

REGIONAL PLANNING COMMISSION (RPC)
Of Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles,
St. John, St. Tammany and Tangipahoa Parishes

Questions about Request for Proposals/RPC Responses
July 30, 2024

RE: Comprehensive Climate Action Plan Revised Request for Proposals
EPA Award No: 5D-02F45401-0
RPC Project: EPACPRG

1. Q: Why was the original RFQ rescinded?

A: For clarity, this was an RFP, not an RFQ. RPC received notification from EPA regarding DBE participation guidelines that were not included prior contractual guidance related to CPRG from EPA. Said notification was issued after the close date of the original RFP submittal deadline but prior to award by the RPC Board. Because of this, RPC Staff requested and received a deferral of the award by the RPC Board so we could seek clarification from EPA. After review of subsequent EPA guidance, staff concluded that in an abundance of caution relative to EPA compliance and to be equitable and transparent to all potential respondents, that it would be appropriate to revise and reissue the RFP

2. What changes were made to the new/revised RFQ?

A: The changes are summarized below. Note that the list below is a summary, and the Public Notice and associated documents include additional details about each item. Proposers should carefully review the Public Notice and associated documents prior to submitting proposals to ensure compliance with all requirements.

- a. Public Notice:
 - i. Added language regarding MBE/WBE Participation.
 - ii. Clarified instructions for completing and submitting a Modified Standard Form DOTD 24-102, which includes a narrative proposal in Section 13.
- b. Modified Standard Form DOTD 24-102: Clarified instructions for multiple sections.
- c. Scope of Work:
 - i. Added language emphasizing outreach and engagement as a high priority.
 - ii. Added due dates for draft and final CCAP documents.
 - iii. Changed project timeline to 11 months.
- d. Draft Outreach Strategy: No change.

3. Has the RPC PM been appointed? If yes, who is it?

A: The PM on this project is Tom Haysley.