%



Consultant/Sub-consultant Invoice Certification

DATE: 6/4/2024 State Project# H.015428 Federal # H015428

FIRM NAME: GIS Engineering, LLC

PROJECT DESCRIPTION: Lower St. Bernard/ Louisiana Terminal Road Network Study RPC Task #: STBLIT

RPC Invoice No.
(i.e., #1, #2, etc.)

#8

INVOICE PERIOD:
(date range)

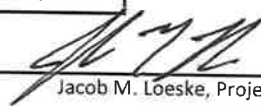
May 1 - May 31, 2024

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$1,394,288.00	May 1 - May 31, 2024	50.54%	\$72,459.78	\$632,183.08	\$704,642.86
SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:						
GIS Engineering, LLC	\$535,460.00		60.77%	\$35,000.00	\$290,425.60	\$325,425.60
Urban Systems, Inc DBE	\$298,686.00	May 1 - May 31, 2024	35.00%	\$14,934.30	\$89,605.80	\$104,540.10
AECOM Technical Services, Inc.	\$248,685.00	May 1 - May 31, 2024	46.13%	\$14,960.95	\$99,747.75	\$114,708.70
Meyers Engineers, Ltd.	\$178,123.00	May 1 - May 31, 2024	60.61%	\$4,897.85	\$103,070.35	\$107,968.20
CDM Smith	\$133,334.00	May 1 - May 31, 2024	39.00%	\$2,666.68	\$49,333.58	\$52,000.26
Sub-Consultant E:	N/A					\$0.00
Sub-Consultant F:	N/A					\$0.00
TOTALS:				<u>\$72,459.78</u>	<u>\$632,183.08</u>	<u>\$704,642.86</u>

PROJECT TOTAL
UNBILLED:

\$689,645.14


Jacob M. Loeske, Project Manager
GIS Engineering, LLC

6/4/2024
Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.


Technical Review:


Karen Parsons

Financial Review:


Megan Leonard

Recommended for Payment:


Jeffrey W. Roesel



ATTACHMENT B

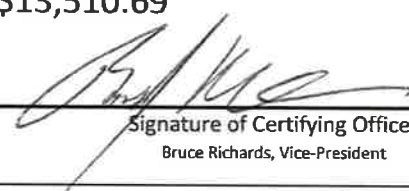
Consultant/Sub-Consultant Invoice Certification

DATE: 5/31/2024 State Project # H.004891.5 Fed Project #: H004891FIRM NAME: N-Y AssociatesPROJECT DESCRIPTION: Reserve to I-10 Connector, Supplement No. 2 RPC Task #: PSLC-StJ-Supp-2RPC INVOICE No. (sequence i.e. #1, #2, etc.) 69 INVOICE PERIOD: (date range) 5-1-2024 to 5-31-2024

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$840,530.00	5-1-2024 to 5-31-2024	98.39%	\$285.75	\$826,733.56	\$827,019.31
SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:						
PRIME N-Y Associates	\$571,492.00	5-1-2024 to 5-31-2024	98.40%	\$285.75	\$562,062.38	\$562,348.13
Sub-Consultant A: Urban Systems, Inc.	\$217,398.00	5-1-2024 to 5-31-2024	97.99%	0	\$213,031.18	\$213,031.18
Sub-Consultant B: AECOM	\$36,640.00	5-1-2024 to 5-31-2024	100.00%	0	\$36,640.00	\$36,640.00
Sub-Consultant C: Coastal Environments	\$15,000.00	5-1-2024 to 5-31-2024	100.00%	0	\$15,000.00	\$15,000.00
Sub-Consultant D:	N/A					
TOTALS:				\$285.75	\$826,733.56	\$827,019.31

PROJECT TOTAL UNBILLED: **\$13,510.69**


Signature of Certifying Officer
Bruce Richards, Vice-President

5-31-24
Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: Karen Parsons
Karen ParsonsFINANCIAL REVIEW: Megan Leonard
Megan Leonard

RECOMMENDED FOR PAYMENT:


Jeffrey W. Roesel, AICP



Consultant/Sub-consultant Invoice Certification

DATE: 6/3/2024 State Project# H.972462.1 Federal # H972462

FIRM NAME: Richard C. Lambert Consultants, LLC

PROJECT DESCRIPTION: US 190B/Fremaux Ave Sidewalk Feasibility Study RPC Task #: SL-1.23

RPC Invoice No.
(i.e. #1, #2, etc.)

#13

INVOICE PERIOD:

(date range)

05/01/2024 - 05/31/2024

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$65,000.00	05/01/2024 - 05/31/2024	100.00%	\$3,107.50	\$61,892.50	\$65,000.00

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

Richard C. Lambert Consultants, LLC

\$34,775.00	05/01/2024 - 05/31/2024	100.00%	\$3,107.50	\$31,667.50	\$34,775.00
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Sub-Consultant A: Vectura Consulting Services, LLC (DBE)

\$30,225.00	05/01/2024 - 05/31/2024	100.00%		\$30,225.00	\$30,225.00
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Sub-Consultant B:

N/A					
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Sub-Consultant C:

N/A					
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Sub-Consultant D:

N/A					
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Sub-Consultant E:

N/A					
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Sub-Consultant F:

N/A					
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TOTALS:

\$3,107.50 \$61,892.50 \$65,000.00

PROJECT TOTAL UNBILLED:

\$0

Richard C. Lambert, Principal-in-Charge
Richard C. Lambert Consultants, LLC

6/4/24

Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review:

Nelson Hollings

Financial Review:

Megan Leonard

Recommended for Payment:

Jeffrey W. Roedel



Consultant/Sub-consultant Invoice Certification

DATE: 6/4/2024 State Project# H.972501.1 Federal # H972501

FIRM NAME: Vectura Consulting Services, LLC

PROJECT DESCRIPTION: South Range Road Operations Study RPC Task #: T-1.24RR

RPC Invoice No. (#6) INVOICE PERIOD: 05/01/2024 - 05/31/2024
i.e. #1, #2, etc.) (date range)

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$55,000.00	05/01/2024 - 05/31/2024	84.08%	\$5,955.00	\$40,287.50	\$46,242.50

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

Vectura Consulting Services, LLC- DBE	\$41,250.00	05/01/2024 - 05/31/2024	90.00%	\$2,062.50	\$35,062.50	\$37,125.00
Richard C. Lambert Consultants, LLC	\$14,850.00	05/01/2024 - 05/31/2024	61.40%	\$3,892.50	\$5,225.00	\$9,117.50
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
TOTALS:				<u>\$5,955.00</u>	<u>\$40,287.50</u>	<u>\$46,242.50</u>

PROJECT TOTAL UNBILLED: \$8,757.50

Sheelagh Brin Ferlito
Sheelagh Brin Ferlito, Principal
Vectura Consulting Services, LLC

06/04/2024
Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Nelson Hollings Financial Review: Megan Leonard
Nelson Hollings Megan Leonard

Recommended for Payment: Jeffrey W. Roesel
Jeffrey W. Roesel



Consultant/Sub-consultant Invoice Certification

DATE: 5/23/2024 State Project# N/A Federal # 693JJ32340392

FIRM NAME: Volkert, Inc.

PROJECT DESCRIPTION: Safe Streets and Roads For All Discretionary Grant RPC Task #: SS4A24

RPC Invoice No.
i.e. #1, #2, etc.)

#6

INVOICE PERIOD:
(date range)

4/20/24-5/17/24

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$746,200.00	4/20/24-5/17/24	57.11%	\$46,497.69	\$379,634.56	\$426,132.25

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

Volkert, Inc.	\$313,404.00	4/20/24-5/17/24	51.49%	\$8,547.09	\$152,839.26	\$161,386.35
Alliance Transportation Group, LLC	\$223,860.00	4/20/24-5/17/24	62.66%	\$28,242.00	\$112,038.50	\$140,280.50
Grey Engineering, LLC-DBE	\$67,158.00	4/20/24-5/17/24	33.47%	\$870.00	\$21,605.00	\$22,475.00
SVAAPTA-DBE	\$44,772.00	4/20/24-5/17/24	66.67%	\$1,800.00	\$28,050.00	\$29,850.00
UNO Transportation Institute	\$52,234.00	4/20/24-5/17/24	78.11%	\$4,800.00	\$36,000.00	\$40,800.00
Urban Systems, Inc.-DBE	\$44,772.00	4/20/24-5/17/24	70.00%	\$2,238.60	\$29,101.80	\$31,340.40
TOTALS:				<u>\$46,497.69</u>	<u>\$379,634.56</u>	<u>\$426,132.25</u>

PROJECT TOTAL
UNBILLED:

\$320,067.75

Janet L. Evans
Janet L. Evans, PE, Vice President
Volkert, Inc.

5/23/2024

Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review:

Nelson Hollings

Financial Review:

Megan Leonard

Recommended for Payment:

Jeffrey W. Roesel



Consultant/Sub-consultant Invoice Certification

DATE: 6/3/2024 State Project# PL80-36-22 Federal # PL80-36-22

FIRM NAME: Alliance Transportation Group, Inc. (ATG)

PROJECT DESCRIPTION: Travel Demand Model Support Services RPC Task #: C-1.24TDM

RPC Invoice No. {
i.e. #1, #2, etc.)

8

INVOICE PERIOD:

(date range)

5/1/2024 - 5/31/2024

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PROJECT BILLING STATUS	\$50,000.00	5/1/2024 - 5/31/2024	53.58%	\$4,095.75	\$22,695.00	\$26,790.75

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

ATG	\$50,000.00	5/1/2024 - 5/31/2024	53.58%	\$4,095.75	\$22,695.00	\$26,790.75
Sub-Consultant A:	N/A					
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
TOTALS:				<u>\$4,095.75</u>	<u>\$22,695.00</u>	<u>\$26,790.75</u>

PROJECT TOTAL
UNBILLED:

\$23,209.25

JD Allen, AICP, WSO-CSSD, TSSP-Rail/Bus
Alliance Transportation Group, Inc. (ATG)

6/03/2024

Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with this invoice.

Technical Review:

Tom Haysley
Tom Haysley

Financial Review:

Megan Leonard
Megan Leonard

Recommended for Payment:

Jeffrey W. Roesel
Jeffrey W. Roesel